

**THE HIGHLAND COUNCIL
 CULLODEN ACADEMY STAKEHOLDER GROUP
 Minutes of Meeting No.8
 Tuesday 18th January 2022 at 7PM**

Attendees:	<p><u>Parent Council Representatives</u></p> <p>Jeni Alexander (Chair) Allyson Hill</p> <p><u>Councillors</u></p> <p>Councillor Carolyn Caddick Councillor Trish Robertson</p> <p><u>Community Representatives</u></p> <p>Catherine Bunn, Culloden Community Council Gillian Spalding, Balloch Community Council</p> <p><u>Culloden Academy</u></p> <p>Dr James Vance, Head Teacher Odette Gordon, Principal Teacher</p> <p><u>Highland Council Officials</u></p> <p>Robert Campbell, Estate Strategy Manager Laura Burns, Project Manager Jane Day, Estates Officer Richard Jack, Senior Architectural Technician Paul Short, Estates Coordinator Gordon Stewart, Education Advisor</p> <p><u>High Life Highland Officials</u></p> <p>Simon Swanson, Head of Investment and Programme Management Craig Steedman, Principal Estates Manager</p> <p><u>Morrison Construction Team</u></p> <p>Andrew Jack, Pre-Construction Director Mike Lawson, Director, Colin Armstrong Architects</p>	<p>JA AH</p> <p>CC TR</p> <p>CB GSP</p> <p>JV OG</p> <p>RC LB JD RJ PS GST</p> <p>SS CS</p> <p>AD ML</p>
Apologies:	Councillor Ken Gowans	

Minute:	Jane Day	
ITEM	DISCUSSION/COMMENT	ACTION
1.	INTRODUCTION	
1.1	JA welcomed everyone to the meeting.	
2.	MINUTES OF PREVIOUS MEETING	
2.2	AH: Item 4.6 – will the Risk Register be presented at this meeting? RC: No, the focus tonight is on the presentation for the Pre-Planning Application Notice (PAN) consultation events.	
2.2	The acceptance of the minutes was proposed by JV and seconded by AH.	
3.	PROJECT UPDATE	
3.1	RC provided a presentation updating on recent progress.	
3.2	All toilets are complete with the S5/S6 group due to be operational next week. The external shelters are also complete, and the catering unit is due to be operational in early February.	
3.3	The PAN notice was submitted in December and two online consultation events will take place on Thursday 20 th January. A leaflet drop to surrounding houses has been carried out.	
3.4	A positive meeting with Culloden House has taken place regarding the proposed works.	
3.5	Archaeological investigations are taking place as part of the planning application requirements.	
3.6	The planning application for the new road junction was approved in December 2021. This is a joint project with the formation of an access to the opposite site being undertaken by the Housing Development team. Tenders have been received and are being evaluated.	
3.7	A presentation on the new build extension was given to Academy staff by ML earlier this month.	
3.8	Morrison's are working collaboratively with the Academy. Pupils are learning about the archaeological survey of the	

	site and mock interviews are taking place. JV confirmed that this was happening, and pupils are delighted.	
4.	CONTRACTOR UPDATE	
4.1	ML shared a presentation outlining what will be shown at the consultation events.	
4.2	JA: Who decides on the external cladding materials? ML: This is a collative group decision. A range of materials are assessed based on a range of criteria e.g., cost, performance, and life span. Composite blockwork is being considered for the ground floor and metal cladding for the upper floor.	
4.3	TR: What colour will the metal cladding be? Hoping it doesn't look like a building wrapped in tin foil. ML: It is likely to be a darker colour.	
4.4	SS: Really good masterplan, what level of detail will be shown for Phase 3? RC: The plan is based on like-for-like replacement leisure facilities at this stage, but there would be flexibility within the site layout to increase or decrease this. A working group has been set up to look at potential sports facilities in Inverness East, so the outcome of this would have an impact on what is eventually provided.	
4.5	CB: How quickly will the other areas of the main building be refurbished? AJ/RC: The Phase 2 refurbishment will start in May 2022 and will also include the installation of a further 7 modular classrooms. The refurbishment of the vacated classroom areas will follow on immediately after the completion of the new extension block.	
5.	DATE OF NEXT MEETING	
5.1	The next meeting will take place on Tuesday 8 th March 2022 at 7pm via Teams (Note: This meeting was subsequently postponed).	
6.	AOCB	
6.1	As there was no further business, JA thanked everyone for attending and concluded the meeting at 19.45.	