

Climate Change Impact Assessment

A Climate Change Impact Assessment (CCIA) is an evaluation of the impact of a new proposed change to how we work, what we buy, or what we create. It applies to all new projects, policies, strategies, proposals, and decisions (“Proposals”).

The CCIA is a defined step-by-step process whereby a Proposal is assessed against different Climate Change related aspects, thereby allowing an informed evaluation of the impact of the Proposal to be produced. From this, proper and timely consideration of potential measures relating to mitigation, adaptation, and resilience to climate change can be considered and potentially incorporated into the Proposal, if deemed appropriate.

Do your CCIA as early as possible to ensure positive climate change impacts and emissions reductions are embedded into your Proposal. You may not have all the information available at the early stages, you can revisit the CCIA as the Proposal develops and a greater level of detail is understood. The ideal end point is to undertake a CCIA early enough that you can ask “what would a good net zero outcome look like?” and shape the Proposal accordingly.

To ensure improved outcomes it is advisable that the CCIA not be done in isolation and that authors should contact a Climate Change Team representative for advice and assistance with filling out the assessment and help with shaping thinking. Further online guidance can be found [here](#).

It is important to note that the CCIA is not a replacement for a more in-depth Strategic Environmental Assessment which is a statutory requirement for larger proposals.



Stage 1 - Climate Change Impact Assessment: Please assess the impact of the proposal on each of the objectives listed using the impact criteria in the drop-down box in the impact column. Provide an explanation of the impact given using quantitative data where possible, as well as all actions required to enhance positive impacts or to mitigate and/or adapt to any negative impacts listed. Actions raised should then be added to the summary in Stage 2.

Service: Corporate	Department: Revenues & Business Support
Lead person/project manager:	Contact number: 01463 702552 Email address: lucy.lallah@highland.gov.uk
Proposal Title & summary: Proposal to Introduce a Visitor Levy Scheme	

Energy, Emissions and Resources		
Objective	Impact	Reasons/Mitigating Actions
Energy Efficiency	No Impact	Should the Levy be introduced, further screening and impact assessments will be required to assess the proposals and activities that are developed as part of the scheme.
Energy Generation	No Impact	Should the Levy be introduced, further screening and impact assessments will be required to assess the proposals and activities that are developed as part of the scheme.
Transport	No Impact	Potentially, visitors may be deterred from visiting Highland due to increased costs. This would reduce travel-related carbon emissions. However, that there is no evidence suggesting that the introduction of a visitor levy has a negative impact on visitor demand. Therefore, the reduction in carbon emissions would be negligible/non-existent.
Procurement & Material Consumption	No Impact	This proposal to introduce a levy does not have a procurement element. Should the Levy be introduced, further screening and impact assessments will be required to assess the proposals and activities that are developed as part of the scheme.
Circular Economy	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Waste	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Just Transition	Negative	Small business impact - portal as mitigation

Natural Environment & Biodiversity		
Objective	Impact	Reasons/Mitigating Actions
Quality of Natural Environment	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Quantity of Natural Environment	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Biodiversity	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Adaptation and Resilience		
Objective	Impact	Reasons/Mitigating Actions
Adaptation	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Infrastructure Resilience	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Council Resilience	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.
Community Resilience	Positive	There will be positive impacts through sustaining, supporting and developing infrastructure and public services, skills training and employment.


Stage 2 – Summary of Actions

Please provide a summary of the mitigating actions raised in the above tables here along with timescales and identify a lead person for each action. This can be referred to throughout the proposal development and in the final CCIA. (Use TAB to add more rows if required)

Action	Timescale	Lead Person

Stage 3 - Review & Approve

Please provide the name of your Service Manager who will be your main approver and a co-approver in your service. Once completed please email the form to the integrated impact assessment mailbox (impactassessments@highland.gov.uk) for the team to review and then pass on to your Service Manager for final review and approval.

Service Manager	Sheila Armstrong
Co-Approver	
Date form sent for review & approval.	04/11/2024
Reviewers' comments	Further IIAs will be required after the implementation of the Visitor levy and will examine the impacts of the spend programmes from the use of the revenues raised after the decision to implement the levy and as part of the implementation.
Service Manager approval & comments	 Sheila Armstrong 04/11/2024