

KINGUSSIE HIGH SCHOOL



School Prospectus 2025/26



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Kingussie High School is a six-year, non-denominational comprehensive school with traditional values through modern approaches.

Where possible we like to support our learners through the use of our local environment and appropriate technology.

Situated in the heart of the [Cairngorms National Park](#) we are one of 28 secondary schools in the [Highland Council](#) area. We have a current school roll of 428 pupils. This roll is expected to rise to approximately 500 over the next few years.

There has been a secondary school in Kingussie since the time of the Columban missionaries but the current building dates from 1970 (with a new extension added in 2013).

Our pupils come from a very wide geographical area and their parents from all walks of life. We aim to create a happy learning environment, gaining good examination results and educating pupils to prepare them for life beyond KHS and into the world of work..

The school key values are **COMMUNITY-ATTITUDE-REPECT-EFFORT** giving us our **CARE** ethos and our Gaelic motto " Gu Dichiollach" means "With Diligence".

Kingussie High School has four associated primary schools - Aviemore, Alvie (at Kinraig), Kingussie and Newtonmore.

Our curriculum is regularly reviewed and takes into account current national guidelines to implement Scotland's Curriculum for Excellence. We also have a wide programme of extra-curricular activities which cover many sports and subject areas.

We have a long established link with the Muloza Community Day Secondary School in southern Malawi which includes a teacher exchange programme and opportunities for pupils in both schools to visit one another.

Ian Adamson has been Head Teacher of Kingussie High School since October 2018.

The actual school roll of the school for session 2024/25 totals 376 pupils distributed as follows:

S1	55	S4	81
S2	80	S5	50
S3	69	S6	41



Contact Information

Senior Management Team Contact Details



*Ian Adamson - Head Teacher.
Main remit includes whole school
improvement & leading our school
community with responsibility as Year Head
for S2 & S3*

lan.adamson@highland.gov.uk



*Rhona Macaskill - Deputy Head Teacher.
Main remit includes Teaching & Learning,
curriculum design and responsibility as Year
Head for S5*

rhona.macaskill@highland.gov.uk



*Gavin Murphy - Deputy Head Teacher.
Main remit includes pastoral care, support &
safeguarding lead with responsibility as Year
Head for S1 & S2*

gavin.murphy@highland.gov.uk



*David Nisbet - Acting Deputy Head Teacher.
Main remit includes curriculum, tracking,
monitoring and reporting with responsibility
as Year Head for S6*

david.nisbet@highland.gov.uk



Pastoral Care Team Contact Details



PT ASL

Atheer Amran - Principal Teacher of Additional Support for Learning



PT Pupil Support

Fraser Munro is our Principal Teacher of Guidance for Spey & Feshie Houses



PT Pupil Support

Suman Sharma-Mulgrew is our Principal Teacher of Guidance for Gynack & Tromie Houses



Contact Details

Ruthven Road, Kingussie, PH21 1ES.

Tel: 01540 661475.

Email: kingussie.high@highland.gov.uk.

Website: www.kingussiehighschool.com



Our School Day



KINGUSSIE HIGH SCHOOL – SCHOOL DAY – AUGUST 2024

School Day:



Monday- Wednesday

Registration 08:38 to 08:50

Period 1 8.50 to 9.40am

Period 2 9.40 to 10.30am

Interval 10.30 to 10.45am

Period 3 10.45 to 11.35am

Period 4 11.35 to 12.25pm

Period 5 12.25 to 1.15pm

Lunch 1.15pm to 1.55pm

Period 6 1.55 to 2.45pm

Period 7 2.45pm to 3.35pm

Thursday

Registration 08:38 to 08:50

Period 1 8.50 to 9.40am

Period 2 9.40 to 10.30am

Interval 10.30 to 10.45am

Period 3 10.45 to 11.35am

Period 4 11.35 to 12.25pm

Period 5 12.25 to 1.15pm

Lunch 1.15pm to 2.05pm

Period 6 2.05pm to 2.50pm

Period 7 2.50pm to 3.35pm

Friday

Registration 08:38 to 08:50

Period 1 8.50 to 9.40am

Period 2 9.40 to 10.30am

Interval 10.30 to 10.50am

Period 3 10.50 to 11.40am

Period 4 11.40 to 12.30pm



4. VISITORS

Visitors to school must sign in at the school office and ***refrain from parking in the bus lanes.***

5. KINGUSSIE HIGH SCHOOL PARENT COUNCIL

Registered Charity No: SC045172

Hello from the Parent Council!

Kingussie High School has a very active and supportive Parent Council and we are always keen to have more parents involved, whether by attending meetings, supporting fund-raising activities or joining one of the sub-committees. Our meetings are brisk and fun, and we have been very effective over the years in working with the school and our local councillors to raise vital funds, put pressure on Highland Council for major improvements/upgrades and strengthen the links between school and home.

Our current office-bearers are:

Lynne Warden - Chairperson

Mairi Mitchell - Secretary

Brenda Paul - Treasurer

Duncan Macdonald - Committee Member

Aileen Hull - Committee Member

Cathy Slimon - Committee Member

Ellen Gordon - Committee Member

You can contact the Parent council at: Kingussie.high@highlandpc.co.uk

Our meetings are usually held from 7 to 9pm at the school. Meeting dates and locations with reminders are emailed to all parents/carers, posted on our Website and shared onFacebook.

To be on the mailing list for meeting agendas, minutes and other information, please drop us an email

Please do join us in whatever way you can – each person's input makes a difference!

Kingussie High School Parent Council Website - tba



6. CHILD PROTECTION

From time to time incidents may be noted which cause concern and could indicate that a pupil is suffering some form of abuse. Child abuse can come in many different forms such as: - physical; emotional; neglect. All staff at KHS have a duty of care towards pupils and regularly receive up to date training. All staff consistently report any concerns to the Designated Child Protection Officer (DCPC) within our school to ensure all pupils are Safe, Healthy, Active, Nurtured, Achieving, Responsible, Respected and Included (SHANARRI indicators: Getting it Right for Every Child). There are visual reminders in every classroom, offices/staffroom and at reception for visitors to remind staff and explain how to report any concerns should they arise.

Appropriate staff within KHS work closely with a range of partners when a concern is raised about a child that indicates one or more of the SHANARRI indicators is not being met. This may well lead to a child being discussed at a 'Multi-agency' meeting so we can collaboratively decide actions and plans to help support a child at risk of abuse. Some examples of our partners include the following: - GP's; Children and Mental Health Services (CAMHS); Police; Primary Mental Health Workers (PMHW); School Nurse; Educational Psychologist; Practice Lead for Schools; Social Work; Transitions Teams. When a significant concern has been raised, in line with the Highland Child Protection Committee's (HCPC) Inter-agency Protection Guidelines, Education Service staff must report incidents to Social Work Services, which can lead to a joint Social Work/Police investigation.

All agencies involved in Child Protection are obliged to make the welfare of children their paramount consideration and this is a priority for Education Service staff.

More information about Child Protection Procedures can be obtained on the Highland Council website or by clicking on the link below - [Child protection | The Highland Council](#)

Parentline a national, confidential helpline providing advice and support to anyone caring for or concerned about a child. The helpline number is 0800 028 2233. There is also an email address which people can use: [Parentline Email: parentlinescotland@children1st.org.uk](mailto:parentlinescotland@children1st.org.uk)

7. ATTENDANCE/ABSENCE

Good attendance is vital if pupils are to achieve their full potential. But if a pupil is absent from school, a parent or guardian should phone the school every day of absence, on 01540 661475. When returning to school after an absence, the parent or guardian must give written reason for the time absent.

Permission to leave during the school day: If a pupil needs to leave during the school day for an appointment etc, pupils need to bring with them a note from a parent/guardian or a parent/guardian can email or call the school office to inform them. Pupils must report to the school reception and 'sign out', if returning the same day, they must report again to the reception and sign in. Where at all possible, medical and dental appointments should be made out with school hours.

If pupils fall ill during the day, parents are contacted for them to collect their child, therefore it is essential that we have up to date day time contact numbers and emergency contact numbers for all pupils.



Schools are required to keep an attendance register by law. We have a responsibility for the care and welfare of all pupils during the school day therefore need to know the whereabouts of absent pupils.

When parents are considering whether or not to remove their children from school for a family holiday, they should be aware that such a decision:

- will result in a significant loss in classroom experience;
- will result in a pressure to 'catch up' on missed work by pupils;
- could result in pupils missing assessments with consequential impact on pupils and teachers;
- could result in the loss of curricular activities;
- will affect school attendance records and efforts to raise standards of attendance;
- Will affect the attainment of pupils, especially in the senior phase (S4-S6);
- Under the guidance issued at a national level, most family holidays will be coded as unauthorised absence, only in exceptional cases will the absence be recorded as authorised.

In conclusion, we would ask parents to be aware of these considerations when making decisions on planning holidays during term time. We have enclosed a link to the school term dates on the Highland Council website to aid parents in planning any holidays they may be considering.

[School term dates | The Highland Council](#)

If parents decide to make holiday arrangements during school term, this should be confirmed in writing to the Head Teacher, Mr I Adamson by emailing kingussie.high@highland.gov.uk.

8. COMPLAINTS AND REQUESTS FOR SERVICE

If a parent has any concerns they should contact their child's Guidance Teacher in the first instance (see below for contact details) or the Senior Management Team for more serious issues.

For Gynack & Tromie Students:-

Mrs Wendy Adamson

Email: suman.sharma-mulgrew@highland.gov.uk

For Feshie & Spey Students:-

Mr Fraser Munro

Email: Fraser.munro@highland.gov.uk

The school will always endeavour to resolve issues by listening to parents and seeking solutions in partnership. Should a situation not be resolved, parents can contact :

Area Education Office (South)

Council Headquarters

Glenurquhart Road

Inverness

IV3 5NX

Tel: 01463 702074



Please note that transport is not a school responsibility and any queries should be addressed to the Transport Development Officer, Highland Council, Glenurquhart Road, Inverness, IV3 5NX, or public.transport@highland.gov.uk.

9. PLACING REQUESTS – PARENTAL CHOICE

Each school serves its own particular catchment area. Pupils whose homes are located in that area will have priority in being allocated a place in the school. However, parents have the right to specify the school in which they wish to place their child.

Placing request forms can be obtained from

http://www.highland.gov.uk/info/878/schools/11/school_enrolment/2

Transportation to and from school, for placing request pupils, is a parental responsibility.

If pupils live outside the school catchment area and their parents wish them to attend Kingussie High School they can contact Mr I Adamson, Head Teacher to arrange a visit.

Stagecoach Bus Drivers have been asked by the Company Directors to routinely check bus passes of our pupils. All pupils should carry their bus passes at all times. Permission to board the bus may be refused if students are not carrying the necessary pass. We have been asked to point this out by Highland Council.

Parents of children with additional support needs, (including those that have Coordinated Support Plans) can make placing requests to any school in Scotland including schools outside of the local authority area they live in. All appeals about placing requests to special schools will be referred to the Additional Support Needs Tribunal.

10. PARENTS/GUARDIANS/CARERS AS PARTNERS

We believe that much of the strength of the school lies in the positive relationships between staff, pupils and their parents. These relationships must be nurtured by a healthy exchange of information between teachers and pupils, between home and school. We always welcome parental interest in the welfare of our pupils. Whatever the nature of the issue, you can be assured of our help.

The school works very hard to keep parents informed regarding their child's progress and any key decisions being made about their education. This includes:

- Parents' evenings
- Tracking Reports
- Target Setting
- Course choice/ Options evenings
- Information on the school website / Facebook / Twitter
- School Weekly Bulletin



The support of parents in their children's education is key to the success of young people. Taking time with them, discussing work, practising language, helping them manage their homework and encouraging RESPONSIBILITY are important ways of supporting children's learning.

The school always seeks to involve parents in any key decisions about their child's education and keep parents informed about progress.

Parental information is obtained from questionnaires issued regularly at Parents' evenings and from Parent Forums.

Parent Council is a group of parents selected to represent all parents of children at the school. Any parent who wishes to raise an issue for the Parent Council to consider can do so by contacting [Parent Council](#)

Useful information for parents and how to get involved in your child's education, how to support the school, information on curriculum developments can all be found at Parentzone: <https://education.gov.scot/parentzone/>

11. PERSONAL SUPPORT, MENTORING AND REPORTING

As part of our personal support structure all pupils will continue to be allocated with a personal support tutor who will meet their class every day for 12 minutes first thing in the morning. This allows another key adult to check-in with and support pupils at the start of each day.

As a school, we seek to provide information to pupils, parents and staff to assist in the effectiveness of the learning and teaching process and in raising attainment. Teachers will use the assessment process as an evaluative, diagnostic and formative tool to provide evidence of pupil attainment and progress and to inform learning and teaching approaches and pupil targets. Pupils should view the assessment process as a motivating experience which takes place within the overall context of a supportive school. Pupils should make use of feedback, in all its forms to help identify next steps for the improvement of their own learning. Parents will receive feedback on their son or daughter's progress through regular tracking and monitoring reports, and target setting information. Pupils will reflect on their progress, achievement and best work using their KHS E-Profiles.

As with previous years we will keep you informed of your child's progress in S1, S2 & S3 three times a year and in S4, S5 & S6 three times a year using our Senior Phase Tracking reports. Each year group also has a dedicated parents' night, but remember you can get an update on your child's progress at any time by contacting us at the school through your child's Guidance Teacher.

12. KEEPING IN CONTACT

Please don't forget that there are lots of ways that you can keep in contact with the school. In many situations your first port of call will be your child's guidance teacher (Mrs Sharma-Mulgrew and Mr Munro).



We have successfully used social media as a means of communication and contact. We have an active website [Kingussie High School](#) which contains lots of useful information. One of the most widely used parts of the website is the 'Digital School Bag' so you never miss a letter home! We also have a very active Facebook Page [facebook.com/kingussiehigh](https://www.facebook.com/kingussiehigh) where we publish good news stories and other important information.

13. HOMEWORK

Most subjects set around one piece of homework each week (this is often more for senior classes). As one of our strategies to improve literacy across the school we also recommend that young people are actively involved in reading for pleasure at home. Research shows that children who read regularly have increased literacy skills.

14. S1 - S3 – Recognising Positive Behaviour

In S1 – S6 we acknowledge positive behaviour with merits on SEEMiS. The aim is to reward pupils who are performing well in classes, trying their best in subjects and pupils who are contributing towards the school **CARE** ethos. Each month the top ten merit winners in each year group are given the choice of a cinema ticket or ice skating ticket to use in Aviemore. At the end of the year the 'house' group with the most merits across the year are given a reward of their choice, in the last few years pupils have chosen go-karting in Aviemore on the last day of term.

15. EXTRA CURRICULAR ACTIVITIES

Kingussie High School runs a [wide range of extra-curricular clubs and activities](#) at lunchtime, after school and sometimes at weekends. Students are also encouraged to take part in activities offered by other sections of the community such as [High Life Highland](#) and voluntary groups.

- You can view a current [list of opportunities available to pupils here](#). Students should keep an eye on the TV screens in the social areas for one-off opportunities or a new club that might be starting.

16. SCHOOL ETHOS

Vision & Values

Community - Attitude - Respect - Effort

Be Kind | Be Hard Working | Be Caring of our World | Be Healthy | Be Good Listeners |
Be Respectful

Kingussie High School - Determined, ambitious learners



OUR VISION

Kingussie High School is an ambitious school, keen to improve on and exceed previous success. We are proud to serve a rich, diverse and exciting community. We live and breathe our commitment to equal opportunities and inclusivity, and work hard to ensure that Kingussie High School is a cohesive, positive and exciting environment for all.

Kingussie High School aims to support, nurture and develop the whole child through high quality learning, teaching and assessment in the classroom. Extra-curricular and outdoor learning experiences also contribute towards the overall school experience, and there are twenty [KHS entitlements](#) that we aim to give all pupils the opportunity to experience. Throughout their time at school we also have ten [KHS Skills](#) that we help pupils develop through a range of activities in class, outside of the classroom and through collaboration with a range of partners. The skills were agreed by a number of local businesses as the key skills that would benefit a young person entering the world of work.

To achieve this Kingussie High School staff:

- Promote learning as an exciting, independent and lifelong activity and broaden pupil horizons and aspirations.
- Allow pupils to develop academically, physically, artistically, creatively and emotionally.
- Provide a curriculum that motivates and meets the needs of all pupils.
- Raise self-esteem, attainment and achievement.
- Develop skills in literacy, numeracy and ICT as keys to success.
- Promote an inclusive school with equality of opportunity for all regardless of race, religion, gender, colour, sexuality or disability.
- Maintain a school ethos and climate of care and commitment to one another, where individuals are valued, feel safe, happy and have their achievements celebrated.
- Support pupils with additional needs or talents and provide mentoring, counselling and support for those pupils and families to remove barriers to success.
- Promote good Citizenship with the values of responsibility, resilience, courtesy, cooperation and respect at the core.
- Develop links with the wider community, local schools, business and industry, to extend learning opportunities and provide our pupils with wide ranging opportunities.



In addition, to achieve this all of our pupils understand that the school's vision aims to support both academic progress and personal growth as a member of our school community and beyond. Kingussie High School pupils understand that their contribution is to:

- Value the contributions made by peers during lesson time.
- Protect the school environment so that all pupils feel safe and happy.
- Communicate carefully with peers and all school staff.
- Put the needs of others before their own.
- Accept challenges and see problems and setbacks as opportunities to improve.
- Receive new learning with positive thinking and creativity.
- Ensure their attitude and behaviour reflects determination and ambition.



[Kingussie High School's Equality and Diversity Policy.](#)



17. CURRICULUM

First, Second and Third Year

Pupils at Kingussie High School follow a broad general education for the first three years at secondary school. This is in line with the Government guidelines for curriculum progression and ensures that pupils receive a varied and challenging diet of subjects that enables them to develop their skills and interests. There is a strong emphasis on literacy, numeracy and health and wellbeing throughout the curriculum. Pupils have the opportunity to select optional additional subjects in S2 & S3 to allow them to start to develop their interests and passions further and to lead into the decision making process for appropriate presentation at National Levels in S4. These optional subjects allow pupils to make decisions and choices about their education and provide depth in areas of interest.

All S3 pupils have a pathway meeting with their guidance teacher and parent/carer to discuss and ensure that the best possible pathways are chosen for each individual pupil. This meeting helps to discuss progression routes, possible work experiences and exit plans for each pupil allowing staff to plan accordingly for each pupil.

THURSDAY AFTERNOON

Thursday afternoon will continue to be a little different for S1, S2 and S3.

S1 pupils will work through a rotation of creative experiences which include outdoor learning, shinty, art and other subjects. This rotation allows pupils to take part in learning activities which help them explore their creative side through a curriculum that offers personal choice. It provides an opportunity to have a range of experiences in their local area and learn new skills.

S2/S3 pupils also have a creative focus on Thursday afternoons, and have the opportunity to select two courses where they can develop their creativity. Options include Bushcraft, Jewellery Making, Rugby and School Reporters. The work of these projects is displayed at our Christmas Concert and Showcase in December.

In the Senior School S4 will continue to have Core PE on a Thursday Afternoon and S5 – S6 will have the option to pick up additional qualifications (such as the Scottish Baccalaureate Interdisciplinary Project, Criminology, Team Sports or Volunteering Awards). There will also be input on careers, personal finance and employability.

18. SENIOR OPTION CHOICES

Part One - We operate a three year Senior Phase (S4 – S6) in order to offer more courses to our pupils at a range of levels with the staffing we have.

All families who have pupils currently in S3 will also be offered a 1:1 interview at subject choice time and any pupil or parent/carer from another year group can request a 1:1 interview through their guidance teacher. As well as choosing a range of subjects there will still be some [core education input](#) that is available to everyone. This includes PE (S4), RMPS and Social Education.



Part Two - The different subject areas and the combination of subjects that can be taken is often the main focus of interest. At KHS we operate a six column timetable. Pupils in S4 and S5 are expected to take at least six subjects (unless working on five Higher courses) and pupils in S6 are expected to take at least five subjects.

The following documents with links to course descriptions will help with your planning. Each of the course descriptors includes information on expected entry requirements. Click on the link for the course choice sheet to explore the subjects by column. [Moving into S4/5/6 Senior Choices](#)

Kingussie High School will ensure that all pupils leaving school have a positive destination. Parents should spend time with their child looking at the world of work website: [My World of Work |](#)

Information about local opportunities is listed on the hi-hope.org website to support 16+ planning: www.hi-hope.org

Support for pupils leaving school, including career guidance, financial advice, further education, post 16+ learning choices. How to access further information locally e.g. Jobcentre Plus. [16+ Learning Choices Information](#)

Opportunities for All is a commitment by the Scottish Government to offer a place in learning or training to every 16-19 year old who is currently not in education, employment or training. Highland Council has a lead role in respect of Opportunities for All whilst young people are still in school. The long-term aim is to enable all young people to access and progress in learning and to equip them with the skills to participate and progress, where possible into eventual employment.

19. CAREERS ADVICE

During their time at Kingussie High School all pupils will participate in a planned programme of careers education delivered by a range of people including PSE teachers, school librarian and representatives from Skills Development Scotland. At key stages such as option choice decision-making, most staff will be involved in making recommendations or giving general advice. We rely on the good links between home and school to ensure that through open dialogue, the most appropriate decisions for individual pupils are arrived at.

There have recently been significant changes in the operation of Skills Development Scotland in terms of working in schools and the overall emphasis is now on career planning. The strategic aim of Skills Development Scotland is **to equip individuals with the skills to make well-informed, realistic career decisions throughout their working lives**. Specialist careers staff can offer services in various ways that will allow the pupil flexibility while helping Careers to differentiate levels of service according to need:

High Priority pupils are those identified as not likely to make a smooth transition from school to further/higher education, training or employment.

Medium Priority are those not at risk but nevertheless requiring career planning support;

Low Priority are pupils able to self-help.



The key Careers Adviser linked to Kingussie High School is Callum Smart. And he is available on a Monday - Wednesday to advise on matters relating to career and curricular choice. The Careers Team can also be contacted by .parents or pupils at: kingussie.high@highland.gov.uk

[Skills Development Scotland](#)

20. P7 – S1 TRANSFER ARRANGEMENTS

We are currently working with all of our associated primary schools to make sure that all young people are able to make a smooth transition to Kingussie High school.

Our associated primary schools are:-

Alvie Primary School
Aviemore Primary School
Kingussie Primary School
Newtonmore Primary School

We believe that a key part of the transition process is to meet with parents/guardians. We host our "Teach the Parents' Evening" for parents/guardians to be able to experience some of the lessons pupils will attend in different departments. There will also be time to meet informally with Pupil Support staff (Guidance and Support for Learning) and the Senior Management Team of Kingussie High School.

Transition arrangements also include visits to our primary schools from key staff as well as an opportunity for next year's S1 to visit the High School for a number of transition days in June. As part of the visit days we also like to invite parents into the school for a brief presentation, a tour of the school and for an opportunity to meet staff.

In the past parents have welcomed the opportunity to informally discuss any anxieties or concerns that their children may have as well as the chance to put faces to names.

21. RELIGIOUS OBSERVANCE

Special arrangements will be made for pupils whose parents do not wish them to participate in religious observance. We have planned assemblies at certain times of the year with a religious focus.

22. SUPPORT FOR PUPILS

Class/Subject teachers, in conjunction with Additional Support Needs Teachers monitor the progress of pupils with additional support. The needs of such pupils are generally catered for within the normal curriculum but with specialist advice and support as required. If necessary, a child's plan may be put in place to help plan, organise, monitor and regularly review a child's progress. Parents and pupils will be involved in these procedures and in reviews. More information can be found about the Highland Council model for support and child's plans at:

[Support for learners Website](#)



[http://www.highland.gov.uk/downloads/file/230/highland_practice_model - delivering additional support for learners](http://www.highland.gov.uk/downloads/file/230/highland_practice_model_-_delivering_additional_support_for_learners)

http://www.highland.gov.uk/download/downloads/id/11/co-ordinated_support_plan

Sometimes a Children's Service Worker will be involved in supporting a child. A Children's Service Worker is often based at the school and will generally focus on more social and emotional needs rather than issues about the curriculum or classroom learning. They:

- Work in collaboration with the support team in school.
- Work to support families in their own communities.
- Work with individual pupils and small groups - offering a further level of support. Parents/Carers will always be involved in discussions about any additional support being suggested for their child and any need that may be identified within the school.

To best support all of our pupils there can be access to additional resources. We have our Personal Support Assistants, School Nurse, Police Interventions and Preventions Officer, School Practice Lead, Children Service Worker, Educational Psychologist, Scottish Counselling Service, Primary Mental Health Worker and we also work closely with local GPs and Children and Adult Mental Health Service (CAMHS). Each person can provide specialist input to aid your child's learning and progress. This can be done individually or, where appropriate, within a small group setting as we collaborate with Parents / Carers, teachers and other members of staff, working towards the shared goals best suited to your child(ren). Parents/Carers will always be involved in discussions about any additional support being suggested for their child and any need that may be identified within the school. However, for working with the Scottish Counselling Service pupils can refer themselves if they are over 16 and this can be treated confidentially. It is a wonderful service which has supported many of our pupils already. More information can be found on their website.

Highland Council would seek to work in partnership with parents at all times, but sometimes you will have a concern that you don't feel is being addressed, or will want to talk to someone out with the school. Should you have any concerns that your child's additional needs are not being met, you should contact your child's named person in the first instance or Mr Amran, PT Support for Learning (ASN). If your concerns continue, there are a number of means of resolving difficulties and disputes and information on this can be found at: [Additional support for learning | The Highland Council](#) [Enquire](#)

PROGRESS

Parents wishing to enquire about a pupil's progress or have concerns about their progress are invited to get in touch with Mr A Amran or their child's Guidance Teacher; Mrs Sharma-Mulgrew or Mr Munro

23. STANDARDS AND QUALITY REPORT

Kingussie High School Standard and Quality report is available on our website at: [Kingussie High School](#)



24. KINGUSSIE HIGH SCHOOL DRESS CODE

Dress code is on the up and was highlighted as a key strength in our last Education Scotland Inspection Report. From August – the school’s dress code will continue to be:

- White Shirt / blouse (that can be buttoned up to the top and worn with a tie)
- School tie
- Plain black skirt or school / dress trousers/black jeans (no faded jeans or rips)
- No jogging bottoms or leggings (Health & Safety risk in certain subjects)
- Plain black top or jumper with neckline that allows the tie to be clearly seen - no hoodies
- Plain black/brown shoes or trainers
- There should be no logo, strips etc. on main clothing

Sixth year pupils are required to wear their individualised school tie. Football shirts are not allowed to be worn. In addition, pupils are allowed to wear only discreet jewellery, which causes no offence.

25. WHAT TO BRING TO SCHOOL

All pupils are expected to come to school ready and prepared for the day’s learning. The basic rule of thumb is that pupils should be ready for each lesson - ready and willing to learn!

The following basic equipment **should be carried in a school bag** each day to help all pupils in this daily quest:

- | | | |
|---------------------|--------------|-------------------|
| • Black or Blue pen | • Pencil | • Eraser |
| • Chromebook | • Spare pen | • Sharpener |
| • Ruler | • Calculator | • Folder/notebook |

In addition, pupils are expected to bring all school textbooks and jotters loaned to them. School text books are increasingly very expensive resources and all textbooks must be suitably covered and protected. Damage to school textbooks can prove very expensive - look after all books and jotters carefully - they are your personal responsibility. French, Spanish or Gaidhlig dictionaries are extremely useful as is a pocket English dictionary.

- Chewing gum, tobacco, lighters, are not permitted in the school
- Offensive materials, alcohol, drugs or weapons are not permitted in the school

MOBILE PHONES

Kingussie High School is a **NO PHONE ZONE**. Pupils can take them to school in their bags but they must be turned off and out of sight during school hours, including break time and lunch time. If parents need to contact a child or a pupil needs to contact home, this should be done by contacting the school office (01540 661475) and the message will be passed on.



If a pupil is caught with a mobile phone out in school it will be confiscated and given to the school office to be collected by a parent / carer.

CHROMEBOOKS

All of our pupils have a Chromebook that is used for digital learning. If a Chromebook isn't working or has an issue, it should be brought to the school office for repair as soon as possible. All chromebooks have protective covers which must be on their chromebook at all times.

LOCKERS

Lockers are available for pupils to store phones and other possessions at the cost of £5 per year.

26. CODE OF CONDUCT

Helping yourself in school:

It is important that you get as much as you can out of every school day, every lesson and every activity associated with school ; to help ensure this, the following 'Code of Conduct' has been adopted across Kingussie High School by all staff and pupils:

School Code Of Conduct –

- **Keep left** along corridors and on stairs at all times
- **Arrive on time each day**, for every lesson.
- **Dress appropriately**, wearing the agreed school dress. Leggings/tracksuit bottoms should not be worn to school. Footwear should be black and all pupils must wear the school tie. Hats, caps or scarves must not be worn at any time within the school buildings unless there is a pressing medical reason.
- **Mobile phones are not allowed during school hours. They should be in school bags and switched off before entering the school building.**
- **Lockers should not be visited** between classes.
- **Respect the school building and the grounds**, benches and tables. Place litter in the bins provided at all times.
- All ball-games should take place **on the grass areas** only.
- Unhealthy drinks and sweets are not allowed in school.
- **Smoking & Vaping** is completely banned.
- **Snowballing** and the **throwing of other missiles** is completely banned for safety reasons.



- **Do not bring into school** dangerous or unacceptable items, such as aerosol cans, glass bottles, cigarettes/tobacco, chewing/ bubble gum, lighters, matches, scissors, knives/weapons, any i-pods and mobile phones.
- Any involvement **with alcohol or any illegal substance** will result in the most severe consequences.
- If you are late for school you should **report to the office** and sign the 'late' sheet.
- **Pupils who leave school during the school day** for any reason, **must sign out and sign back in** at the school office, and should show office staff a green permission card signed by a member of staff.
- After a period of absence from school on account of illness (or other cause) **a parent's note should be handed in** to the **School Office** on the first day back. This is not needed if a parent has already phoned the school with a reason for absence. For any planned absence a request should be made in advance to the Head Teacher.
- **Valuable or breakable items** should always be carried with you or kept safely in a locker.

No money or valuables should be left in pockets in cloakrooms or changing rooms. At **PE**, valuables (e.g. watches) should be left in personal lockers.

CLASSROOM CODE OF CONDUCT -

- Arrive to class on time.
- No mobile phones (switched off and in school bag) or headphones on display.
- No eating in class.
- No chewing gum permitted in school.
- Only water to be consumed in class.
- Permission must be given to leave class (yellow slip).
- Outdoor clothing must be removed.
- Respect should be shown at all times in class.

CLASSROOM ROUTINE -

Start of Lesson

- Enter the classroom in a respectful manner.
- Take off outdoor clothing to show uniform.
- Sit at your own seat.
- Take out equipment required for lessons.
- Listen/follow teacher instructions.



End of Lesson

- Pack up when instructed by the teacher.
- Leave in an orderly manner when instructed by the teacher and not before the bell rings.

School Transport Code Of Conduct

- Wear your **seatbelt** at all times
- Stay in your **seat** at all times
- **Do not distract the driver** at any time
- **Vandalism, Litter** and the spraying of **aerosols** are not allowed
- **Never cross the road** until the bus has moved well away
- **Report any problems**, vandalism, bullying, etc. to a member of Senior Management.
- If at any time you have any **suggestions, worries, concerns or complaints**, please raise them with any member of staff or in the first instance with your Guidance Teacher.

27. ANTI-BULLYING

Bullying has no place in the life of our school. Every pupil has the right to feel safe and secure and free from verbal or physical assault.

Kingussie High School has established a variety of strategies to minimise incidents of bullying. Bullying takes a variety of forms and it thrives if pupils do not report incidents. Anti-Bullying work is covered through the P7/S1 Transition years and in PSE classes. All S1 pupils have a Guidance Teacher who is the first point of contact for pupils and parents if there are any concerns. Senior pupils who are prefects, buddies and bus monitors are asked to be alert for any signs of bullying and to report to staff if appropriate. Please do not hesitate to contact Pupil Support staff or the Senior Management Team if you think that your child is a victim of bullying, either verbal or physical. If bullying is undetected or unreported, there can be real distress and upset for the victims of bullying. Below are the key messages given to pupils.

It is everyone's responsibility not to put up with bullying. Don't tolerate it.

For Pupils: If you are being bullied:

1. Don't keep it a secret. **Tell someone** at once. Your Guidance Teacher, your personal support teacher or any member of staff you feel comfortable talking to. Share it with a parent, friend or a senior pupil. You are **not 'grassing'** - you have rights.
2. Bullies are in the wrong. Never feel guilty - you are not.
3. Sometimes some unpleasantness such as name calling can be ignored as it shows the bully they are not getting to you **but** if it doesn't stop, **report it**.
4. Sometimes it is useful to note down what is happening. This is useful when action is taken.
5. Follow the advice you are given in your Social Education classes.

See bullying happen? Know a bully? Don't stand by and do nothing. Report what is going on to a teacher or a parent. Both the victim and the bully need help.

https://www.highland.gov.uk/downloads/file/19358/anti_bullying_-_guidance_for_schools



28. ADVERSE WEATHER/EMERGENCY CLOSURE 2021/22

INTRODUCTION

The statement below incorporates "Guidelines for Parents of Pupils Travelling to School During Adverse Weather Conditions", issued by the Highland Council Education Committee.

GENERAL

The decision as to whether a pupil should attempt to travel to school in adverse weather conditions, whether by transport or on foot, lies with the parents. For pupils using school transport in adverse weather conditions the availability of shelter at the pick-up point is a very important consideration. In bad weather no pupil is expected to wait longer than 20 minutes past normal "pick-up" time. Parents who thereafter decide to give children a lift into school should be aware that they may well have to be taken back home by the same means, assuming the bus will not be operational.

In general, for returning from school, parents should arrange to have children met at the "drop-off" point if conditions demand.

BAD WEATHER CLOSURES

If the school has to close for bad weather we will communicate with parents/carers in a number of ways to ensure the message is received. We text all parents/carers, email all parents/carers/pupils, post on Facebook.

The previous dial-in phone service to inform parents of school closures has been withdrawn by Vodaphone. Instead parents can obtain information on the Highland Council school closures webpage [School closures | The Highland Council](#)

TIMING DEPARTURE

The school, having obtained weather and road information from various sources, may decide to send some, or all, pupils home early. Transport is not always available at short notice. The timing of its departure may also be related to other factors, such as the desirability of having a hot meal before leaving, snow plough movements from the depot across the road and, later in the day, the need to get children home before dark.

INFORMATION

The above arrangements create a busy telephone and we are unable to inform many parents of early closure. We do send messages to parents who transport pupils to pick up points, ie. to parents whose homes are well off the bus route, and, where possible, parents in outlying areas. The general rule is to expect children to be sent home early if there is a heavy snowfall accompanied by wind.

ALTERNATIVE ADDRESS



Children should be given an alternative address by parents for use in emergencies. All outlying area bus pupils are seen by Miss Mackaskill at an appropriate time in the year and given forms to complete with details of emergency contacts etc. in the event of any closure.

LOCAL KNOWLEDGE

When parents become concerned about conditions at the "drop-off" point, they should advise the school.

SCHOOL OPENING

Decision

The decision to open or re-open has to be made by the Head Teacher, following consultation with various people and agencies, especially the transport contractors. It will be appreciated that it is sometimes difficult to get accurate information about local road conditions at an early hour. After a decision to run transport has been made, a driver may still decide (very wisely) to turn back before picking up pupils.

Information

The Highland Council PIN telephone line has been withdrawn and is no longer available to schools or parents/carers. Instead, please check the Highland Council School Closure Webpage www.highland.gov.uk/schoolclosures for school closures due to bad weather. We will do our best to update the school Facebook page, email and text as soon as possible in the event of a school closure. Please ensure your child has returned their annual data check form which helps us to have the most up to date information on your child. Don't forget if you change your mobile number or address that you update the school office.

You can also access the [highland school closure website on: for school closure information.](#)

[School closures | The Highland Council](#)

[Facebook](#)

[Kingussie High School Website](#)

Moray Firth Radio broadcast hourly news bulletins and half-hourly summaries will carry local information on weather, roads and conditions affecting schools.

National Met Office Weathercall 09014 722 074

We will do our best to update the school Facebook page as soon as possible in the event of a school closure.

EXAMINATIONS



Consideration about missing examinations should not override good judgement about sending children to school. Arrangements can normally be made to take the examination at another time.

SCHOOLS WHICH SHARE OUR TRANSPORT SYSTEM

Kingussie Primary School 01540 661354

SCHOOL

The School number is Kingussie 01540 661475.

FORMATION OF CLASSES

In a situation when only the pupils from outlying areas are unable to be in school, it is anticipated that classes will continue in the normal way. The majority of secondary pupils travel from the Aviemore direction and, when the attendance of those pupils is also affected by adverse weather, the local pupils attending will not be in sufficient quantity for classes to be formed. The continuation of normal education is also affected by the ability of staff, who do not live locally, to travel to school.

ATTENDANCE OF STAFF

When the school is closed to pupils, teachers will normally be present to undertake non-teaching duties, such as preparation, correction and curriculum development.

Unscheduled/Emergency Closure Information

Should it be necessary for the school to close at short notice for **any unforeseen reason** and pupils have to be sent home, it is the policy of the school to only phone parents of pupils living in outlying areas or off the main bus route or with specific known circumstances. All other parents are asked to ensure that their child knows what to do and where to go in such circumstances. Please ensure your child knows to contact the school office if they are unsure about access to home should such an event occur.

Where possible the 'Groupcall' system will be used to text/call parents to alert them to any unexpected closure.

29. SCHOOL MEALS & HEALTH PROMOTING SCHOOL

As a Health Promoting school we also encourage pupils, staff and parents to think about healthier lifestyles. S1 pupils are encouraged to set Health Targets. Healthy living is a regular topic in classes. We



have a School Travel Plan which promotes safe and healthy routes to school. Staff take part in health promotion activities. We value all the activities that make up a healthy and happy community.

School Meals cost £2.40/£2.65 for pupils and just keep getting better, with better quality food, healthier meals, larger portion sizes and more and better choices. If a pupil has special dietary needs, please inform the school. Free meals can be claimed in certain circumstances, for information and application form please see: [Free school meals and assistance with clothing | The Highland Council](#)

Application forms are available from the school reception. Pupils receive credit on their account which they can use during break and lunchtime in the canteen.

The Highland Council operates a 'Cashless catering' system which utilises pupils' NEC cards. For further details please see: [Pay for school meals](#)

LUNCHTIME CHOICES

Parents are responsible for pupils who decide to go outwith school grounds at lunch time.

FREE SCHOOL MEALS & CLOTHING

Free school meals and assistance with school clothing (up to £81 a year) can be claimed if you receive any **one** of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Any income related element of Employment and Support Allowance
- Child Tax Credit, but **NOT** in receipt of Working Tax Credit, **and** an income below £16,105 (as assessed by the Inland Revenue)
- Child Tax Credit **and** Working Tax Credit, **and** an income below £6,420 (as assessed by HMRC)
- If you are 16-18yrs old and receive any of these benefits in your own right then you can claim for yourself
- If you are an asylum seeker receiving support under part V1 of the Immigration & Asylum Act 1999
- Universal Credit

[School meals | The Highland Council](#)

30. EDUCATION MAINTENANCE ALLOWANCES (EMA)



An EMA is a weekly payment worth up to £30 for pupils who are planning to stay on at school after their leaving age. They must complete a learning agreement at school for a minimum of 21 learning hours per week.

In session 2025/2026 pupils born between 1 March 2006 and 30 September 2009 can receive payments from August 2025. Pupils born between 1 October 2009 and 28 February 2010 can receive payments from January 2026. Further information on full eligibility criteria and the online application process can be obtained from the school. [Education Maintenance Allowance | The Highland Council](#)

Applying for or renewing EMA - Education Maintenance Allowances (EMAs) provide financial support to eligible 16 to 19 year olds who want to continue learning.

If [you're eligible](#) for an Education Maintenance Allowance (EMA), you must complete the following every academic year:

- an EMA application form
- a learning agreement

Renewals require a new application form and the learning agreement to be completed each year.

[Education Maintenance Allowance | Education Maintenance Allowance | The Highland Council](#)

31. ADMINISTRATION OF MEDICINES

Administration of Medicines

National Guidance on the Administration of Medicines in Schools has been issued by the Scottish Government.

<https://www.gov.scot/publications/supporting-children-young-people-healthcare-needs-schools/>

This guidance is based on a number of common principles that will be consistently applied when identifying, supporting and reviewing the healthcare needs of children and young people in Highland schools to enable them to make the most of their learning.

Under Article 24 of the United Nations Convention on the Rights of the Child, all children have a right to the highest attainable standard of health and to health care services that help them attain this. Article 7 of the United Nations Convention on the Rights of Persons with Disabilities states that children with disabilities have the right to express their views freely on all matters affecting them. The arrangements for each individual will therefore take account of the health professionals' advice, the pupil's views and, where appropriate, their parent's views.

NHS Highland, Highland Council and school staff will work collaboratively to ensure that pupils receive the service they need in the way most appropriate to their personal circumstances.

We will work with pupils and parents/carers to support the healthcare in our school, making reasonable adjustments that children and young people with healthcare needs might need and require.



Where appropriate, we will make arrangements for staff providing healthcare to pupils to receive appropriate training from a health professional, or other accredited source in the care they are providing.

Assistance with intimate care may be needed by children in any school and this will be provided if required to support these needs quickly and with respect for children's privacy, dignity and rights.

If your child requires medication, please note that this will only be administered by staff when there is clear written guidance from a parent/carer, providing:

- The name of the medicine, the quantity of the medicine to be given, the time it has to be given.
- As far as possible prescriptive medication should be given at home by parents/carers. If it is required to be given in school, the medication should be unopened, clearly marked with the directions from the pharmacist and administered as part of an agreed medical protocol.

MINOR INJURIES

School will only deal with minor cuts and bruises, these will be cleaned and a plaster applied. If your child is injured, falls or becomes unwell during the school day you or the emergency contact you have provided, will always be contacted and you may be advised to collect your child from school.

32. MENTAL HEALTH AND WELLBEING

Staff will support the emotional development and wellbeing of pupils through our KHS Wave. This is a new system that we launched in January 2025 to ensure that all staff have pupil's mental health & wellbeing high on our priorities each day. Any concerns about a pupil's wellbeing can be discussed with the named person. There is a website managed by Highland Council that supports a variety of information relating to mental health and emotional wellbeing that can be accessed here: [Supporting the wellbeing of our C&YP - WSA to Wellbeing](#) Schools have access to Highland Council's Primary Mental Health Worker Service and consultation and advice may be sought if there are concerns that might require more targeted support. Counselling is also available for all pupils from age 10. Information on your school's service can be accessed from your child's guidance teacher. Alternatively, there is a completely confidential, online counselling service called Kooth for children and young people from age 10 that can be accessed here: [Home - Kooth](#). Parents would generally be involved in discussions beforehand, however a young person over the age of 12 can ask for support themselves.

EMPLOYMENT OF CHILDREN



The employment of children by-laws regulate the types of occupations in which children under school leaving age may be employed and other conditions of employment. For further information please see:

http://www.highland.gov.uk/downloads/download/19/employment_of_children

33. ACCESS TO PUPIL RECORDS

The school pupil records (Scotland) Regulations 1990 extend to parents the right of access (with certain specific exceptions) to any record held by the Authority in relation to their child. Parents may make an application to the Head Teacher.

DATA PROTECTION ACT 1998

Information on pupils, parents and guardians is stored on a computer system and may be used for teaching, registration, assessment and other administrative duties. The information is protected by the Data Protection Act 1998 and may only be disclosed in accordance with the codes of practice. Further information can be obtained from <http://www.gov.scot/Topics/Statistics/ScotXed>

TRANSFERRING EDUCATIONAL DATA ABOUT PUPILS

The Scottish Government and its partners collect and use information about pupils through the *Pupil Census* to help to improve education across Scotland. This note explains why we need this information, how we use it and what we do to protect the information supplied to us.

Data about pupil preferred routes, preferred occupations and anticipated school leaving date is also collected from S3/S4 to support planning for leaving school. This information is shared with Skills Development Scotland.

Further information about 16+ Data can be found here: [16plus Planning | Hi-hope](#)

Why do we need your data?

In order to make the best decisions about how to improve our education service, the Scottish Government, education authorities and other partners such as the SQA and Skills Development Scotland need accurate, up-to-date data about our pupils. We are keen to help all our pupils do well in all aspects of school life and achieve better examination results. Accurate and up-to-date data allows us to:

- plan and deliver better policies for the benefit of all pupils
- plan and deliver better policies for the benefit of specific groups of pupils
- better understand some of the factors which influence pupil attainment and achievement
- share good practice
- target resources better
- enhance the quality of research to improve the lives of young people in Scotland

DATA POLICY



Information about pupils' education is collected through statistical surveys in partnership between the Scottish Government and Local Authorities through the ScotXed Programme which aims to help schools and Local Authorities by supporting efficient collection, processing and dissemination of statistical information. The Scottish Government then provides an analysis of the data to support research, planning, management and monitoring of education services as well as to produce National Statistics publications.

Education data within the Scottish Government is managed effectively by secure systems and is exploited as a valuable corporate resource, subject to confidentiality restraints. As part of its data policy, Scottish Government will not publish or make publicly available any information that allows individual pupils to be identified, nor will data be used by the Scottish Government to take any action in respect of individuals. Data is held securely and no information on individual pupils can or would be made publicly available by the Scottish Government.

The individual data collected by the Scottish Government through the Pupil Census is used for statistical and research purposes only.

Information on why we collect data about pupils and who we share this data with can be found in Highland Council's Privacy Notice which is available here: [Privacy notices - Enrol your child in school or Early Learning and Childcare setting | The Highland Council](#)

YOUR DATA PROTECTION RIGHTS

The collection, transfer, processing and sharing of ScotXed data is done in accordance with the Data Protection Act (1998). We also comply with the National Statistics Code of Practice requirements and other legislation related to safeguarding the confidentiality of data. The Data Protection Act gives you the right to know how we will use your data. This note can give only a brief description of how we use data. Fuller details of each individual ScotXed survey, including the purpose of each and the published data, can be found on the ScotXed website: [m Scottish Exchange of Data \(ScotXed\) - gov.scot](#)

The Scottish Government works with a range of partners including Education Scotland, Skills Development Scotland and the SQA. On occasion, in order to help meet our aim of improving the lives of young people in Scotland, we may make individual data available to partners such as the National Registers of Scotland to carry out research relating to the national population census and also academic institutions and organisations to carry out additional research and statistical analysis to meet their own official responsibilities. Any sharing of data will be done under the strict control of the Scottish Government, and will be consistent with our data policy. This will ensure that no individual level data will be made public as a result of the data sharing and that this data will not be used to take any action in respect of an individual. Decisions on the sharing of data will be taken in consultation with relevant colleagues and individuals within and outwith Scottish Government. At all times pupils' rights under the Data Protection Act and other relevant legislation will be ensured.



CONCERNS

If you have any concerns about the ScotXed data collections you can email the Head of Schools Analysis at ScotXed@scotland.gsi.gov.uk or write to The ScotXed Support Office, Area 2D, Victoria Quay, Leith, EH6 6QQ. Alternative versions of this page are available, on request from the ScotXed Support Office, in other languages, audio tape, Braille and large print.

34. EQUALITY AND INCLUSION

For up-to-date information please see:

[Equal opportunities | The Highland Council](#)

[Presumption to provide education in a mainstream setting: guidance - gov.scot](#)

In summary, our activities in school should ensure that we:

Eliminate unlawful discrimination, advance equality of opportunity, promote good relations. Activities should not discriminate against any of the following ‘protected characteristics’ age, disability, race, religion or belief, sex, sexual orientation, gender reassignment, pregnancy and maternity.

The United Nations Convention on the Rights of the Child has now been incorporated into Scots Law. To find out more about this and the rights for all children in Scotland, you can access information here: [Background and introduction to the UNCRC Act - UNCRC \(Incorporation\) \(Scotland\) Act 2024 - part 2: statutory guidance - gov.scot](#)

35. Military Families

Our school welcomes and supports families, their Children and Young People from Armed Forces families: Serving, Reservists and Veterans.

We understand some of the challenges that mobility of service life can bring and we look forward to working with you to ensure a smooth transition for your Child/Young Person coming into or moving on from our School or Early Years setting. Please get in touch with us as soon as you can so we can work with you to ensure the transition is as smooth as possible.

Highland Council have proudly committed to the Armed Forces Covenant and as such support our Armed Forces community. There is a dedicated Highland Council partnership, The Military Liaison Group (Education), often referred to as “The MLG” which has been formed to promote and ensure the equity and equality for your Children and Young People within an educational context. Visit the Highland Council Armed Forces Families Website for lots of helpful information and support for both families and Educators. The Enrolment page may be particularly helpful.

A Welcome to Your Children and Young People



Children and Young People from Armed Forces families in Highland have co-produced a 'Welcome' specifically for your Children and Young People moving into Highland. Click these links to view: [Primary School Welcome](#) | [Secondary School Welcome](#)

36. PROTECTION OF CHILDREN

From time to time incidents can occur within the school setting which cause concern and could indicate that a pupil is suffering some form of abuse.

In terms of Highland Child Protection Committee Inter-agency Protection Guidelines, Education Service staff must report such incidents to Social Work Services which can lead to a joint Social Work/Police investigation.

All agencies involved in Child Protection are obliged to make the welfare of children their paramount consideration and this will be the priority for Education Service staff.

COPIES OF CHILD PROTECTION POLICY GUIDELINES are available from Mr I Adamson or online at: [Child protection | The Highland Council](#)

[Getting it Right for Every Child & Young Person in Highland: Interagency Practice Guidance & Child Protection Procedures 2024](#)

Whilst the information in this handbook is considered to be true and correct at the date of publication, changes in circumstances after the time of publication may impact on the accuracy of the information.

End.