

EASTER/MAYDAY TIMETABLE 2014

SERVICES INFORMATION End of Month Payrolls				PAYROLL SECTION INFORMATION			
Payroll Name/No	Pay Date	Cut off date for expenses claims	Cut off date for payroll claims etc	Latest date for input by payroll	Date payslips to be requested by	Date payslips to be returned by	Date payslips to be posted
32 - Admin	28/04/14	03/04/14	09/04/14	11/04/14	22/04/14	23/04/14	24/04/14
39 - Valuation	28/04/14	03/04/14	09/04/14	11/04/14	22/04/14	23/04/14	24/04/14
65 – Child Services	25/04/14	03/04/14	09/04/14	11/04/14	17/04/14	22/04/14	23/04/14

SERVICES INFORMATION Teachers Payroll				PAYROLL SECTION INFORMATION			
Payroll Name/No	Pay Date	Cut off date for Expenses claims	Cut off date for payroll claims etc	Latest date for input by payroll	Date payslips to be requested by	Date payslips to be returned by	Date payslips to be posted
38 - Teachers	24/04/14	03/04/14	08/04/14	11/04/14	16/04/14	17/04/14	22/04/14

SERVICES INFORMATION Mid month Payrolls				PAYROLL SECTION INFORMATION			
Payroll Name/No	Pay Date	Cut off date for Expenses claims	Cut off date for payroll claims etc	Latest date for input by payroll	Date payslips to be requested by	Date payslips to be returned by	Date payslips to be posted
53 – Mid Month	14/05/14	NORMAL	01/05/14	06/05/14	08/05/14	09/05/14	12/05/14