

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 5 JUNE 2013

Agenda Item	3.a
Report Number	FHR/64/13

**CHIEF EXECUTIVE'S SERVICE AND MEMBERS REVENUE EXPENDITURE
MONITORING 1 APRIL TO 30 APRIL 2013
Report by the Chief Executive**

SUMMARY

This report provides information on the revenue monitoring position for the Chief Executive's Service for the period 1 April 2013 to 30 April 2013.

1. Introduction

1.1 The attached appendix shows the monitoring position for the Chief Executive's Service revenue budget for the period to 30 April 2013. It shows an annual net budget of £23.468m of which Members' Services accounts for £2.130m. Actual expenditure incurred in the period is £1.498m and £0.014m respectively.

2. Budget Movements

2.1 The total Service budget for 2013/14 includes the removal of the Service savings allocation for the current financial year of £1.025m and a further reduction of £0.062m corporate savings arising from the Corporate Improvement Programme. It is anticipated that additional reductions will be made to the service budget later in the year to reflect further CIP savings allocations.

3. Predicted End of Year Position

3.1 At this early stage in the financial year the Service is predicting a nil variance against each budget heading.

4. Recommendation

4.1 Members are invited to consider the revenue monitoring report for the period 1 April 2013 to 30 April 2013.

Signature:

Alistair Dodds

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 22 May 2013

CHIEF EXECUTIVE'S SERVICE Revenue Expenditure Monitoring Report

1 April 2013 to 30 April 2013

Chief Executive's Service

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
Members		14	2,130	2,130	0
BY ACTIVITY					
Chief Executive		214	(2,289)	(2,289)	0
Corporate Improvement Programme		53	499	499	0
Operational Management Areas		209	2,797	2,797	0
Public Relations		37	298	298	0
Committee Services		50	624	624	0
Legal Services		66	471	471	0
Policy, Performance and Communities		147	2,430	2,430	0
E Government		8	108	108	0
Service Point Network & Service Centre		180	2,052	2,052	0
Registrars		(27)	(58)	(58)	0
IS Services (Including Pathfinder)		520	12,560	12,560	0
Personnel		168	2,138	2,138	0
Licensing		(141)	(574)	(574)	0
Childrens Panel		5	172	172	0
Office and Support Services		-	-	0	0
Elections		8	110	110	0
Sub-Total excluding Members		1,498	21,339	21,339	0
Total Chief Executive's Office		1,512	23,468	23,469	-
BY SUBJECTIVE					
Staff Costs		876	10,671	10,671	0
Other Costs		983	18,027	18,027	0
Gross Expenditure		1,859	28,698	28,698	0
Grants		(8)	(11)	(11)	0
Other Income		(354)	(7,349)	(7,349)	0
Total Income		(361)	(7,360)	(7,360)	0
		1,498	21,339	21,339	0
MEMBERS BY SUBJECTIVE					
Staff Costs		6	1,891	1,891	0
Other Costs		8	239	239	0
Gross Expenditure		14	2,130	2,130	0
Grants		0	0	0	0
Other Income		0	0	0	0
Total Income		0	0	0	0
		14	2,130	2,130	0

Notes

1. %age of Annual Expenditure	Apr-14	6%
	Apr-13	2%