

**The Highland Council
Finance, Housing and Resources Committee
Head of Service Recruitment Panel**

Minutes of Meeting of the Finance, Housing and Resources Committee's Head of Service Recruitment Panel held in Council Headquarters, Inverness on Monday 29 April, 2013 at 1.30 p.m

Present:

Mr D Fallows
Dr D Alston
Mrs H Carmichael

Mrs I McCallum
Mr T Prag
Mrs C Wilson

Officials in attendance:-

Mr S Black, Director of Planning and Development Service
Ms E Barrie, Personnel Manager, Chief Executive's Service
Ms L McGunnigle, HR Business Partner, Chief Executive's Service

Mr D Fallows in the Chair

1. Apologies for Absence

An apology for absence was intimated on behalf of Mr G Farlow.

2. Declarations of Interest

The Panel **NOTED** that there were no declarations of interest expressed.

3. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act, 1973, the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Minutes

There was circulated to Members only, the Minute of meeting of the Panel held on 9 April, 2013, which were **APPROVED**.

5. Appointment of Head of Environment & Development

The Panel at their meeting held on 9 April, 2013 agreed to shortlist six candidates for interview for the post of Head of Environment & Development. Two candidates short-listed had since withdrawn their application.

The Panel therefore considered four applications for the post of Head of Environment & Development. The Panel selected questions to ask the candidates and proceeded to interview them.

Following consideration, it was **AGREED** that Mr G W Hamilton be appointed to the post of Head of Environment & Development.

The meeting ended at 5.05 pm.