

THE HIGHLAND COUNCIL

PLANNING, ENVIRONMENT & DEVELOPMENT COMMITTEE

6 NOVEMBER 2013

Agenda Item	4
Report No	PED 65/13

REVENUE BUDGET MONITORING STATEMENT TO SEPTEMBER 2013

Report by Director of Planning & Development

SUMMARY

This report provides Members with information on the revenue monitoring position for the Planning and Development Service for the period to the end of September 2013 and the projected year end position.

1. Introduction

- 1.1 Attached as **Appendix 1** is the revenue monitoring statement for the period to 30 September 2013; it shows that the Service has incurred net expenditure of £2.232m against an annual budget of £7.386m.

2. Year-end Projection

- 2.1 At this stage in the financial year the Service predicts an under-spend of £0.674m at the year end. However, following agreement by the Finance, Housing and Resources Committee on the 9 October 2013 to earmark £0.400m in respect of the employability underspend from the 2013/14 budget for use in 2014/15, this earmarking will reduce the predicted year end under spend to £0.274m and the current year budget by £0.400m.

3. Variances

- 3.1 The Fee income budget for 2013/14 was increased by £0.380m in the roll-forward budget to take account of an increase of 20% in the Planning fees. At the end of September 2013, Planning and Building Warrant Fees have achieved 58% and 53% respectively of the annual budget and were as follows (with comparison to the previous two years adjusted in the case of Planning Fees to take account of the 20% rise in fees in 2013/14)

	Planning Fees £m	Building Warrant Fees £m	Total £m
September 2013	1.262	0.973	2.235
September 2012	1.057*	0.809	1.866
September 2011	0.964*	0.889	1.853

(* adjusted by +20%)

- 3.2 Even with the increase in Planning Fees in 2013/14, Planning Fee income has increased compared to the previous two years and it is forecast that it will exceed budget by £0.100m by the year end. Similarly Building Warrant Fees have increased compared to previous years and they are forecast to exceed budget by £0.025m by the year end. The fee income position will be carefully monitored throughout the year.
- 3.3 Public Local Inquiry etc. costs incurred in the year to date would appear to have exceeded the annual budget (see details in Appendix 1,note 2) but the £0.069m refund of legal costs for Tullochgibbon Quarry was accounted for in 2012/13. However as the actual income has still to be received there is a net cost showing in the statement to date. Actual spend against the £0.050m budget is £0.030m at the end of September. Two further PLIs have started however and the year end forecast at present is a budget overspend of £0.020m which is covered by savings identified elsewhere in the overall budget – see below.
- 3.4 Senior Management has identified the following saving in spending elsewhere in the budget-
- Staff savings in the order of £0.205m from management of vacancies, reduced hours and frozen posts.

4. Budget Savings

- 4.1 The attached monitoring statement takes full account of all budget savings in 2013/14 which the Planning and Development Service was asked to make by the Council.

5. Implications

- 5.1 Resource implications are noted in this report.
- 5.2 There are no legal, equality, climate change/carbon clever or risk implications arising out of this report.

6. RECOMMENDATION

Members are asked to consider and approve the Planning & Development Service Monitoring Report for the period to 30 September 2013 and agree the management action which has been taken to date.

Designation: Director of Planning & Development

Date: 14 October 2013

Author: Ailsa Mackay, Service Support Manager

PLANNING & DEVELOPMENT Revenue Expenditure Monitoring Report

1 APRIL - 30 SEPTEMBER 2013

Summary

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
BY ACTIVITY				
Director & Business Support				
Director & Business Team	219	673	579	(94)
Environment & Development				
Management	32	79	74	(5)
Countryside, Heritage & Natural Resources	898	2,074	2,064	(10)
Economy & Regeneration	916	2,079	2,074	(5)
Employability Service	346	2,250	1,850	(400)
Planning & Building Standards				
Management	46	95	95	0
Planning & Building Standards HQ	118	306	286	(20)
Development Plans	293	663	648	(15)
Area Planning & Building Standards	1,500	3,150	3,130	(20)
Appeals, Public Local Inquiries & Court Cases	99	50	70	20
Income				
Planning Fee Income	(1,262)	(2,184)	(2,284)	(100)
Building Warrant Fee Income	(973)	(1,849)	(1,874)	(25)
	2,232	7,386	6,712	(674)

BY SUBJECTIVE

Staff Costs	3,480	7,432	7,227	(205)
Other Costs	1,487	4,551	4,161	(390)
Gross Expenditure	4,967	11,983	11,388	(595)
Grants	(1)	(41)	(41)	0
Other Income	(2,734)	(4,556)	(4,635)	(79)
Total Income	(2,735)	(4,597)	(4,676)	(79)
	2,232	7,386	6,712	(674)

Notes

1. Percentage of annual budget	Expenditure	Income
This year	<u>41%</u>	<u>59%</u>
Last year	<u>49%</u>	<u>52%</u>
2. Appeals, Public Local Inquiries and Court Cases	Actual Year to Date £000	
PLIs general	13	
Tullochgribbon Quarry, Dulnain Bridge (Supreme Court)	69	
Resaurie, Inverness (Court of Session)	1	
Highland Wide Development Plan Examination	1	
Princes St/St John Sq Thurso (PLI)	1	
Invergordon Incinerator (PLI)	11	
Allt Duine Wind Farm (PLI)	1	
Daviot Wind Farm (Written submissions appeal)	(3)	
THC v Alexander Brodie	2	
Glenmorrie Wind Farm (PLI)	3	
TOTAL	<u>99</u>	
3. Projects (overleaf)		

PLANNING & DEVELOPMENT Revenue Expenditure Monitoring Report

1 APRIL - 30 SEPTEMBER 2013

Summary

3. Projects

Actual Year to
Date
£000

14BA005 Scottish Cities Knowledge Centre Director	(148)
14BH - NPP2	1
14DL500 The Fox Trail Project	7
14DL501 Culloden Access & Interpretation Project	25
14DT006 - Inverness, Academy Street, THI	(273)
14DT007 - Highland Environment Network Project	(5)
14EC002 Fisheries Axis 4 Project	(21)
14EC003 Fisheries Axis 5 Project	2
14EC013 Marine Biodiversity Project 2013-16	(2)
14ED009 - TC - Income	(55)
14LF -Great Glen Way donations	(89)
14LF West Highland Way donations	(2)
14LF Glen Nevis Visitor Centre donations	7
14LF Tourism Workshops Project	1
14LG - BAP Implementation Programme, General	4
14LH003 ESF Create & Employ Project	(109)
14LH004 ESF Youth Work Experience Project	81
14LH005 Business Growth Grant Project	(152)
14LH006- ESF Commissioned Services Project	(87)
14MA - Wick THI	(92)
14MD - Highland Marine Resources & Communities Scheme	(84)
14MF001 - Highland Core Path Implementation	(82)
14MH - Conservation Areas Regeneration Scheme	(127)
14N - LEADER	1,894
Total	694