

**The Highland Council  
City of Inverness Area Committee**

Minutes of Meeting of the **Inverness Common Good Fund Grants Sub-Committee** held in the 1st Floor Committee Room, Town House, Inverness on Monday, 13 May 2013 at 9.15 am.

**Present:**

Mrs H Carmichael  
Mr A Christie  
Mrs E McAllister  
Mr T Prag  
Mr G Ross  
Mrs J Slater

**Officials in Attendance:**

Mr D Robertson, Head of Accounting  
Mr S Wardlaw, Ward Manager  
Mrs T Bangor-Jones, Administrative Assistant

**Mr A Christie in the Chair**

**1. Apologies for Absence**

Apologies for absence were received from Mr R Laird.

**2. Declarations of Interest**

The Sub-Committee **NOTED** the following declarations of interest:-

Item 5 Booklet B (4) –Mr T Ross (non-financial)  
Item 5 Booklet A (3) – Mr T Prag (non-financial)  
Item 5 Booklet A (4) –Mr T Prag (non-financial)  
Item 5 Late Item – Mr T Prag (non-financial)  
Item 5 Booklet B (5) – Mr A Christie (non-financial)

**3. Exclusion of the Public**

The Sub-Committee **RESOLVED** that, under Section 50(A) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting during discussion of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 and 9 of Part 1 of schedule 7A of the Act.

#### **4. Financial**

The Chair welcomed Mr Robertson to the meeting. Mr Robertson gave the Subcommittee a short explanation of the financial procedures in relation to the monies available to the Subcommittee for disbursement and updated members on the current financial position.

During discussion members commented as follows:

- the importance of remaining within the allocated budget
- there was a need to be mindful of future capital projects; and
- an awareness of ICGF reserves would be required.

Thereafter, it was **AGREED** that Appendix 1 would be re-visited prior to the next City of Inverness and Area Committee meeting. Appendices 2, 3, 4 and 5 were **NOTED**.

#### **5. Requests for Financial Assistance 2013/14**

There had been circulated Report No. GSC/05/13 dated 4 May 2013 by the Inverness City Manager.

In this connection, there had been circulated separately a copy of the applications and any supporting documentation as Booklet A, B and C.

Following consideration of the applications submitted, the Sub-Committee:-

- i **AGREED** to make the decisions regarding, disbursement of funds from the Grants Budget within the City of Inverness Common Good Fund Revenue Budget for 2012/13 as detailed in the Appendix 1; and
- ii **AGREED** to make recommendations to the City of Inverness Area Committee at its meeting on 3 June 2013 for those applications for more than £10,000.

#### **6. Requests for Time Extensions**

The Sub-Committee **AGREED** to the requested time extension by the Highland Skate Parks Association and Ness Bank Church.

#### **7. International Workers' Memorial Day 28 April 2013**

Following discussion the Sub-Committee **AGREED** to donate £500 to the International Workers' Memorial Day Appeal

#### **8. Evaluation Form**

There had been circulated Report No. GSC/06/13 dated 3 May 2013 by the Inverness City Manager which detailed the proposed Project Evaluation Form.

After discussion the Sub-Committee **AGREED** to approve its use.

#### **9. Culloden Ceilidh Band**

The Sub-Committee welcomed members of the Culloden Ceilidh Band, led by Culloden Academy Head of Music Mrs Alison Mackenzie, to the meeting. The Band had received

funding for their tour of Canada and provided feedback on the highlights of the successful Tour accompanied by appropriate musical interludes. The Sub-Committee Members congratulated the Band on their musical prowess and for being excellent representatives of Inverness.

#### **10. Date of Next Meeting**

The Sub-Committee **NOTED** that the next meeting was on Monday 29 July 2013 at 9.15 am.

The meeting ended at 11.50 am.

**INVERNESS COMMON GOOD FUND GRANTS SUB-COMMITTEE 13 MAY 2013**

Appendix 1

	Applicant	Project	Amount Requested	Project Costs	%	Previous Beneficiary	Capital or Revenue Project	Comments	Decision
<b>BOOKLET A - Applications Under £10,000</b>									
1	Scottish Chamber Orchestra	SCO on Tour 2013 - Concert at Eden Court in July	£ 1,000.00	£ 10,000.00	10%	No	Revenue		REFUSED
2	Highland Blind Tandem Club	Purchase of new Tandem	£ 2,500.00	£ 2,500.00	100%	No	Capital		*AGREED
<b>*Councillor Sinclair to make available to the Inverness City Manager the details of additional suppliers of tandem bikes</b>									
3	Riverside Rotary Club / Archie's Foundation	Archie's Attic Charity Shop rates for premises	£ 1,154.22	£ 1,154.22	100%	No	Revenue		REFUSED
4	Inverness Choral Society	Voices United Concert at Eden Court May 2013	£ 5,000.00	£ 18,877.00	26%	No	Revenue		REFUSED
5	TangoNess	Argentine Tango Lessons	£ 998.00	£ 4,880.00	20%	No	Revenue	Applying to Ward Discretionary Budgets as well	REFUSED
6	Merkinch Enterprise	Information Technology Training for the Unemployed	£ 5,000.00	£ 100,585.00	5%	Yes	Revenue		AGREED
7	Inverness BID Ltd	Inverness Street Festival October 2013	£ 7,000.00	£ 21,000.00	33%	Yes	Revenue		AGREED
9	Highland Council	Cavell War Memorial Gardens	£10,000.00	£10,000.00	100%	No	Capital		*AGREED

ssion Members\* AGREED to approve this application subject to the applicants exploring the possibility of purchasing the work via Highland Council.

10	LGBT Youth Scotland	Challenging Homophobia Highland	£ 9,995.00	£ 9,995.00	100%	No	Revenue		REFUSED
<b>BOOKLET B - Applications Over £10,000</b>									
1	Inverness Harriers	Trip to Gothenburg for Youth Games	£ 15,000.00	£ 31,693.21	47%	Yes	Revenue		*RECOMMENDED AWARD IN PART

	Applicant	Project	Amount Requested	Project Costs	%	Previous Beneficiary	Capital or Revenue Project	Comments	Decision
<b>*Councillor A Christie, seconded by Councillor G Ross proposed that the recommendation to Committee is to award £10,000.00. Members AGREED to recommend an award of £10,000.00.</b>									
2	Addictions Counselling Inverness	Counsellor Supervision Provision and Training	£ 19,200.00	£ 19,200.00	100%	Yes	Revenue		<b>*RECOMMENDED AWARD IN PART</b>
<b>*Members AGREED to recommend funding of £9,600.00 (50%) subject to the applicant making a Service Level Agreement with NHS Highland.</b>									
3	Outlook Adventure Scotland	Adventure Activity Programme for Children with additional support needs	£	£ 112,103.00		No	Revenue & Capital		<b>RECOMMENDED REFUSAL</b>
4	Charleston Academy	Albert Roux Kitchen	£ 69,000.00	£ 200,000.00	35%	No	Capital		<b>*RECOMMENDED AWARD IN PART</b>
<b>*Members AGREED to recommend funding of £40,000 subject to a commitment that the facility is available to all Inverness Schools.</b>									
5	Aulnaskiach Dell SCOIO	Aulnaskiach Dell	£ 24,450.00		59%	No			<b>*RECOMMENDED AWARD IN PART</b>
<b>*Members AGREED to recommend an award of £4,000.00 as seed-corn funding</b>									
7	Arts In Merkinch	Community Steering Group's Development and Activity	£ 17,944.00		15%	Yes	Revenue		<b>*RECOMMENDED AWARD IN PART</b>
<b>*Members AGREED to recommend an award of £14,000.00</b>									
8	Inverness Blitz	Positive Life Pathways Project	£ 18,900.00		22%	Yes	Revenue		<b>*RECOMMENDED AWARD IN PART</b>
<b>*Members AGREED to recommend an award of £9,000.00 over two years.</b>									

	Applicant	Project	Amount Requested	Project Costs	%	Previous Beneficiary	Capital or Revenue Project	Comments	Decision
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**Booklet C - Subvention Funding**

1	Highlands & Islands Tourism Awards	Highlands & Islands Tourism Awards Ceremony	£ 9,000.00	£ 49,000.00	18%	Yes	Revenue		<b>REFUSED</b>
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**Late Application**

1	Inverness Clachnacuddin FC	"Clean Sweep" Enclosure	£ 5,000.00	£ 34,781.00	14%	Yes	Capital		<b>AGREED</b>
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**Applications Deferred**

1	Inverness YMCA CYC	Creating a Training Venue	£ 6,000.00	£ 31,000.00	19%	Yes	Revenue	Application Deferred from March Meeting	<b>*DEFERRED</b>
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**\*After discussion Members DEFERRED this application to allow the applicant a final opportunity to submit the requested information.**

2	Highland Buildings Preservation Trust	Viewhill House Options Appraisal	£ 11,715.00	£ 33,430.00	35%	Yes	Revenue	Deferred from January Meeting	<b>*DEFERRED</b>
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**\*After discussion Members DEFERRED this application to await information from the Inverness Heritage Trust**