

**The Highland Council**  
**City of Inverness Area Committee**  
**3 June 2013**

Agenda Item	16
Report No	CIA/035/16

**Burial Ground Commutation Fund**

**Report by Director of Transport, Environmental and Community Services and Director of Finance**

**Summary**

The report invites Members approve the proposed Burial Ground Commutation Fund Work Programme for the period 2013 to 2016.

**1. Background**

- 1.1 The Burial Ground Commutation Fund may only be used for the maintenance and/or improvement of burial grounds. An annual charge of £25k is made to the Fund to support TEC Services Burial Grounds Maintenance for the seven City of Inverness Area Wards.
- 1.2 The Burial Ground Commutation Fund revenue balance carried forward from financial year 2012/13 is £659,182.
- 1.3 A previous programme of small capital works funded by the Burial Ground Commutation Fund was approved by the Inverness City Committee in August 2010. The work, detailed in **Appendix A**, was delivered through TEC Services during the period 2010 to 2012 at a total cost of £113k.

**2. Programme Details**

- 2.1 The proposed programme for the period 2013 to 16 is set out in **Appendix B**. Subject to approval of the Programme TEC Services will report progress to this Committee on an annual basis as well as providing interim updates to Ward Members where requested.
- 2.2 Drainage issues at St. Mary's, Beauly are being addressed separately through a bid to the Council's capital programme in relation to burial ground extensions and improvements.
- 2.3 TEC Services remains responsible for the routine maintenance of burial grounds.

### **3. Implications**

- 3.1 The new 3 year Programme has an estimated cost of £271,400, and will be funded by the Burial Ground Commutation Fund. Internal payments from the Fund are to be managed so that the Finance Service has sufficient notice for liquidating investments.
- 3.2 There are no legal implications arising from this report.
- 3.3 There are no equality implications arising from this report.
- 3.4 There are no climate change implications arising from this report.
- 3.5 There are no risk implications arising from this report.

### **4. Recommendation**

- 4.1 Members are invited to approve the proposed Burial Ground Commutation Fund Work Programme for the period 2013 to 2016.

Designation: Director of Transport, Environmental and Community Services

Designation: Director of Finance

Date: 24 May 2013

Author: Stewart Wardlaw, Ward Manager

Background [ICC-43-10](#) Inverness City Committee, 1 August 2010  
Papers:

## Commutation Fund Work Programme 2010-12 Appendix A

<u>Name of Cemetery</u>	<u>Works Required</u>	<u>Description</u>	<u>Cost</u>
Auchterawe	Bridge repair	Repair wooden pedestrian bridge	£98
Chapel Yard, Inverness*	Wildlife Survey	Inc. survey for bats.	£445
Chapel Yard, Inverness	Ivy removal	Cutting, removal of ivy and self-seeded trees where does not cause structural damage and subsequent treatment of stumps etc. (Re-treatment also done)	1729.48
Chapel Yard, Inverness	Wall repairs	Structural survey of walls by TEC Services engineer and stonemason contractor inc. Forbes, Grant Mausoleums. Repaired accordingly	£16,980
Chapel Yard, Inverness, Auchterawe, Kiltarlity, Struy	General tree works	High priority tree works (to avoid higher costs in future) esp. lime trees in Chapel Yard. Over seventy loads removed from Chapel Yard via pick-up truck. Other work inc. crown thinning and removal of dead tree limbs	£5,521
Chapel Yard, Inverness	Path improvements	Resurface, scalping path, forming entrance. Replace 2 seats either end of path	£3,820
Croy*	Gate refurbishment	Shot blast / Paint	£990
Eskadale*	Tree removal	Removal of deteriorating birch tree	£1,600
Eskadale	Tree removal	Removal of dead ash tree	£1,644
Glenconvinth	Gate refurbishment	Shot blast / Paint	£625
Glenconvinth	Tree works	General pruning and crown thinning	£460
Glenconvinth	Bridge repair	Bridge has timber rot and beam deterioration. Metal replacement. Increased tonnage capacity from 2.5t to 3.5t	£6,500
Invermoriston*	Tree removal	Removal of dying tree to rear of cemetery	£905
Jenkins Park, Fort Augustus	Refurbish gate/railings	Shot blast / Paint	£680
Kilmorack Old & New, St. Mary's Beaully	Wall repairs	Rebuliding and repointing damaged walls	£1,463
Kiltarlity**	Gate refurbishment	Shot blast / Paint	£625
Kilvean, Inverness	New entrance gates	Replacement of secondary gates vehicle / pedestrian	£3,675
Kirkhill*	Tree works	Various works	£900
Kirkhill	Wall repairs	Various damaged walls	£2,316
Lochend	Tree removal	Removal of dying tree to rear of cemetery	£3,367
Old High, Inverness*	Tree removal	Aerial Survey, removal and replacement of elm tree due to fire damage	£2,299
Old High, Inverness	Toppled gravestones	Gravestones re-erected	£1,265
Old High, Inverness	Renovate stoneworks	Mausoleum – Mackintosh of Raigmore	£4,280
Petty*	Gate refurbish	Shot blast / Paint	£760
Petty Tornagrain	New gates	Replacement of rotting gates	£1,640
St. Mary's, Beaully*	Inner road repairs	Rectification of potholes by inlaying scalping material	£1,800
Tomnahurich, Inverness	Tree works	Removal of trees to west of Bruce Gardens gate and replacement with appropriate species	£15,629
Tomnahurich, Inverness	Path works	Reconstruction (between previous works and Bruce Av)	£31,304
			<b>£113,321.25</b>
* Listed			
** Listed & incs. Scheduled Monument			
*** Historic Scotland - Designed Landscape			

## Commutation Fund - Proposed Work Programme 2013-16 Appendix B

<u>Name of Cemetery</u>	<u>Works Required</u>	<u>Description</u>	<u>Overall Est. Cost</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
Auchterawe	Bridge refurbishment	Replacement of decking and rails	£2,500	£2,500		
Ardersier	Gate refurbishment	Shot blast / Paint	£1,200	£1,200		
Boleskine	Gate refurbishment	Shot blast / Paint	£500	£500		
Chapel Yard	Forbes Mausoleum	External wall rebuild	£12,000		£12,000	
Chapel Yard	Rear wall	Remove stump & repair wall	£500	£500		
Corriemony	Gate refurbishment	Shot blast / Paint	£500	£500		
Dalarossie	Gate refurbishment	Shot blast / Paint	£400	£400		
Dalchreichart	Gate refurbishment	Shot blast / Paint	£400	£400		
Dores	Gate refurbishment	Shot blast / Paint	£400	£400		
Drumtemple	Gate refurbishment	Gate refurbishment	£500	£500		
Dunlidity	Gate refurbishment	Shot blast / Paint	£700	£700		
Fasnakyle	Wall repairs	Repair cracking / Paint	£500		£500	
Fasnakyle	Gate refurbishment / replacement	Gate refurbishment / replacement	£500	£500		
Foyers	Gate refurbishment	Shot blast / Paint	£400	£400		
Foyers	Access road	Remove vegetation, excavate u/s and lay scalplings	£3,000		£3,000	
Glenconvinth	Wall repairs	Wall repairs / renewal	£1,500		£1,500	
Greyfriars	New gates	Replace existing gates	£1,500	£1,500		
Jenkins Park	Access road	Preparation work and resurfacing	£4,000	£4,000		
Kilchuimen	Gate refurbishment	Shot blast / Paint	£400	£400		
Kiltarlity	Wall repairs	Repairs / renewal	£800		£800	
Kirkhill	Access road drainage	Drainage installation to prevent surface washout	£3,000	£3,000		
Kirkhill	Wall repairs	Repairs / renewal	£4,000	£4,000		
Kilmorack Old	Wall repairs	Repairs / renewal	£1,500		£1,500	
Kilmorack New	Fence & wall repairs	Repairs to fence and wall	£1,000		£1,000	
Kilmorack New	Gate refurbishment	Gate refurbishment	£1,000	£1,000		
Kilmorack New	Path works	Reconstruct paths overall length 800m (2 year programme)	£30,000	£15,000	£15,000	
Kilvean	Fence repairs	Renew boundary fence overall length 1500m (3 year programme)	£45,000	£15,000	£15,000	£15,000
Kilvean	Repair road	Surface Dress Road (790m x 6m)	£15,000	£15,000		
New Kilmore	Gate refurbish	Shot blast / Paint	£600	£600		
New Kilmore	Fence repairs	Repair / renewal	£600		£600	
Old Kilmore	Tree works	Removal of wind blown conifer / General tree trimming	£700		£700	
Old Kilmore	Gate refurbishment	Shot blast / Paint	£800	£800		
Old Kilmore	Car parking (adjacent to road)	Grading / Drainage	£2,000		£2,000	
Lochend	Gate refurbishment	Shot blast / Paint	£600		£600	
Moy	Wall Repairs	Repairs / renewal	£1,000		£1,000	
Invermoriston	Gate refurbishment	Shot blast / Paint	£800		£800	
St. Marys Beaully	Tree Works	Stump grinding	£500		£500	
St. Marys Beaully	Wall repairs	Repairs / renewal	£1,000		£1,000	
Tomnahurich	Path works	Reconstruction (between previous works and Canal side) 225m of 3' paths & 235m of 5'6" paths	£20,000	£10,000	£10,000	
Tomnahurich	Old Waiting Room	Removal / Demolition of former waiting room (Asbestos) including landscaping of area	£15,000		£15,000	
Tomnahurich	Fence works	Renew western boundary fence overall length 500m (2 year programme)	£16,000		£8,000	£8,000
Tomnahurich	Railings	Add railings to steps on paths up the hill (24 sets)	£14,000	£14,000		
Tomnahurich	Seating (6 benches)	Various locations at top of hill & at site of former waiting room.	£3,600		£2,400	£1,200
Tomnahurich	Tree Management Works	Tree management works (3 year programme)	£45,000	£15,000	£15,000	£15,000
Tomnahurich	Tree works at top of hill (east side)	Tree works to improve view towards Moray Firth to include replacement planting	£11,500	£11,500		

Tomnahurich	Tree works at top of hill (west side)	Tree works to improve view towards Ness Side and Caledonian Canal	£3,000	£3,000		
Tomnahurich	Tree works at low level on Hill	Tree works to provide view of Castle at low level	£2,000	£2,000		
			<b>271,400</b>	<b>124,300</b>	<b>107,900</b>	<b>39,200</b>