

The Highland Council

City of Inverness Area Committee – 21 October 2013

Agenda Item	11b
Report No	CIA/60/13

Inverness Common Good Fund Grant and Capital Projects

Report by the Inverness City Manager

Summary

This report sets out the current applications for grant funding to be determined and the current status of capital projects.

1. Grants and Capital Projects

- 1.1 The current summary of funds available following the Grants Sub-Committee meeting on 30 September 2013 is set out in **Appendix 1**.
- 1.2 **Booklet A** includes details of current grant applications for more than £10,000. Members are invited to consider the applications. Members may wish to consider the comments made at the Grants Sub-Committee.
- 1.3 Grant applications between £10,000 and £30,000 are listed in the Minute. Approval of the Minute will confirm approval or otherwise of the applications listed. In the event of the Committee agreeing to defer any of these applications, a report will be presented to the next appropriate CIAC, with full details of the relevant application(s).
- 1.4 In order for applications to be competent they must principally benefit the inhabitants of the (former) Burgh of Inverness.
- 1.5 **Appendix 2** details the current status of capital projects.

2 Visit from St Valery

- 2.1 Following on from financial support being given, the Mayor of St Valery en Caux and his deputed, visited the City over the Kirking weekend, 7-10 September 2013. All parties felt that the visit was a great success and the support of the Common Good Fund was much appreciated by our friends from France.

Recommendation

The Committee is invited to:-

- i. consider the applications for funding and scrutinise the current status of capital projects; and
- ii. approve the funding allocations recommended within Appendix 2.

Designation: Inverness City Manager

Date: 08 October 2013

Authors: David Haas, Inverness City Manager
Jason Kelman, Project Manager

APPENDIX 1

Inverness Common Good Fund Available Resource for Allocation

£

Original Budget Balance Available 350,000
Additional Allocation (August 2013) 70,000

Committee Date	Category	Award	Total for meeting	
(Committed from previous 1 financial years)	Grants < £10k	150,367		
	Grants > £10k	11,786		
	Subvention	11,499		
			<u>173,652</u>	246,348
13/05/2013 Grants Sub- 2 Committee	Grants < £10k	30,000		
(NB Approved at 3/06/2013 Committee)	Grants > £10k	86,600		
	Subvention	0		
			<u>116,600</u>	129,748
29/07/2013 Grants Sub- 3 Committee	Grants < £10k	14,583		
(NB Approved at 12/08/2013 Committee)	Grants > £10k	20,000		
	Subvention	8,250		
			<u>42,833</u>	86,915
30/09/2013 Grants Sub- 4 Committee	Grants < £10k	35,750		
(NB Subject to approval of minute)	Grants > £10k	34,000		
(NB Recommended awards subject to Committee approval on 21/10/2013)	Subvention	0		
			<u>69,750</u>	17,165

Capital Projects Funded by Inverness Common Good Fund

1 General

- 1.1 This appendix provides project status information for current key capital projects funded by the Inverness Common Good Fund, including financial progress details, as at 4 October 2013.

2 Capital Programme Update

- 2.1 The current status of each individual project is summarised below.

2.2 Restoration of Inverness Steeple

- 2.2.1 The contract was completed on the 22 March 2013 and the defects liability period will end on the 21 March 2014.

- 2.2.2 The final account has been agreed.

Agreed Budget	£550,000
Final Account	£520,000

2.3 Replacement of Gas Boilers; Inverness Town House

- 2.3.1 The contract was completed on the 4 October 2013 and the defects liability period will end on the 3 October 2014.

- 2.3.2 The final account has still to be agreed.

Agreed Budget	£225,000
Anticipated Final Account	£225,000

2.4 Conservation of External Fabric, Town House, Inverness

- 2.4.1 The project is currently on programme and the final reports and revised budget costs have been completed and ready to report.

It has been agreed that the report will be taken to a members briefing session before going to the City of Inverness Area Committee.

Estimated Budget	£4,000,000
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2.5 Replacement of High Level Windows, Market Arcade, Victorian Market

- 2.5.1 An Architect has been appointed and the initial surveys have taken place. A Listed Building Application will be submitted August 2013. It is anticipated that the Listed Building Application will not be agreed until Oct/Nov 2013. We would recommend the works do not commence on site until Jan 2014 and completed before the end of Mar 2014.

Agreed Budget	£70,000
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2.6 Internal Re-painting, Market Arcade, Victorian Market

2.6.1 Listed Building Application has been submitted. It is anticipated that the work will commence Jan 2014 and be completed by Feb 2014.

Agreed Budget

2.7 Refurbishment 1-5 Church Street, Inverness

2.7.1 Approval to proceed was granted at the City of Inverness Area Committee on 12 August 2013. The Committee agreed to proceed with Option 4 at a cost of £947K, discussion also took place about the additional add-on option to upgrade the existing front elevation at an additional cost of £120K. The add-on option was not formally agreed at the last meeting. In consequence the Committee is invited to agree the add-on option as detailed above at an extra cost of £120K, to be drawn from revenue reserves held within the Inverness Common Good Fund

2.7.2 The programme in place is as follows;

Detailed Proposals	25 Oct 2013
Final Proposals	27 Jan 2014
Tender Documentation	21 Feb 2014
Tender Return	21 Mar 2014
Contract Award	11 Apr 2014
Commencement	12 May 2014
Completion	19 Dec 2014

Agreed Budget	£947,000
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Optional-upgrade of front elevation	£120,000
Inclusive project cost	£1.67m

2.8 Town House Car Park, Barrier Alterations

2.8.1 Following on from the implementation of the service efficiency proposals which will result in a saving of approximately £20,000 without loss to the permanent staffing establishment. Committee approval is sought for the works to the car park barrier arrangements totalling £11,000. This will be drawn from revenue reserves.

2.8.2 The works will involve the alterations to the car park barrier induction loops, installation of CCTV cameras from barriers to two locations in the Town House. Fob key exit control point to be installed.

3. Governance

3.1 These projects are funded by the Inverness Common Good Fund and monthly Contract Monitoring reports will be issued to the Inverness City Manager, in line with governance arrangements.