

The Highland Council

City of Inverness Area Committee – 9 December 2013

Agenda Item	11b
Report No	CIA/70/13

**Inverness Common Good Fund
Grants and Capital Projects**

Report by the City Manager

Summary

This report sets out the current summary of funds available for grants and the current status of Capital Projects.

1. Grants and Capital Projects

- 1.1 The current summary of funds available following the Grants Sub-Committee meeting on 18 November 2013 is set out in Appendix 1.
- 1.2 Appendix 2 details the current status of capital projects.
- 1.3 Regarding the “Victorian Market – Installation of Photovoltaic Panels” Project the £20,445.95 expenditure can be accommodated within the current approved budget for maintenance of the Victorian Market.

Recommendation

The Committee is invited to note the funds available following Grants Sub-Committee and scrutinise the current status of capital projects.

Designation: City Manager

Date: 25 November 2013

Authors: Stewart Wardlaw, Ward Manager
Jason Kelman, Project Manager

APPENDIX 1

**Inverness Common Good Fund
Available Resource for Allocation**

£

Budget Balance Available - Grants 420,000

Committee Date	Category	Award	Total for meeting	
(Committed from previous financial years)	Grants < £10k	79,367		
	Grants > £10k	11,786		
			<u>91,153</u>	328,847
13/05/2013 Grants Sub-Committee Approved at 03/06/2013 Committee	Grants < £10k	30,000		
	Grants > £10k	86,600		
			<u>116,600</u>	212,247
29/07/2013 Grants Sub-Committee Approved at 12/08/2013 Committee	Grants < £10k	14,583		
	Grants > £10k	20,000		
			<u>34,583</u>	177,664
04/09/13 Grants Sub-Committee	Grants<£10K	9,999	<u>9,999</u>	167,665
30/09/2013 Grants Sub-Committee	Grants < £10k	38,631		
	Grants > £10k	34,000		
			<u>72,631</u>	95,034
Approved by Email 21/10/13	Grants < £10k	9,500	<u>9,500</u>	85,534
18/11/13 Grants Sub-Committee Recommended for Approval	Grants < £10K	16,617		
	Grants > £10K	39,000		
			<u>55,617</u>	29,917

Budget Balance Available - Subvention 40,000

Committee Date	Category	Award	Total for meeting	
(Committed from previous financial years)	Subvention	11,499	<u>11,499</u>	28,501
13/05/2013 Grants Sub-Committee	Subvention	0	<u>0</u>	28,501
Approved at 12/08/2013 Committee	Subvention	8,250	<u>8,250</u>	20,251
Approved by Email 23/08/2013	Subvention	5,000	<u>5,000</u>	15,251
18/11/13 Grants Sub-Committee	Subvention	9,768	<u>9,768</u>	5,483

Capital Projects Funded by Inverness Common Good Fund

1 General

- 1.1 This appendix provides project status information for current key capital projects funded by the Inverness Common Good Fund, including financial progress details, as at 22 November 2013.

2 Capital Programme Update

- 2.1 The current status of each individual project is summarised below.

2.2 Restoration of Inverness Steeple

- 2.2.1 The contract was completed on the 22 March 2013 and the defects liability period will end on the 21 March 2014.

- 2.2.2 The final account has been agreed.

Agreed Budget	£550,000
Final Account	£520,000

2.3 Replacement of Gas Boilers; Inverness Town House

- 2.3.1 The contract was completed on the 4 October 2013 and the defects liability period will end on the 3 October 2014. The over spend is due to the existing gas main to the kitchen being upgraded.

- 2.3.2 The final account has been agreed.

Agreed Budget	£225,000
Agreed Final Account	£226,147

2.4 Conservation of External Fabric, Town House, Inverness

- 2.4.1 A Members briefing is to be organised to update Members on the Project prior to reporting to the next available Committee.

2.5 Replacement of High Level Windows, Market Arcade, Victorian Market

- 2.5.1 Tenders have been received and the lowest tender is above the budget estimate. The lowest tender is £80,407.67. The tender figure is over budget because the work was agreed to be undertaken out with opening hours of the Market. This is a better option to avoid any effect on the businesses and the general public. The committee is asked to agree the increase in budget.

Agreed Budget	£70,000
---------------	---------

2.6 Internal Re-painting, Market Arcade, Victorian Market

- 2.6.1 Listed Building Application has been submitted. It is anticipated that the work will commence Jan 2014 and be completed by Feb 2014. This project is to be funded from the Victorian maintenance budget.

Agreed Budget £10,000

2.7 Refurbishment 1-5 Church Street, Inverness

- 2.7.1 Project currently on programme.

- 2.7.2 The programme in place is as follows;

Final Proposals	27 Jan 2014
Tender Documentation	21 Feb 2014
Tender Return	21 Mar 2014
Contract Award	11 Apr 2014
Commencement	12 May 2014
Completion	19 Dec 2014

Agreed Budget £1,067,000

2.8 Victorian Market – Installation of Photovoltaic Panels

- 2.8.1 An instruction was given to investigate the possibility of PV panels being installed on the roof of the Victorian Market. A feasibility study was carried out and this came to the conclusion it was a viable option.

- 2.8.2 Tenders were invited and the lowest cost is £20,445.95 including fees. The estimated payback analysis is calculated over a 25 year period. The payback period is 8 years. It is anticipated that the total feed in tariff will be £28,461.45 and the total electricity saved will be in the region £28,026.76 over the 25 year period.

3. Governance

- 3.1 These projects are funded by the Inverness Common Good Fund and monthly Contract Monitoring reports will be issued to the Inverness City Manager, in line with governance arrangements.