

**The Highland Council
City of Inverness Area Committee**

Minutes of Meeting of the **Inverness Common Good Fund Grants Sub-committee** held in the 1st Floor Committee Room, Town House, Inverness on Monday, 18 November 2013 at 9.15 am.

Present:

Mr A Christie
Mr A Graham
Mr R Laird
Mr T Prag
Mr G Ross
Mrs G Sinclair
Mrs J Slater

Officials in Attendance:

Mr S Wardlaw, Ward Manager
Mrs H Tolmie, Administrative Assistant, Business Support

Mr A Christie in the Chair

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mrs H Carmichael and Mrs E McAllister.

2. Declarations of Interest

The Sub-committee **NOTED** the following declarations of interest:-

Item 4 Booklet A (1) – Mr A Graham
Item 4 Booklet A (1) – Mr T Prag
Item 4 Booklet A (3) – Mr A Christie (non financial)

3. Exclusion of the Public

The Sub-committee **RESOLVED** that, under Section 50(A) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting during discussion of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 and 9 of Part 1 of schedule 7A of the Act.

4. Requests for Financial Assistance 2013/14

There had been circulated Report No. GSC/18/13 dated 7 November 2013 by the Inverness City Manager. In this connection, there had been circulated separately a copy of the applications and any supporting documentation as Booklets A, B and C.

Mr Wardlaw drew the Sub Committee's attention to Appendix 1 and the remaining balance available for 2013/14 this should read £85, 534 as £5,000 approved to the Inverness Town Twinning Committee is to come from the Town Twinning Budget for 2013/14.

The Sub Committee **NOTED** the Financial Monitoring information contained in Appendices 1- 5.

Following consideration of the applications submitted, the Sub-committee **AGREED** to make the decisions regarding, disbursement of funds from the Grants Budget within the City of Inverness Common Good Fund Revenue Budget for 2013/14 as detailed in Appendix 1.

Cllrs Graham and Prag left the room while Booklet A, item 1 was considered.

5. Inverness Presbytery

The Sub Committee **HOMOLOGATED** the decision to award Inverness Presbytery £9,500 towards Direct Access Accommodation.

6. Inverness Partnership

The Sub Committee **AGREED** to award the Inverness Partnership £3,000 from the City Promotions Budget towards a Cycling Infrastructure Advocacy leaflet.

7. Requests for Civic Hospitality 2013/14

There was circulated Report No. GSC/19/13 dated 7 November 2013 by the Inverness City Manager. In this connection, there had been circulated separately a copy of the applications and any supporting documentation as Booklet E.

Following consideration of the applications submitted, the Sub Committee **AGREED** to make the decisions regarding, disbursement of funds from the Civic Hospitality Budget within the City of Inverness Common Good Fund Revenue Budget for 2013/14 as detailed in Appendix 2.

8. Homologation of Civic Hospitality Requests

The Sub Committee **HOMOLOGATED** the following Civic Hospitality Requests.

1. Fraser Cromarty, Castle Stuart Golf Links, Professional Team Event – Golf 30/9/13 - £1,000
2. Fair Trade Bazaar – waive of Officer's time
3. Community Council Forums – free hall let and waiver of Officer's time.

The Sub Committee requested a report be presented at the next meeting on Hall Let charges

9. Date of Next Meeting

The Sub Committee **NOTED** that the next meeting will take place on Monday 10 February 2014 at 9.15am and dates of the other 2014 meetings as Monday 12 May, Monday 11 August and Monday 10 November.

The meeting ended at 10.15 am.

INVERNESS COMMON GOOD FUND GRANTS SUB-COMMITTEE 18 November 2013

Appendix 1

| | Applicant | Project | Amount Requested | Project Costs | % | Previous Beneficiary | Capital or Revenue Project | Comments | Decision | |
|---|--|--|------------------|---------------|------|----------------------|----------------------------|---|-----------------------|--|
| BOOKLET A - Applications Under £10,000 | | | | | | | | | | |
| 1 | The Highlanders' Museum Ltd | Upgrading the Highlander's Museum website | £ 7,500.00 | £9,500.00 | 79% | Yes | Revenue | | REFUSED | |
| 2 | Highland Literary Salon | Programme of Events 2014 | £ 3,000.00 | £8,620.00 | 35% | No | Revenue | | £1,500 AGREED | |
| 3 | For The Right Reasons | Supported Volunteer Programme | £ 9,800.00 | £19,400.00 | 51% | Yes | Revenue | £9,800 Agreed subject to confirmation of core costs | AGREED | |
| 4 | Velocity Café and Bicycle Workshop | Velocity's Illuminated Riding Project | £ 4,400.00 | £6,600.00 | 67% | No | Revenue | Members requested notification of publicity to launch project | AGREED | |
| 5 | Waverley Care | World Aids Day Community Gathering | £ 575.00 | £1,825.00 | 32% | No | Revenue | 50% to be met by CEO Equalities Funding | £288 AGREED | |
| 6 | Royal British Legion Scotland Inverness Branch | Hire of Northern Meeting Park for Armed Forces Day | £ 628.93 | £628.93 | 100% | Yes | Revenue | | AGREED | |
| 7 | Events and Festivals Working Group | Inverness Tattoo | £ 5,000.00 | £5,000.00 | 100% | Yes | Revenue | To be funded from the City Promotions Budget | AGREED | |
| | | | £ 30,903.93 | | | | | | | |
| BOOKLET B - Applications Over £10,000 | | | | | | | | | RECOMMENDATION | |

| | Applicant | Project | Amount Requested | Project Costs | % | Previous Beneficiary | Capital or Revenue Project | Comments | Decision |
|--|--------------------|--------------------------------------|---------------------|---------------|-----|----------------------|----------------------------|---|----------------------------|
| 1 | High Life Highland | Development of Inverness Floral Hall | £ 78,000.00 | £ 127,000.00 | 61% | Yes | Revenue | £39000 Recommended Approval subject to match funding from ECS | APPROVAL OF £39,000 |
| | | | £ 78,000.00 | | | | | | |
| Total Funding Requests from Grants Budget | | | £ 108,903.93 | | | | | | |

| | Applicant | Project | Amount Requested | Project Costs | % | Previous Beneficiary | Capital or Revenue Project | Comments | Decision |
|--|---|---------------------------------|-------------------|---------------|-----|----------------------|----------------------------|----------|---------------|
| Booklet C - Subvention Funding | | | | | | | | | |
| 1 | The International Conference on Natural Product Biotechnology | Conference in October 2014 | £ 9,768.00 | £ 76,500.00 | 13% | No | Revenue | | AGREED |
| Total Funding Requests from Subvention Budget | | | £ 9,768.00 | | | | | | |
| Booklet D - Application from the City Promotions Budget | | | | | | | | | |
| 1 | Inverness Partnership | Cycling Infrastructure Advocacy | £ 3,000.00 | £ 4,500.00 | 67% | Yes | Revenue | | AGREED |

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| Applicant | Organisation | Event | Date Requested | Estimated Cost £ | Comments | Decision |
|----------------------------------|-------------------------------|--|----------------|--------------------------|---|------------------------------------|
| Martin Hunt | Tartan Silk | The Friends and Patrons of the Castle and Gardens of Mey | 15/05/14 | 1,231.39 | Agreed to fund 50% of function subject to the Convenor's Hospitality Fund funding the remaining 50% | AGREED to £616 contribution |
| Diane Ferguson | ENABLE Scotland | 60 th Anniversary Celebration | 02/05/14 | 643.24 | | AGREED |
| Keith John Scammell, Chairman | Wing Tsjun Scotland | Wing Tsjun International Awards Ceremony with buffet dinner | 15/03/14 | 1,059.46 | Reception only | AGREED |
| Angela Wilson | Energy North | Energy North Conference 2014 | 10/02/14 | 1,002.46 | Finger Buffet | AGREED |
| Captain Simon Taylor | | 4SCOTS Homecoming Parade | 20/06/14 | 1,375.00 | | AGREED |
| Clan Munro (Association) | | Clan Munro International Gathering (part of Homecoming 2014) – Three day International Clan Gathering/Convention | 25/07/14 | 1,142.96 | Members recommend that the Association contact the Association of Highland Clans and Societies | AGREED |
| Mike Smith | Business Improvement District | Inverness 2013 Best Bar None Awards | 13/01/14 | 500.00 (Contribution) | | AGREED |

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|---|----------------------|---|----------|----------|---|-----------------|
| Gordon Summers Principal European Officer | The Highland Council | Meeting of the Political Bureau of the Conference of the Peripheral & Maritime Regions (CPMR) | 06/06/14 | 2,140.39 | Deferred for other sources of funding for the reception to be investigated | DEFERRED |
| Simon Hindson | | Royal Town Planning Institute - Highlands and Islands Chapter | 20/11/14 | 490.13 | | AGREED |