

CAITHNESS DISTRICT PARTNERSHIP

ACTION NOTE FROM MEETING OF: 27 June 2013 in Naver Business Centre, Thurso

PRESENT: Colin Punler (CP) Chair NHS, Steven Gorman (SG) SAS, Angela Echavarren (AE) HC, Bobby Echavaren (BE) NHS, Mike Flavell (MF) NHS, Andrea Madden (AM) NHS, Cllr Bill Fernie (BF), Cllr Roger Saxon (RS), CLLR Willie Mackay (WM), Pauline Craw (PC) NHS, Alex Macmanus (AMac) HC, Keith Moncur (KM) HC

APOLOGIES: Pat Bowers, Shirley Park, Alan Miller, Bob Silverwood, Marie Close, Wendy McGowan, John McGilp, John Rosie Cllr, Dawn Grant, Linda Munro Cllr

IN ATTENDANCE: Cllr Donnie Mackay, William Clark NOS Newspapers and four members of the public

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Previous Action Note	Item 2 Dunbeath provision of Physio care – carried over to next meeting Item 3 Stakeholder events – on going Item 4 Co location of services in shared buildings – on going Item 6 List of relevant voluntary groups – carried over to next meeting Item 6 Sub group no longer being formed		MF  NS	
1	Caithness Redesign Update	Presentation on Caithness Redesign delivered by AM. <b>ACTION:</b> Copy to be forwarded to AMac for circulation along with the action note of the meeting The Mental Health Local Integration Group (LIG) had fallen into abeyance. <b>ACTION:</b> Theresa Green to be approached regarding re emphasis on the group		AM  PC	
2	Delayed Discharge	MF gave an update on the current situation regarding delayed discharge from hospital. Fourteen beds were currently occupied by patients who could not be discharged. In the majority of cases this was due to the lack of beds in care homes with an embargo on admissions to two care homes in Wick. <b>ACTION:</b> Update on delayed discharge to be presented at next meeting		MF	1 Nov 2013

3	Integrated Teams Update	MF outlined progress to date on Integrated Teams. The structure was in place and people were now being matched to positions			
4	Early Years Collaborative	<p>The aim is to make Scotland the best place in the world for children to grow up. Collaborative in the sense that all areas of Scotland will share good practice to achieve improvements. Three main aims 1) reduce stillbirth and infant mortality by 15% 2) 90% of children to reach expected developmental milestones by 30 months 3) 90% of children to reach expected milestones by the time they start primary school. Workstreams have been formed and an organisational structure is being developed for Highland.</p> <p>Number of children taken into care is rising but this is partly due to more robust assessment criteria. Care does not always mean institutionalised care as there is increased use of Kinship Care and Fostering</p> <p><b>ACTION:</b> An update on the current situation and analysis of trends regarding children in care to be delivered at the next meeting</p>		AE	1 Nov 2013
5	Family Teams Development	The Family Teams model has a unified group of professional working across multiple ranges of services, engaging with parents at the earliest opportunity. There is an enhanced preventative approach promoting attachment. The workforce must be confident with clear roles under a strong and effective single management structure. Support for the family can be better achieved through improved linkage with other critical services/systems			
6	Family Nurse Partnership FNP	FNP is a licensed home visiting programme for first time teenage mums. Begins at the twelfth week of pregnancy continuing till the child is two. Weekly or fortnightly visits by named family nurse. Aims to improve the health and wellbeing of parents and children. Due to programme criteria only available in more populous areas ie Inverness. If family should move from Inverness service will continue to be delivered for them in other parts of Highland			
7	Dental School Visiting Service	Although children's dental health is improving in the Highlands, evidence exists that levels of registration amongst some younger children remains low. Mobile dental clinics are an effective means of delivering dental care for children who have not visited a dentist before. NHS Highlands provision has no universally applied criteria resulting in considerable variations across schools. The future provision of mobile dental clinics will be targeted at schools where most benefit could be achieved. Children in other schools will be encouraged to register at nearby clinics.			

8	Membership of Partnership	Caithness has a very active and effective Association of Community Councils (CACC) which could be represented at the partnership <b>ACTION:</b> Invite a representative of CACC to be nominated for membership		Amac	1 Nov 2013
9	District Partnership Reviews	A DPR seminar taking place in the Council Chambers, Dingwall on 27 <sup>th</sup> September 13.00 to 16.00. The council VC facilities if Girnigoe Street, Wick are available to anyone who would like to take part in the event A survey for members of the partnership was being conducted and members were encouraged to complete it <b>ACTION:</b> link to the survey to be distributed to all members		Amac	
10	Chair	CP was thanked for his conscientious and effective chairing of the partnership. An invitation to propose a new chair from the NHS was with Bob Silverwood			
11	Next Meeting	Caithness General Hospital, Friday 1 November 20.13 at 11.00am			