

Inverness West District Partnership

ACTION NOTE FROM THE MEETING HELD ON: Friday 21st June 2013

PRESENT: , Margaret Davidson – Councillor (Chair), Donellen Mackenzie – NHS Highland, Suzy Calder – NHS Highland, Ray Stewart – NHS Highland, Tina Morrow – Signpost, Isobel Murray - Social Work HC, Elsie Normington – Merkinch Community Centre, Anne McCreddie – Merkinch Community Centre, Ritchie Cunningham – Inverness High School, Fraser Morrison – High Life Highland, Graham Ross – Councillor, Anne Sutherland – Merkinch Partnership, Marlene Stewart – Education Officer HC, Mairi Morrison – Social Work HC, Morven Gabriel – Family Centre Merkinch HC, Fiona Lorraine-Smith – Youth Action Team, Evelyn Sinclair – Stay Safe Project HCCF, Hamish Wood – Councillor, Margaret Somerville – NHS Highland, Lynn Johnson – High Life Highland.

APOLOGIES: Jean Pierre Sieczkarek (NHS), Shona Mackinnon (Head Teacher), Janet Campbell (Cllr), Calum Munro (Children’s Forum),

IN ATTENDANCE: Claire Worsfold, Administrative Assistant: Stuart Findlay – Press and Journal; Charles Stephen, Ward Manager

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
2	GP representative	Medical lead – as required	NHSH	Donellen Mackenzie	ongoing
3	Services in Merkinch	School to work on links to employers for the area of Merkinch to ensure maximum benefit for school leavers.	Merkinch Partnership/Inverness High	Anne Sutherland/Ritchie Cunningham	ongoing
		Keep IWDP updated on the Employability meeting. Jobs Fair on Health and Social Care in September.	TM	Tina Morrow	Next Meeting
		Briefing about Brian Kerr’s work with school leavers (Brian Kerr – PE Teacher)	ECS	Marlene Stewart	asap
		Invite Kate Maclean to the next Meeting to report on the community services available			Next Meeting
		Circulate to Charles budget reports	Merkinch	Anne Sutherland	

			Partnership		
4	Health inequalities	Need to join up all services. Community Health Co-ordinator for the area should be working to the IWDP.	NHS/HC	Margaret Somerville	Update for next Meeting
		Need to get the public sector agencies investing in jobs/staff in the area	NHS/HC	Margaret Davidson	Verbal update Next Meeting
		Contact Tracey Urry to find out why the Craigton Avenue Centre was closed. It was a vital local resource.	HC	Margaret Davidson	Next Meeting
5	Mapping of services	Discharge planning and Mapping5	DM	Donellen Mackenzie	Paper for next meeting
		Highlife Highland to put together Youth Action Group Report. Presentation by Youth Services Team on locations and activities of youth services.	FM	Fraser Morrison	Next Meeting
6	Care Inspection Reports	Identify care home reports for circulation	NHSH		Before Next meeting And to circulate
6.2	Family Nurse Partnerships	Invite Family Nurse to attend IWDP in December to provide a report on progress	HC	Mairi Morrison	For December meeting
7.2	Home Care Packages	Training support for home carers to help them while services are arranged for clients. This needs to be part of discharge plans with referrals to Connecting Carers and, where relevant, Alzheimer's Scotland. Report on progress with this.	NHSH	Donellen Mackenzie	Report for next meeting as for item 5 Next meeting
7.3	Patient Participation Groups	Research shows more patients are required to be involved in GP practices. Maimie Thomson to attend next meeting to report on progress of district forums Provide mapping of PPG's in Inverness	NHSH	Donellen Mackenzie	Next meeting
7.4	Health & Social Care	Circulate Action Plan to all	NHSH	Donellen Mackenzie	asap

	Committee Action Plan				
9	Date of Next Meeting	Friday 20 th September 2013 – in Craigmorie Centre, Drumnadrochit			
	Agenda	To include: <ul style="list-style-type: none"> • health inequalities • community services – Kate MacLean • Youth Action Team presentation – Fraser Morrison • Patient Participation Groups and forums – Maimie Thomson 			Next meeting

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