

INVERNESS WEST DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: Friday 20th September 2013 at Craigmonie Centre, Glen Urquhart High School, Drumnadrochit

PRESENT: Councillor Margaret Davidson (Chairperson); Ray Stewart, NHS Highland; Councillor Janet Campbell; Councillor Graham Ross; Mairi Morrison, Highland Council; Fraser Morrison, High Life Highland; Elaine Fraser, Glen Urquhart Care Project; Maimie Thomson, NHS Highland; Callum Mackintosh, Highland Council; Brian Kerr, Highland Council; Marlene Stewart, Highland Council; Steven Gorman, Scottish Ambulance Service.

APOLOGIES: Jean Pierre Sieczkarek, NHS Highland; Donellen MacKenzie, NHS Highland; Calum Munro (Children's Forum)

IN ATTENDANCE: Julia Faryma, Clerical Assistant, Highland Council; Charles Stephen, Ward Manager, Highland Council.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
1	GP representative	Medical lead – as required	NHSH	Donellen Mackenzie	On-going
2	Health inequalities	Need to join up all services. Community Health Co-ordinator for the area should be working to the IWDP, together with other District posts (Community Development Officer and Community Networker) including Dietician	NHSH	Donellen Mackenzie	Update for next Meeting
3	Mapping of Services	Discharge planning and Mapping5	NHSH	Donellen Mackenzie	Paper for next meeting
4	Home Care Packages	Training support for carers to help them while services are arranged for clients. This needs to be part of discharge plans with referrals to Connecting Carers and, where relevant, Alzheimer's Scotland. Report on progress with this.	NHSH	Donellen Mackenzie	Report for next meeting
5	Positive destinations	Circulate webcast link of Suzanne Zudiki early years spring conference presentation	HC	Mairi Morrison	Before next meeting
5	Positive destinations	Funding to be identified for the Key Person programme	HC	Marlene Stewart	

6	Glen Urquhart Health Centre	Potential for Scottish Ambulance Service to take a desk in the new centre. Contact Strathglass Community Council regarding volunteers for First Responders	HC	Margaret Davidson	Before meeting	next
7	Youth Services	Discuss with Nikki Mowatt youth services in Beauly	HC	Charles Stephen	Before meeting	next
8	Care Home Standards	Joint substantive item on IWDP/IEDP. Discuss with Gillian McCreath	HC	Margaret Davidson	Before meeting	next
9	Date of Next Meeting	Friday 20 th December from 10 a.m. in Phipps Hall, Beauly				
	Agenda	Health inequalities Family Nurse Partnerships – Mairi Morrison Community Led Services – Kate MacLean Care Home Standards – Donellen MacKenzie Discharge planning & mapping – Donellen MacKenzie Home care – unmet need – Donellen MacKenzie GP contribution – Donellen MacKenzie Broken hearing aids - Donellen MacKenzie				