

LOCHABER DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: TUESDAY 23 APRIL 2013 AT 1.00PM IN THE COUNCIL CHAMBER, LOCHABER HOUSE, FORT WILLIAM

PRESENT: Dr Michael Foxley (Chair), Joanna Hynd, Nancy Campbell (part of meeting) (NHS); Cllr Eddie Hunter, Emma Tayler, Gerard Storey, Norma Young (HC); Simon Jeffrey (HLH); Janis McDonald (VAL); Ann-Marie Cameron (ALCC); Ellen Morrison (HC-note)

APOLOGIES: Cllr Bren Gormley, Ian Jackson; Alan Knox; Morag MacKintosh, Sam Brogan

IN ATTENDANCE: Cllr Brian Murphy; Sally Amor and Richard Bennie (NHS) – by video conference

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Previous action note of 29.1.13	<p>Agreed.</p> <p>4.3 Noted SDS response. District Partnership still endorses:</p> <ol style="list-style-type: none"> 1. a co-ordinated support plan 2. earlier support starting at S1/S2 3. face to face support being mandatory <p>To be fed back to Employability Partnership.</p>	HC	Emma Tayler	
1	Staffing update (standing item – verbal report by Joanna Hynd)	<p>Joanna Hynd provided a verbal update on staffing. Points for noting were:</p> <ul style="list-style-type: none"> • Next stage of the staffing structure “Integrated Team Leaders” – 3 posts about to be implemented - timescale to be advised. • Following the co-location of the Physio/OT team to Fort William Health Centre positive feedback has been received from patients. • Social Work Team also to be co-located to GP practices within Fort William Health Centre. • Designated Community Psychiatric Nurse services for rural areas to be looked at. 			
2	Small Isles & Salen GP provision and emergency out of	<p>Joanna Hynd spoke to the report previously circulated and asked the Partnership to note the content for information purposes. From discussion the following actions were noted:</p>	NHS	Joanna Hynd	

	hours cover for West Ardnamurchan (Report 1)	<p>2.1 Dr Iain Gartshore to be invited to the next Partnership meeting and asked to prepare further detail on GP service delivery.</p> <p>2.2 A briefing note be circulated to the community councils affected in Wards 12 and 22.</p> <p>2.3 Noted operational details still being discussed.</p>	NHSH	Joanna Hynd/ Dr Gartshore	18 June 2013
3	Belhaven – future plans (Report 2)	<p>Joanna Hynd spoke to the previously circulated report and asked the Partnership to note the content for information purposes. From discussion the following was noted:</p> <p>3.1 Health Board meeting in June will decide if Belhaven building will be declared surplus. Only then can the expressions of interests from a number of local organisations be progressed.</p> <p>3.2 Joanna Hynd and Janis McDonald to meet to progress voluntary organisations expressions of interest once declared surplus.</p> <p>3.3 OT assessment kitchen now provided in Belford Hospital and work also continues with High Life Highland.</p> <p>3.4 Press Release to be issued, this should include information re care at home and increase of beds at Abbeyfield.</p>	NHSH/ VAL NHSH	Joanna Hynd/ Janis McDonald Joanna Hynd	
4	Lochaber Drug & Alcohol Forum (Report 3)	<p>Brian Murphy spoke to his previously circulated report and asked that the content be noted. From discussion the following actions were agreed:</p> <p>4.1 All Members of the District Partnership to ensure that their organisation representative(s) make every effort to attend LDAF meetings.</p> <p>4.2 Emma Tayler tasked to obtain membership/detail of the Highland Drug and Alcohol Partnership and circulate this to the Partnership</p> <p>4.3 Cllr Davidson, Dr Michael Foxley and Cllr Murphy to progress discussion regarding HDAF and local strategies at Highland level.</p>	LDP HC HC/ NHSH	ALL Emma Tayler Margaret Davidson/ Michael Foxley/ Brian Murphy	
5	Older adults change plan – post/staff mapping (Report 4)	<p>Janis McDonald spoke to the previously circulated report and asked that the Partnership note the content for information purposes. From discussion the following actions / points were noted.</p> <p>5.1 Clarification still required on Development Worker and Inequalities posts in terms of roles.</p> <p>5.2 Noted community development officer post in Lochaber is currently vacant.</p> <p>5.3 Funding of £250K set aside from the Change Plan fund. Job descriptions still under discussion. The Partnership requested to have input into job remit and urged Janis McDonald to ensure local accountability.</p>	HC/ NHHS/ VAL VAL	Emma Tayler / Joanna Hynd/ Janis McDonald Janis McDonald	

6	Adult services AOCB and Comments invited on the above items from the public	AOCB and public comment(s) were noted as follows: <ul style="list-style-type: none"> • Public Partnership Forum for Lochaber area – Joanna Hynd and Liz MacDonald to meet to discuss further work /merit of establishing a PPF. Update report for Partnership meeting in June. • What will happen to the Drug and Alcohol Forum Initiatives, if after a year, the Forum is discontinued? 	NHSH/ SHC	Joanna Hynd/Liz MacDonald	June 2013
7	Place of safety (Report 5)	Joanna Hynd spoke to the report previously circulated and asked that the Partnership to note the content of the report. From discussion the following actions/points were noted: 7.1 After the summer break an event is to be organised with the various organisations involved to raise awareness of the issues around a “Place of Safety”. 7.2 A further update report to be presented to the Partnership.	NHSH/ HC NHSH/ HC	Joanna Hynd/ Gerard Storey Joanna Hynd/ Gerard Storey	
8	Partnership operation – (verbal report by Emma Tayler)	Emma Tayler provided a verbal update on the operation of Lochaber District Partnership. Since the last Partnership meeting the following has been implemented: <ul style="list-style-type: none"> • The addition of invited comments at the end of each section of the agenda. • The physical layout of the meeting room had been altered to better accommodate the public. • Discussion is underway with VAL regarding further input from the voluntary sector. • A report on District Partnerships had been heard by the Adult and Children’s Services Committee. Review seminar has been agreed for September. • Member discussion prior to District Partnership meetings. Points noted from discussion were: <ul style="list-style-type: none"> • The Chair requested the need for more valid and up-to-date reports, not just for noting and asked that they be submitted in a timely manner. • Concern re lack of frontline staff in attendance at meetings ie. teachers/doctors/ nurses. 			
9	Joint items AOCB and Comments invited on the above	AOCB and public comment(s) were noted as follows: <ul style="list-style-type: none"> • Discussion took place re the lack of scanning for pregnancies 			

	items from the public	available at Belford Hospital. Joanna Hynd and Michael Foxley provided updates giving background that has led to the current situation. Recruitment has been a major factor and at present unable to give a local solution. Michael Foxley and Joanna Hynd to follow up. Any further information to be circulated to the Partnership. A press release to be issued following the meeting.	NHSH NHSH	Joanna Hynd/ Michael Foxley Joanna Hynd	
10	Staffing update (standing item – verbal report by Gerard Storey)	Gerard Storey provided a verbal update on staffing. Points for noting were: <ul style="list-style-type: none"> • Now have full complement including support workers. • Consultation on formation of Family Teams due to take place during May/June. An event will be held in Lochaber to allow staff input. 			
11	Summer activity programme review (Report 6)	Simon Jeffrey spoke to the previously circulated report and asked the Partnership to note and support the exploring of all avenues of funding for the delivery of the Summer 2013 programme. From discussion the following was noted: <p>11.1 The Partnership were supportive in principle, however they asked for greater forward Planning to enable parents to plan for holiday provision etc earlier.</p>	HLH	Simon Jeffrey	
12	Young people's engagement with DP & review of progress on actions from previous young people's ward forum (Report 7)	Simon Jeffrey spoke to the previously circulated report. The District Partnership was asked to note the wide ranging opportunities for young people to engage in structures that support their voice being heard. In addition the Partnership was asked to support the model suggested of engagement around each school grouping and for partners to link into this model. Points noted from discussion were: <ul style="list-style-type: none"> • The new Youth Convener appointed on 8 April. • Youth Forum working through health questions raised. Highlife Highland to share findings on health with colleagues in Lochaber. • Members have committed to hold a youth focussed Forum every 18months. 	HLH/ NHSH	Simon Jeffrey/ Joanna Hynd	
13	Paediatric services – re-circulated report from 29.1.13 (Report 8)	Sally Amor spoke to the re-circulated report from 29.1.13 and asked that the Partnership note the current position. The District Partnership asked to be kept informed of progress.	NHSH	Richard Bennie	
14	New schools update (standing item) (Report 9)	Norma Young spoke to the previously circulated report and asked the Partnership to note and to make comment. Points and actions noted arising from discussion were: <p>14.1 A previous request had been made for space for a community play area to be incorporated in the Caol campus plans. Norma</p>	HC	Norma Young	

		<p>Young to check with Education Service if this has been done.</p> <p>14.2 Gaelic wrap-around care - until the new Gaelic school is built a temporary location is being investigated for 2013/14.</p>	HC	Norma Young	
15	<p>For information – dental school visiting service, family nurse partnership, Highland early years collaborative (Report 10)</p>	<p>Updates from Sheena MacLeod, Head of Health, Highland Council on the following three topics had been provided for the Partnership to note for information.</p> <ol style="list-style-type: none"> 1. Dental School Visiting Service 2. Family Nurse Partnership 3. Highland Early Years collaborative <p>From discussion Gerard Storey undertook to assist to answer/comment on any queries:</p> <ol style="list-style-type: none"> 1. Dental School Visiting Service <ul style="list-style-type: none"> • Clarification sought regarding the following sentence – <i>“It also appears that some older children are failing to access appropriate dental care. National Dental Inspection Programme (NDIP) Basic inspection data from 2010-11 indicates that over half (58.5%) of the decayed teeth in Highland’s 5 year olds remain untreated i.e. they have been neither restored nor removed”.</i> • Why are Eigg and Kilchuimen listed as being identified and recommended for a visiting school dental service? 2. Family Nurse Partnership <ul style="list-style-type: none"> • Noted that this is currently a licensed programme for the Inner Moray Firth area. Further discussion/negotiation would be required to look at roll-out to other areas. 3. Highland Early Years collaborative. <ul style="list-style-type: none"> • Nothing specific mentioned for the Lochaber area. 			
16	<p>Children’s services – AOCB and Comments invited on the above items from the public</p>	<p>AOCB and public comment(s) were noted as follows:</p> <p>16.1 A report on Children’s Service since integration (Health and Social Care in conjunction Education) to come to next meeting.</p> <p>16.2 Third sector partnership working with young people. Janis McDonald to check</p> <p>16.3 Communities and Families Fund – Emma Tayler tabled information for Partnership members. Ann-Marie Cameron undertook to distribute a copy to all Lochaber Community Councils.</p> <p>16.4 Janis McDonald added to the Partnership’s Assessment Panel.</p>	<p>HC</p> <p>VAL</p> <p>ALCC</p>	<p>Gerard Storey</p> <p>Janis McDonald</p> <p>Ann-Marie Cameron</p>	18 June

	Date of Next Meeting	Tuesday 18 June – provisional start time of 1pm – to be confirmed once agenda is set.			
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