

LOCHABER DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: WEDNESDAY 30 OCTOBER 2013 AT 1.30PM IN THE COUNCIL CHAMBER, LOCHABER HOUSE, FORT WILLIAM

PRESENT: Dr Michael Foxley (Chair), Joanna Hynd, Dr Jim Douglas (NHS); Cllr Eddie Hunter, Cllr Thomas MacLennan, Emma Tayler, Norma Young (by VC), Kath McAvoy,); Simon Jeffrey (HLH); Janis McDonald (VAL), 9 members of the public.

APOLOGIES: Tracy Ligema, Bren Gormley, Ian Jackson,

IN ATTENDANCE: Sarah McLeod, Jane Groves (NHS); Dr Margaret Somerville (by VC) (NHS); Isaac Williamson, Hayley Brown (HC)

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Previous action note of 18 June	Agreed. Updates on the following points were given:			
	Point 6 – Small Isles & Salen/GP Services	Joanna Hynd advised that recruitment is still proving challenging. However, NHS Highland and Dr Gartshore are committed to the delivery of a robust service. A formal update will be provided for the community and will be available in the local newspapers “Westword” and “De tha Dol”. Joanna Hynd and Dr Gartshore are also to meet with local communities councils.	NHS	Joanna Hynd	
	Action Note – 23/4/13 Public Partnership Forum Update	Joanna Hynd advised that a public consultation event had been held on 24 October in Caol Community Centre. Although not well attended the quality of discussion had been good. A further event for the Fort William area is planned for end of November/beginning of December. It is also hoped to hold other events in other areas of Lochaber.	NHS	Joanna Hynd	
	Point 9 – Obstetric	Sarah McLeod, Lead Midwife spoke to the previously circulated update report and asked the Partnership to note the content and			

	<p>Scanning</p> <p>Point 12 – Youth Involvement</p>	<p>also support the continuation of work towards appropriate service provision locally. However, it should be recognised that it may not be realistic to provide local services in the foreseeable future but that this is the ultimate goal.</p> <p>Simon Jeffrey advised that he will be the link officer for any Partnership business involving young people. It is hoped that youth representatives will attend a future meeting of the Partnership. Noted from discussion was:</p> <ul style="list-style-type: none"> • Mallaig Youth space – no current timescale but ECS keen to progress the project as soon as practicable. • NHS Highland very keen to hear young peoples views • A further youth orientated Ward Forum is planned for 2014 			
1	<p>Integration Update - Children's Services (Report 1)</p>	<p>Kath McAvoy spoke to the previously circulated report and asked the Partnership to note the content for information purposes. Noted from discussion was:</p> <ul style="list-style-type: none"> • A meeting of the Project Board is taking place that afternoon. The new structure for the Integrated Teams will be discussed. • Recruitment remains a challenge for Children's Services Social Worker posts. • Preventative Spend monies – there is agreement for the recruitment of a 0.8FTE health visitor/school nurse to be based in Fort William. • The Public Social Partnership – Action for Children have secured funding of £250K from the Scottish Government for delivering services to rural communities. <p>1.1 Michael Foxley requested that Gerard Storey is made aware of the importance of the work undertaken by the nurse in remote rural areas in the west and links to Lochaber District Partnership.</p>	HC	Kath McAvoy	
2	<p>New Schools Update (Report 2)</p>	<p>Norma Young spoke to the previously circulated report and asked the Partnership to note and to make comment. Noted from discussion:</p> <ul style="list-style-type: none"> • All project timescales for the new schools remain on course. • Staffing for all schools should be in place at the beginning of the next academic year. 			

		<ul style="list-style-type: none"> Extension of pre-school hours – Norma Young welcomed any further local discussion on this matter noting work and consultation is ongoing. 			
3	Early Years Collaborative Briefing Paper (Report 3)	Kath McAvoy spoke to the previously circulated report and asked the Partnership to note the content. It was agreed to invite Hilary Parkey, Programme Manager to the next meeting for further discussion.	HC	Kath McAvoy/ Gerard Storey	
4	RSL Childcare & Family Resource Partnership (Report 4)	<p>A report had been previously circulated to the Partnership for consideration on how take to matters forward. After robust discussion it was agreed:</p> <p>4.1 A local “Lochaber District” Group to be formed to look at and take appropriate action on matters in connection with children and families. First meeting to be prior to next District Partnership.</p> <p>4.2 The new Group is to have a strong connection with the Lochaber District Partnership taking matters to and from the District Partnership.</p> <p>4.3 The Group’s remit is to be laid down at their first meeting but it is envisaged that it will take items to and from the District Partnership to allow for greater discussion time and further expertise to be brought in for points of priority / interest.</p> <p>4.4 The result of establishing the above will remove the need for an RSL Childcare and Family Resource Partnership. It was noted that the Ross and Skye elements may be affected by the Lochaber decision. Michael Foxley to speak to other District Partnership chairs.</p> <p>4.5 It was noted that Children and Families Resource Manager had already had some preliminary discussions regarding the establishment of groups within districts across Highland. Isaac Williamson to discuss establishment with Sam Brogan.</p>	<p>HC</p> <p>HC</p> <p>NHSH</p> <p>HC</p>	<p>Emma Tayler</p> <p>Isaac Williamson</p> <p>Michael Foxley</p> <p>Isaac Williamson</p>	
	AOCB & Comments on above items	No other business.			

5	Community Health Co-ordinator (Report 5)	<p>Dr Margaret Somerville and Jane Groves spoke to the previously circulated report and asked the Partnership for support and suggestions for a local reference point for the work of the Community Health Co-ordinator's post to be based in Fort William. From discussion the following was noted:</p> <ul style="list-style-type: none"> • Closing date for applications for the post is 8/11/13. Postholder will be line managed by the NHS District Manager. • The District Partnership to be kept informed of progress re the establishment of reference group for postholder. • The additional resource of the post was welcomed. 	NHSH/ VAL	Jane Groves/ Janis McDonald	
6	Lymes Disease (Report 6)	<p>Dr Jim Douglas spoke to the detailed report previously circulated on the Lyme Disease Conference held in May. From discussion the following was noted and agreed:</p> <ul style="list-style-type: none"> • Agreed visitors to the Lochaber area should be adequately informed about ticks. <p>6.1 Michael Foxley to inform the WHC Management Board in relation to the adventure tourism course. Question raised, could West Highland College be involved in working up an action plan? Michael Foxley to explore.</p> <p>6.2 HLH will raise awareness to staff members</p> <p>6.3 Agreed Voluntary Action Lochaber to put together a list of organisations who could be involved in a working group to draw up a local district action plan.</p>	NHSH/ WHC UHI HLH VAL	Michael Foxley Simon Jeffrey Janis McDonald	
	AOCB & Comments on above items	No other business.			
7	Staffing & Integration Update – Adult Services (Report 7)	<p>Joanna Hynd spoke to the previously circulated report and asked the Partnership to note the contents for information. From discussion it was noted:</p> <ul style="list-style-type: none"> • As from 1 November the new Integrated Team Management structure would be in place. To be reviewed after 6 months. 			

		<ul style="list-style-type: none"> • The significant work undertaken within the Belford Hospital improving services and care for patients • Invernevis House – refurbishment works due for completion by end of December 2013. 			
8	Mental Health Services Update (Report 8)	<p>Joanna Hynd spoke to the previously circulated report and asked the Partnership to note the contents. Noted from discussion:</p> <ul style="list-style-type: none"> • Community Mental Health Team will sit within the Lochaber East Integrated Team. • Additional funding for the recruitment of 0.4CPN to support mental health services in Ardnamurchan & West Lochaber. • Telecare and videoconferencing being explored in rural area to enhance service delivery. • Lochaber Implementation Group meeting to be held on 18 November. 			
	AOCB & Comments on above items	No other business.			
	Dates for 2014	<p>Following dates were agreed:</p> <ul style="list-style-type: none"> • Wednesday 29 January • Tuesday 29 April • Tuesday 24 June • Tuesday 28 October 			