

## INVERNESS EAST DISTRICT PARTNERSHIP

**ACTION NOTE FROM THE MEETING HELD ON: 29<sup>th</sup> November 2013**

**PRESENT: MEMBERS** - Gillian McCreath (NHS Board); Councillor Ken Gowans; Councillor Jean Slater; Councillor Hamish Wood; Jean-Pierre Sieczkarek (NHS Adult Services Area Manager); Steven Gorman (Scottish Ambulance Service); Andy McMahon (Highlife Highland); Alastair McKinlay (Inverness Royal Academy Head Teacher); Wendy Allman (Children’s Services); Sian Jones (NHS Highland); Jay Muirhead (Signpost Highland).

**PRESENT: GUESTS** - Jacqui Stevens (HC Children’s Services Area Manager); Linda Davies (Scottish Health Council); Sgt Ewan Henderson (Police Scotland Community Beat Team Leader); Ruth Cleland (RCOP); Gregor Neil (RCOP); David McCallum (Stagecoach); Ruth Cairns (HC Health & Social Care).

**APOLOGIES:** Councillor Ian Brown; Councillor Kate Stephen; Councillor Bet McAllister; Frances Gair (NHS Adult Services Area Manager); Heather Keyes (UHI Programme Development Manager); Calum Munro (Highland Children’s Forum); Callum Mackintosh (Area ECS Manager); Donald Macleod (Inverness Community Care and Health Network); Mairi Morrison (ECS Area Children’s Services Manager); Naomi Hyslop (Youth Development Officer, Highlife Highland); John Lister (Inverness Community Council Forum).

**IN ATTENDANCE:** Stewart Wardlaw, Ward Manager (HC); Julia Faryma, Business Support (HC); six members of the public.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
3.i	Matters Arising	New GP Lead - Full time post has now been put in place, Sian Jones is post holder.	NHS	Jean-Pierre Sieczkarek	
3ii	NHS Highland/ Alzheimer Scotland	An update regarding “Dementia Friendly Eastgate” will be provided at next meeting	NHS	Jean-Pierre Sieczkarek	Next Meeting
3iii	Nutrition of Frail Older People	Ian McConnell has been appointed Volunteer Services Manager and is to contact Donald Macleod.			
3iv	Recruitment Fair	The recruitment fair which was held on 19 <sup>th</sup> September had a very positive outcome.	Signpost Highland		
4.i	Family Nurse Partnership	Jacqui Stevens gave a presentation on a new research programme in which nurses work with ladies who are pregnant with their first child to educate them on good health for both the			

		mother and child. The nurse follows the progress of the child until the age of two. It is a programme in which the clients' voice is very much heard and unique in the fact that if the client moves area they would continue to have the same nurse support.			
4.ii	Children's Services Digital Resources	Ruth Cairns gave a brief outline of a new online digital resource which maps out local resources, which benefit and enhance the whole of family life. The information will be available on Sharepoint, however as an interim, there will be a database on the HC website which will be easily accessible and simple to use. Ruth agreed to explore ways in which information might be made directly accessible to the public.	HC	Ruth Cairns	Next Meeting
5.i	Accessibility of Transport in Inverness for people with disabilities	<p>David McCallum from Stagecoach told the meeting that 98% of Stagecoach buses were low level accessible. Every vehicle in the Inverness area was low level accessible and within one year they hope to have the whole fleet the same. Every driver is trained on how to raise and lower the ramps. They have a designated disability help line which disabled people can use so that drivers are informed that they may require help.</p> <p>Gillian McCreath informed the meeting of a survey which has recently been carried out with the taxi drivers in Inverness to gain more information regarding the accessibility of taxis. 33 licenced taxis and 9 private hire vehicles are currently accessible. Gillian will report back to the next meeting once she receives the survey results from the Licensing Team.</p>	NHSH	Gillian McCreath	Next Meeting
5.ii	Substance Misuse in Younger People	<p>Sgt Ewan Henderson gave a brief outline of some of the areas that Police Scotland are working in to educate young people about the dangers of drugs and alcohol. Operation Respect, which was rolled out for the festive period last year has been adopted as the norm and runs in the Inverness city centre.</p> <p>Alastair McKinlay spoke about the PSA programme which is run in schools to educate and inform the pupils. Educational resources are available from the third sector; schools need early notice so they can be fitted into timetables.</p> <p>A representative of the Scottish Prison Service, Highland Alcohol &amp; Drug Team, Inverness youth Forum and UHI Students Association will be invited to the next meeting. Item to be continued.</p>	HC	Kate Stephen	Next Meeting

6.i	A.O.C.B	<p>Linda Davies representing the Scottish Health Council had contacted every GP surgery asking if they had set up a patient participation group and offering help and support to do so. Jean-Pierre Sieczkarek welcomed any advice on encouraging GP's to set up groups and clarity on what kind of feedback the meeting required. Gillian McCreath believed that they should be asking the GP's "Why they don't have groups" and if they do "Are they successful?"</p> <p>Sian Jones will feed back to the next meeting. Background papers regarding patient participation groups will be forwarded to Sian.</p>	NHS	Sian Jones	
6ii	Access To Play	<p>To be put on the agenda for the next meeting.</p> <p>Children's Services 600 hours will be put on agenda for next meeting</p>	HC  HC	Julia Faryma  Julia Faryma	Next Meeting  Next Meeting
7.	Date of next meeting	28 <sup>th</sup> February 2014, Town Hall, Inverness at 10am			