


SKYE, LOCHALSH AND WESTER ROSS DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: MONDAY 13th MAY 2013 AT 1.30 PM, TIGH NA SGIRE, PORTREE


PRESENT: Myra Duncan (Chair), Cllr Biz Campbell, Cllr Hamish Fraser, Cllr George Farlow, Ross McKerlich, Kate Earnshaw (NHS), Chrisanne MacDonald (SLCVO), Kath McAvoy (HC), Norma Young (HC), Liz Cowie (HC), Fay MacRae (HC)

APOLOGIES: Dr. Paul Davidson (NHS), Cllr Audrey Sinclair, Liz Featherstone (NHS), Lachie MacDonald (LSHA), Anne MacLeod (NHS), Nigel Brett Young (HC), Val Cameron (RVA), Gerard Storey (HC)

IN ATTENDANCE: Cllr Drew Millar, Alan Knox (SAS), Steven Gorman (SAS), Brian Lindle (Red Cross), Andrew MacLean (Red Cross), Anne Eadie (Red Cross), Peter Richell (Crossroads), Kyrene Lawton (Carr Gomm), Jennifer Millington (Crossroads), Marion MacLean (Crossroads), Liz MacDonald, Scottish Health Council, Ivor Souter (HC), Chrisanne O'Halloran (NHS), Catriona Leslie (Portree), Ruaraidh MacNeil (Waternish CC), Annie Davidson (HC), Isobel MacDonald (Staffin CC), David Sime (Skye Cancer Care), Robbie Bain (HC), Alistair MacPherson (Crossroads Care)

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Previous Action Note of 11 th February 2013	<p>Note agreed.</p> <p>Updates:</p> <p>3.1 - Travelling expenses. Issue has been agreed in principal and is being progressed. WM to advise Partnership when update received.</p> <p>4.1 - Mapping of Service provision.</p> <p>4.1.1 Mental Health. The attached paper outlining the aims, details of the three main services and the staffing levels was circulated for discussion and comment. Since the redesign of the Mental Health Officer Service, dedicated Mental Health Social Work resources have been lost. This has been highlighted, and escalated within both NHS Highland and the Highland Council, but no resource transfer has been forthcoming. This has put significant pressure on Community Mental Health Team and Community Care Teams who as a result have had to cap caseloads and introduce waiting lists. A post has been advertised for a new mental health officer and this should be filled by June 2013. Cllr's DM and HF advised that these concerns had been</p>	HC	<p>Ward Manager</p> <p align="center">  SLWR comm mental health services May 2 </p>	

	<p>raised 18 months ago. The partnership recognised concerns regarding the change in service level and agreed that these should be taken forward to the NHS Mental Health Strategy Group. Update is required for the next DP meeting.</p> <p>4.1.2 Transition. KM advised that a paper is being prepared on transition from children's to adult services. This will be circulated to DP's.</p> <p>4.1.3 Children Services. Ross-shire Voluntary Action has embarked on a mapping exercise on provision of Children's Services. It was agreed that progress be reported to the next meeting.</p>	NHS	Kate Earnshaw Myra Duncan	16/09/13
		HC	Kath McAvoy	16/09/13
		RVA/ HC	Val Cameron Gerard Storey	16/09/13
	<p>Single Hospital Provision. Update provided by Kate Earnshaw</p> <ul style="list-style-type: none"> • There has been regular and full engagement throughout the process with GP's, Community Councils, Hospital reps and Forums. • Anyone can comment at any time and can contact KE or members of the Stakeholder Group directly to pass on their comments. • Aileen Walker, Health Care Project Planner, has been appointed is the lead on service design at present. • Two workshops have been arranged. The first on 23rd May is for clinicians and will begin the process of identifying clinical need and will look at the brief for the 'case for change'. • The second workshop will concentrate on premises and the architectural briefs. • The short list of option appraisals should be ready for the autumn. <p>Action. Reminder to be sent out to Community Councils that they still have time to comment and put forward ideas. NHS and THC liaising on press releases. CM advised that these can also be sent to SLCVO.</p> <p>KE agreed to raise participation of Skye & Lochalsh Access Panel in the second workshop with the Steering Group.</p> <p>KE to bring updates (including the Communication Plan) to future meetings. It was also noted there would be an update at the Ward Forum scheduled for 10th June at Tigh na Sgire, Portree.</p>	NHS HC	Kate Earnshaw Ward Manager	31/05/13 31/05/13
		NHS	Kate Earnshaw	On-going
		NHS	Kate Earnshaw	10/06/2013

2	Patient Transport	<p>SG gave an overview of the SAS five year project to review provision and how the new needs assessment process for booking appointment for patient travel works. SAS aims to match transport need to the individual and signposts clients to partner organisations if transport is not provided by SAS. SG also outlined the appeal process.</p> <ul style="list-style-type: none"> • Vacancy in Portree, awaiting approval from the SAS to fill the post. • SAS will bring on bank staff to help cover patient transport if required. • If transport has to be cancelled at short notice, SAS has volunteer ambulance car services to assist. • SAS is currently working with Raigmore Hospital on appointment times and post code zoning. • A pilot transport scheme is currently being run in Lochaber. SG will keep the DP updated on this pilot (paper attached). • Phase 1 review of SAS just completed. Phase 2 will review operational aspect (hours, vehicles etc). <p>The Red Cross runs both ambulances and patient transport schemes locally, mainly transporting patients to Broadford & Portree Hospitals. That there is an issue with patient transport is recognised across the board. The Red Cross is looking to understand the dimension of the problem that remains in order that it can be addressed.</p> <p>SLCVO has seen an increase in demand and referrals for patient transport which is not what is provided by the organisation.</p> <p>Action What is the local need for community transport and who is willing to take it forward? The pilot scheme running Fort William is a good place to start as there may be some ideas that can be taken forward to the SLWR area. RM offered to take the issue to the Public Partnership Forum to discuss what is needed.</p>	SAS	<p>Steven Gorman</p>  <p>Item19iiHC913 Integrated Transport</p>	On-going
3	Respite Care at Home	<p>PR spoke to the report and advised that the issue had come forward as a result of discussion at the April meeting of the Skye and Lochalsh Health and Social Care Forum.</p> <p>Hours allocated to the Respite at Home contract for Skye and Lochalsh</p>	NHS	Ross McKerlich	16/09/13

		<p>were reduced in 2011 as a result of funding being allocated on a per capita basis rather than on assessed local need. Current adult provision is 63% less than that previously provided. There is now a waiting list and with reduced allocation. Demand is projected to increase.</p> <p>Comments</p> <ul style="list-style-type: none"> • Cllr DM raised concerns that funding was allocated per capita as this does not favour SLWR and other rural areas. Cllr GF echoed this and advised that similar issues were being faced in North West Sutherland. It was agreed that this has to be reviewed. • Cllr HF referred to the Care at Home Inspectorate Report. Action needs to be taken as a result of the outcomes of the report. • MD advised that the DP could not unilaterally change the current contract but that the DP could ask for a review of the allocation formula and can feed into any review. <p>Action</p> <p>The DP agreed that a message be conveyed to both THC and NHS that a 63% cut in provision is unsustainable and that the current situation requires review. Request criteria for basis of allocation to be reviewed</p> <p>KE agreed to obtain a breakdown of hours, how they are spent and how being allocated.</p> <p>Discussions to take place between NHS & CarrGomm on waiting list management. This to be reported back on.</p>	<p>DP NHS</p> <p>NHS</p> <p>Carr Gomm</p>	<p>Myra Duncan Kate Earnshaw</p> <p>Kate Earnshaw</p> <p>Kyrene Lawton</p>	<p>16/09/13</p> <p>16/09/13</p> <p>16/09/13</p>
4	DP Communication strategy	<p>Communication Strategy</p> <ul style="list-style-type: none"> • The DP agreed to adopt the Communication strategy. It was further agreed to review in a years' time. • Strategy to be circulated to other District Partnerships if required. 	NHS HC	Myra Duncan Ward Manager	May 2014
5	Briefing Papers	<p>Dental School Visiting Service</p> <ul style="list-style-type: none"> • New Dental Surgery in Portree is now covering many of the schools. It is still early days so no evaluation as yet. <p>Highland Early Years Collaborative-</p> <ul style="list-style-type: none"> • To be brought back to a future agenda as just being rolled out. 	HC	Gerard Storey	

		<p>Family Nurse Partnership</p> <ul style="list-style-type: none"> • Pilots running very successfully. Research is being carried out as to how this can be rolled out. • The Early year's programmes are well attended. • Recruitment is still a problem although a new appointment has been made in Gairloch and person starts next week. <p>MD asked how more youth items could be brought onto the agenda. NY agreed to invite one secondary and one primary head teacher to the DP on a rolling rota depending on location relative to the ASG.</p>	HC	Norma Young	
6	Public Views/ Suggestions	<p>Need to obtain feedback on the operation and effectiveness of the DP. Set dates and venues in advance. Put information in Community Newsletters. Where possible, split the agenda by grouping children's services items together and adult services items together.</p>	HC	Myra Duncan Ward Manager	16/09/13
7	Meeting Dates	<p>16th September 2013 at 1.30 pm. Lochcarron Village Hall</p> <ul style="list-style-type: none"> • Agenda item requests to be submitted by 23rd August, 2013 	HC	Ward Manager	