## SUTHERLAND DISTRICT PARTNERSHIP

## ACTION NOTE FROM THE MEETING HELD ON: Friday 24<sup>th</sup> January 2014, 3pm at Highland Council Offices Drummuie

- PRESENT: Cllr Deirdre Mackay (Chair), Cllr Hugh Morrison (HC), Angela Echavarran (HC), Bob Silverwood (NHS), Christine Ross, Sam Brogan (HC), Ross Mackenzie (NHS), Margaret Macdougall (T4T), Ngaire Mingham (T4T), Andrea Madden (HC), Patrick Gray (RCOP), Nigel Brett-Young (HLH), Graham Nichols (HC), Ivor Souter (HC), Scott Simpson (MSYP) Mike Evans, Phil Tomalin (HC), Tina Lear (Note)
- APOLOGIES: Ruth Cairns (HC), Dawn Grant (HC), Alan Miller, Donald Fisher, John Garvie (HC)

IN ATTENDANCE: Five members of the public attended

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIME- SCALE
2.	Note of last Meeting	Note of last meeting agreed by Christine Ross and Hugh Morrison.			
3.	Matters Arising	<ul> <li>3.1 Change Fund – Deirdre Mackay attended meetings to gain clarity on the role and remit of Community Networkers.</li> <li>3.2 Baby Milk – Angela Echavarran updated that there is a high breastfeeding rate in the area. Formula milk deliveries also available.</li> <li>3.3 Scottish Ambulance Service – There has been a meeting and negotiations have been entered in to. The contracts were not accepted, so waiting new terms. <u>HM to update next meeting.</u></li> <li>3.4 Dental Services – HC have no issue with use of KLB unit–services to liaise with Head Teacher. Alex Fraser and Cathy Lush are looking at options. <u>DM will update at next meeting.</u></li> </ul>	нс	Hugh Morrison Deirdre Mackay	Next meeting Next meeting
4.	Youth Conference Scott Simpson	<ul> <li>4.1 Scott Simpson presented on the findings and outcomes from Highland Youth Voice Conference. Key issues: <ul> <li>Sexual Health Advice – high priority, as there is only currently the Brook Centre in Inverness.</li> <li>Mental health – education and counselling Conference report is currently being completed - further detail will be available in due course. Deirdre Mackay will follow up issues with</li> </ul></li></ul>			

		relevant personnel and Children's Champion Cllr Linda Munro. Update next meeting	HC	Deirdre Mackay	
5.	Extension to 600 Hours of Pre School Education Entitlement – Sam Brogan	Pre-school education entitlement increased from 475 to 600 hours from August 2014. Issues include how to fit the 600 hours into the academic year. Some staff reorganisation/ regarding will be required. Report going to Feb ACS Cttee. <b>SB to update at next meeting</b> .	HC	Sam Brogan	Next meeting
6.	Children's Services Digital Resource	Ruth Cairns' rpt. circulated. Resource is a useful directory of services			
7.	Local Childcare and Family Resource Partnership – Sam Brogan	Looking to combine separate Caithness and Sutherland FRPs into one for the north covering all providers from CSER. Who to attend from Sutherland? Currently Allsorts, Gaarfields. DM and Christine Ross will consider who could be invited and <u>update next meeting</u> .	HC/ VGES	Christine Ross/ Deirdre Mackay	Next meeting
8.	Integrated Transport – Andrea Madden/T4T (Marion MacDougall and Ngaire Mingham)	<ul> <li>Presentation of T4T <ul> <li>Based at Tongue former roads depot</li> <li>4 vehicles, all "section 22" (i.e. bus passes can be used);</li> <li>Weekly trips to Lairg (train, dentist) and monthly to Inverness. Local routes serve N. Coast Leisure, lunch club, youth café etc.</li> <li>Bus drivers are MIDAS trained staff, car drivers are volunteers</li> <li>Reliant on large team of volunteers</li> </ul> </li> <li>Discussion points <ul> <li>T4T invoicing arrangements for H&amp;I Patient Transport Scheme should now be in place – Ross Mackenzie to follow up</li> <li>T4T now offering to take SAS passengers</li> <li>Maintaining volunteers always a challenge esp. car drivers, NB minibus drivers (staff) all also volunteer for car driving.</li> <li>Model is replicable, but would not work everywhere</li> <li>Patient transport is suspected to be major factor in patient noshows but is this information being properly recorded (i.e. "did not attend") is different to "could not attend") Ivor Souter to</li> </ul> </li> </ul>	NHS HC/ NHS	Ross Mackenzie Ivor Souter/ Bob	Next meeting Next Meeting

9.	Sutherland Community Development Plan – Chair/ Andrea Madden	There are multiple projects with different aims/objectives → difficulty understanding who is doing what. An overarching Community Development Plan for Sutherland is proposed, to identify all orgs. working towards the wellbeing of the community. The plan will inc: • Overview of all current projects • Initiatives, identifying lead organisation • Funding source • Project duration • Aims and Objectives • Target group scope and future plans • Identification of and mapping of projects Evidence base will be important Core document should be prepared by the summer. AM and Patrick Gray to lead. <u>AM to update next meeting</u> . Patrick Gray confirmed that the Re-shaping Care for Older People website is now up and running: <u>www.rcop.highland.org</u>	НС	Andrea Madden	Next meeting
10.	Matters Raised by the Public	None.			
11.	AOB	Hi-Scot Credit Union. Deirdre Mackay provided packs to highlight benefits of CU. Packs available at Service Points. Hi-Scot provide ethical banking. Saving money and small loans.			
12.	2014 Meeting Dates	Assessment Panel – 10 am Friday 4 April, Drummuie, Golspie District Partnership – Friday 25 April, Drummuie, Golspie Assessment Panel – 10 am Friday 8 August, Drummuie, Golspie District Partnership – Friday 29 August, Drummuie, Golspie Assessment Panel – 10 am Friday 7 Nov, Drummuie, Golspie District Partnership – Friday 28 Nov, Drummuie, Golspie			

Agenda Items for Next Meeting	Lead
Presentation Highland Parent Programme & Immunisation Uptake	Deirdre Mackay to find out if impacts Sutherland