

INVERNESS WEST DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: Friday 20th December 2013 at Phipps Hall, Beauly.

PRESENT: Councillor Margaret Davidson (Chairperson); Adam Palmer, NHS Highland; Councillor Janet Campbell; Mairi Morrison, Highland Council; Marlene Stewart, Highland Council; Steven Gorman, Scottish Ambulance Service; Kirsten Petrie, Highlife Highland; Donellen MacKenzie, NHS Highland; Jean Pierre Sieczkarek, NHS Highland; Kate MacLean, NHS Community Devt INB&S; Jacqui Stevens, Family Nurse Partnership Supervisor; Ruth Cairns, Highland Council Childrens Services; Gregor Neil, RCOP Community Networker Inverness West; Sam Brogan, Highland Council

APOLOGIES:

IN ATTENDANCE: Lorraine Farquharson, Administrative Assistant, Highland Council; Charles Stephen, Ward Manager, Highland Council.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
1	GP representative	Inverness West representative still to be appointed	NHSH	Donellen Mackenzie	On-going
2	Positive destinations	Forward webcast link of Suzanne Zudiki early years spring conference presentation to MD Provide details of funding for Key Person programme	HC HC	CS MS	Before next meeting Before next meeting
3	Glen Urquhart Health Centre	Potential for Scottish Ambulance Service to take a desk in the new centre. SG to talk with Robbie Farquhar	SAS	SG	Update for next meeting
4	Health inequalities	Community Health Co-ordinator update on how these posts work	NHSH	Donellen Mackenzie	Update for next meeting
5	Integrated local services	Set up meeting for 1 hour at the Town House between Councillor Margaret Davidson, Adam Palmer, Gregor Neil, Kate MacLean, Councillor Janet Campbell and Councillor Helen Carmichael, DMcK, MM	HC	CS	Before next meeting
5	Care Home Standards	Inform local members when a care home becomes subject to special measures	NHSH	Donellen Mackenzie	On-going
6	Performance indicators	Set up meeting with Managers, Leaders, people from the community including Edward Redmond in January to consider which performance indicators we should have reported to the DP	HC	CS	January
7	Childrens services digital resources	Email spreadsheet to Charles Stephen before publishing to the HC website.	HC	RC	

8	Employability	John Huband and Pam Cremer to attend next meeting	NHS	AP	For next meeting
9	Additional childcare hours	Relatively easy to roll out. Funded by Scottish Government. Will be reported to HC ACS Committee. Potential for Childcare & family Partnerships to be match to District Partnerships	HC	SB	On-going
10	Self-directed support	Report going to HC ACS Committee in January. Circulate electronic link with information	NHS	KMcL	Before meeting next
11	Date of next meeting	Friday 21 st March 2014 at 10 a.m. to 12.30 p.m. Venue: tba			
12	Agenda	Health inequalities – standing item Employability: Socially responsible recruitment - AP Glen Urquhart Health Centre - JPS First Responders – Steven Gorman Arriving home from Hospital – JPS/DMcK Tele-Care Response – JPS/DMcK Self-directed support – JPS/MM Performance indicators – sub group			