

**The Highland Council
City of Inverness Area Committee**

Minutes of Meeting of the **Inverness Common Good Fund Grants Sub-committee** held in the 1st Floor Committee Room, Town House, Inverness on Monday, 10 February 2014 at 9.15 am.

Present:

Mrs H Carmichael
Mr A Christie
Mr A Graham
Mr R Laird
Mrs B McAllister
Mr T Prag
Mr G Ross
Mrs J Slater

Officials in Attendance:

Mr S Wardlaw, Ward Manager
Mr C Stephen, Ward Manager
Mr B Mackinnon, Employability Team Leader
Ms N MacKenzie Employability Officer
Mrs H Tolmie, Administrative Assistant, Business Support

Mr A Christie in the Chair

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mrs G Sinclair.

2. Declarations of Interest

The Sub-committee **NOTED** the following declarations of interest:-

Item 5 Booklet B (4) & Item 6 Booklet F (8) – Mr A Graham
Item 5 Booklet B (2) & Item 6 Booklet F (3) – Mr T Prag
Item 5 Booklet B (3) – Mrs B McAllister & Mr R Laird
Item 5 Booklet D (1) & Item 6 Booklet F (8) – Mr G Ross

3. Exclusion of the Public

The Sub-committee **RESOLVED** that, under Section 50(A) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting during discussion of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 and 9 of Part 1 of schedule 7A of the Act.

4. Deprived Area Fund 2014-15

There had been circulated Report No. GSC/01/14 dated 29 January 2014 by the Director of Planning and Development which invites Members to consider recommendations to the City of Inverness Area Committee for the allocation of the Deprived Area Fund 2014-15. In this connection, there had been circulated separately a copy of the applications as Booklet A.

A report is to go to the City of Inverness Area Committee set for 4 March 2014 and the Sub Committee is invited to consider the recommendations and what advice to give to the Committee.

Members were concerned that all the applications came from the Merkinch area and would like to see the scheme extended to other areas in the future.

The Sub Committee **AGREED** to recommend approval of these applications to the City of Inverness Area Committee.

5. Requests for Financial Assistance 2013/14

There had been circulated Report No. GSC/02/14 dated 31 January 2014 by the Inverness City Manager. In this connection, there had been circulated separately a copy of the applications and any supporting documentation as Booklets B C, D and E.

Mr Wardlaw drew the Sub Committee's attention to Appendix 1 and the remaining balance available for 2013/14 which includes £23,606 reclaimed Grant money.

The Sub Committee **NOTED** the Financial Monitoring information contained in Appendices 1- 5.

Members were concerned that the value of the applications to be considered was considerably more than the funds that were available for allocation. Mr Wardlaw advised Members that they cannot commit funds from the 2014/15 Budget until the Budget is set and approved.

Following consideration of the applications submitted, the Sub-committee **AGREED** to make the decisions regarding, disbursement of funds from the Grants Budget within the City of Inverness Common Good Fund Revenue Budget for 2013/14 as detailed in Appendix 1.

Cllr Graham left the room while Booklet B, item (4) was considered.

6. Requests for Civic Hospitality 2013/14

There was circulated Report No. GSC/03/14 dated 31 January 2014 by the Inverness City Manager. In this connection, there had been circulated separately a copy of the applications and any supporting documentation as Booklet F.

Following consideration of the applications submitted, the Sub Committee

AGREED to make the decisions regarding, disbursement of funds from the Civic Hospitality Budget within the City of Inverness Common Good Fund Revenue Budget for 2013/14 as detailed in Appendix 2.

Whilst considering Booklet F item (2) Members requested that during 2015 the Council hold a Volunteer Long Service Award night where organisations nominate a recipient(s) to receive an Award for Long Service rather than hold individual organisations' award nights.

Cllr Prag left the room while Booklet F, item (3) was considered.

7. Replenishment of Civic Gifts Stock and Provision of Trophies

There was circulated Report No. GSC/03/14 dated 31 January 2014 by the Inverness City Manager, which informed Members of the current stock of civic gifts and seeks approval to replenish it. It further seeks members approval for trophies for the World Masters Championships.

After discussion the Sub-committee **AGREED** approve funding for the replenishment of the stock of civic gifts and approve funding for the Trophies for the Masters World Championships

8. Homecoming 2014 Clan Gathering

There was circulated Report No. GSC/05/14 dated 14 January 2014 by the Inverness City Manager, which informs Members of the provision of Civic Events agreed by the Grants Sub-Committee pertaining to the Clan Gatherings associated with The Highland Homecoming.

The Sub-Committee **NOTED** the arrangements made pertaining to the Clan Gatherings associated with the Highland Homecoming.

9. Date of Next Meeting

The Sub Committee **NOTED** that the next meeting will take place on Monday 12 May 2014 at 9.15am.

10. Castle Wynd Public Conveniences

There was circulated Report No. GSC/06/14 dated 4 February 2014 by the Inverness City Manager inviting Members to approve a licence to occupy Castle Wynd Public Conveniences during 2014 and to approve funding of £16,000 for this provision.

After discussion the Sub Committee **AGREED** to recommend **APPROVAL** to the City of Inverness Area Committee on 4 March 2014 for

- i. For the Director of Community Services using Delegated Powers to grant a Licence of Castle Wynd Toilets to the successful tenderer without prejudicing the development potential of the site for 2014/15; and

- ii. To commit a maximum budget of £16K from the Inverness Common Good Funds' 2014/15 Revenue Budget to fund the operation, noting liability for the maintenance of the structure will be retained by the Council.

The meeting ended at 10.30 am.

INVERNESS COMMON GOOD FUND GRANTS SUB-COMMITTEE Monday 10th February 2014

| | Applicant | Project | Amount Requested | Project Costs | % | Previous Beneficiary | Capital or Revenue Project | Comments | Decision |
|---|--|---|------------------|---------------|------|----------------------|----------------------------|---------------------------|-----------------------|
| BOOKLET B - Applications Under £10,000 | | | | | | | | | |
| 1 (pp. 1-28) | GB Festivals Ltd | Happyness Comedy Festival 2014 | £ 7,500.00 | £83,050.00 | 9% | Yes | Revenue | | AGREED |
| 2 (pp. 29-45) | Highland Disabled Ramblers | Replacement of batteries for scooters for the disabled | £ 4,000.00 | £4,000.00 | 100% | No | Capital | | £3000 AGREED |
| 3 (pp. 46-65) | Merkinch Enterprise | Merkinch Welfare Hall 'Fit for the Future' | £ 3,000.00 | £55,500.00 | 5% | Yes | Revenue | | AGREED |
| 4 (pp. 66-81) | Gaelic Society of Inverness (GSI) | Annual Showcase Concert - Eden Court Theatre 7th March | £ 2,500.00 | £9,900.00 | 25% | Yes | Revenue | | £1,250 AGREED |
| 5 (pp. 82-107) | Northern Meeting Charitable Piping Trust | Northern Meeting Piping Competitions 2014 | £ 9,800.00 | £29,900.00 | 33% | Yes | Revenue | | £7,475 AGREED |
| 6 (pp. 108-124) | St Andrew's Cathedral Inverness | Provision of publicly available lavatory facilities during the Tourist Season | £ 2,000.00 | £2,000.00 | 100% | Yes | Revenue | | AGREED |
| 7 (pp. 125-141) | Inverness Floral Art Club | Glasgow Cathedral Flower Festival celebrating the opening of the Commonwealth Games | £ 300.00 | £4,455.80 | 7% | No | Revenue | | AGREED |
| 8 (pp. 142-166) | Clach Youth Development | Trip to compete in the Dana Cup 2014 in Denmark | £ 2,000.00 | £19,000.00 | 11% | Yes | Revenue | | AGREED |
| | | | £ 31,100.00 | | | | | | |
| BOOKLET C - Applications Over £10,000 | | | | | | | | | |
| | | | | | | | | | Recommendation |
| 1 (pp. 1-39) | Camanachd Association | Shinty events during 2014 | £ 15,000.00 | £ 81,550.00 | 18% | Yes | Revenue | NB Financial Year 2014/15 | APPROVE |
| | | | £ 15,000.00 | | | | | | |

| | Applicant | Project | Amount Requested | Project Costs | % | Previous Beneficiary | Capital or Revenue Project | Comments | Decision |
|---|-----------------------|---|------------------|---------------|-----|----------------------|----------------------------|---------------------------|-------------------------|
| Booklet D - Subvention Funding | | | | | | | | | Recommendation |
| 1 (pp. 1-19) | Highland Golf Links | TomatIn Single Malt Homecoming Pro Am | £ 12,000.00 | £ 143,000.00 | 8% | No | Revenue | NB Financial Year 2014/15 | REFUSE |
| 2 (pp. 20-54) | Celtic Media Festival | Celtic Media Festival to be held in Inverness in 2015 | £ 12,000.00 | £ 151,620.00 | 8% | No | Revenue | NB Financial Year 2014/15 | £10,000 APPROVAL |
| | | | £ 24,000.00 | | | | | | |
| Booklet E - Inverness BID Applications | | | | | | | | | Recommendation |
| 1 (pp. 1-15) | Inverness BID | Inverness Gull Project 2014 | £ 12,000.00 | £ 16,000.00 | 75% | Yes | Revenue | NB Financial Year 2014/15 | APPROVAL |
| 2 (pp. 16-32) | Inverness BID | City of Inverness Annual Floral Displays | £ 37,700.00 | £ 62,500.00 | 60% | Yes | Revenue | NB Financial Year 2014/15 | APPROVAL |
| 3 (pp. 33-48) | Inverness BID | Inverness Community Safety Partnership | £ 14,000.00 | £ 32,000.00 | 44% | Yes | Revenue | NB Financial Year 2014/15 | APPROVAL |
| 4 (pp. 49-74) | Inverness BID | Operation Respect Easter/Summer 2014 | £ 5,790.00 | £ 11,780.00 | 49% | Yes | Revenue | NB Financial Year 2014/15 | APPROVAL |
| | | | £ 69,490.00 | | | | | | |

Grants Sub Committee Meeting 10 February 2014
Civic Hospitality Requests

| Booklet F | Applicant | Organisation | Event | Date Requested | Estimated Cost £ | Comments | Decision |
|---------------|---------------------|--------------------------------------|---|----------------|---------------------|---|--|
| 1 (pp. 1-2) | Claire Blois | Art Society of Inverness | 70th Anniversary Celebration - Civic Reception | 11/07/14 | 1,735.69 | 250 maximum, recommended times 1900 – 2100hrs | AGREED Maximum 150 to be invited maximum |
| 2 (pp. 2-3) | Emily Patrick | Highland Hospice | Volunteer Long Service Award Ceremony - Ceremony/Buffer/ Drinks Reception | 02/06/14 | 1,354.98 | | AGREED |
| 3 (pp. 5) | Ian Bremner | Rotary International | Visit of Canadian Rotary Curling Team - Dinner | 08/11/14 | 3,568.60 | | AGREED Reception up to the value of £1200 |
| 4 (pp. 6) | Major Seymour Monro | Northern Meeting Piping Competitions | Reception with Drinks and Canapés | 03/09/14 | 1032.90 | | AGREED |
| 5 (pp. 7-8) | Major Jim Stout | Armed Cadet Forces | Finger Buffet Reception/Post Beating Retreat Reception | 12/04/14 | 1,796.09 | | AGREED |
| 6 (pp. 9-10) | Lita Leslie | High Life Highland | Youth Achievement Award Ceremony | 11/03/14 | 1031.81 | Buffer, recommended times 1900 – 2100hrs | AGREED |
| 7 (pp. 11-12) | Dan Farthing | Haemophilia Scotland | World Haemophilia Day | 19/04/14 | 697.41 | | AGREED |
| 8 (pp. 13) | Christina Cameron | Inverness Town Twinning Committee | College Exchange from Augsburg –Visit to Town House and buffet lunch | 07/05/14 | 440.70 | | AGREED |

Grants Sub Committee Meeting 10 February 2014

Civic Hospitality Requests

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|----------------------|------------------|----------------------------------|---|---------|----------|-------------------------------------|---------------|
| 9. (Late Paper -1) | Dr Paul Monaghan | Inverness Homeless Trust | Food for Families – Evening Buffet / Drinks Reception | 27/2/14 | £868.64 | Recommended times 1900 – 2100hrs | AGREED |
| 10. (Late Paper – 2) | Robert Scott | Scottish Fire and Rescue Service | Long Service and Good Conduct Medal Presentation | 28/3/14 | £1006.10 | Buffet/Drinks Reception | AGREED |