

## INVERNESS WEST DISTRICT PARTNERSHIP

**ACTION NOTE FROM THE MEETING HELD ON:** Friday 13<sup>th</sup> June 2014 at Craigmonie Centre, Glen Urquhart High School

**PRESENT:** Adam Palmer (NHS Highland) (Chair)(AP); Councillor Margaret Davidson(MD); Donellen MacKenzie (NHS Highland)(DMcK); Wendy Allman (HC Childrens Services)(WA); Gregor Neil (RCOP Community Networker Inverness West)(GN); Cllr Graham Ross(GR); Cllr Janet Campbell(JC); Veronica McKay (ECS)(VMcK); Lorien Cameron-Ross (NHS Highland)(LCR); Alan Richards (Parenting Support)(AR); Ian Kyle (HC)(IK); Anne Rosser (GP Drumnadrochit)(AR); Jonathan Turner (Team Manager), Childrens' Disability Service)(JT).

**APOLOGIES:** Calum Munro; Jean-Pierre Sieczkarek; Jay Muirhead; Karen Mackay; Graham Clark; Callum Mackintosh; John Rutter; Ron Mackenzie; Sandra McAllister; John Seigred; Jennifer Campbell.

**IN ATTENDANCE:** Charles Stephen (Ward Manager); Julia Faryma (Business Support); 4 Members of the Public.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
2	Action Note From 21 <sup>st</sup> March 2014	<ul style="list-style-type: none"> <li>• 3.1 GP's would like more notice about future meetings and a direct invitation</li> <li>• 3.2 CS gave sight to response times for Drumnadrochit &amp; Aird which were furnished to him by Steve Gorman.</li> <li>• 3.4 DMcK asked for a tele-care response leaflet to be distributed to the Members along with the next action note. Request to George McCaig (Adult Services) for report on free provision of tele-care to anyone over the age of 80.</li> </ul>	HC	CS	Next Meeting
			HC	JWF	
			NHS	DMcK	
3	<b>Adult Services</b>				
3.1	Glen Urquhart Health Centre	<ul style="list-style-type: none"> <li>• DMcK informed the meeting that the next Project Board Meeting will take place on 25<sup>th</sup> June 2014. The timescale for the new centre is to be supplied.</li> <li>• Mike Perera to be asked to next meeting to discuss Old Age CPN &amp; Psychiatry and position for Inverness West</li> <li>• DMcK will update next meeting on physiotherapy and mental health teams situation and position for Inverness West</li> </ul>	NHS	DMcK	Next Meeting
			NHS	DMcK	Next Meeting
			NHS	DMcK	Next Meeting

3.2	Discharge Planning	<ul style="list-style-type: none"> <li>GN to update next meeting re open day in August in the Town House, Inverness for Volunteers Day and “Living it up” project. AP to send CS information which is to be circulated</li> </ul>	RCOP NHS	GN AP	Next Meeting Next Meeting
4	<b>Community Planning</b>				
4.1	Health Inequalities	<ul style="list-style-type: none"> <li>Paddy Hopkins to be invited to next meeting to speak about the broad issues.</li> </ul>	NHS	DMcK	Next Meeting
4.1.2	Employability	<ul style="list-style-type: none"> <li>To be brought forward to the next meeting</li> </ul>	HC	VMcK	Next Meeting
4.2	Community Planning	<ul style="list-style-type: none"> <li>The “All Hands on Deck” document was distributed and it was suggested that a workshop to be arranged to discuss the way forward.</li> </ul>			
5	<b>Childrens’ Services</b>				
5.1	Performance Indicators	<ul style="list-style-type: none"> <li>IK to send the ‘14 outcomes’ to CS for distribution to partners</li> <li>Informal meeting to discuss what outcomes to concentrate on first and potential work shop.</li> </ul>	HC	IK	Next Meeting
5.3	Parenting Framework	<ul style="list-style-type: none"> <li>AR to send CS contact details for distribution to partners</li> </ul>	HC	AR	Next Meeting
5.4	Early Years Collaborative	<ul style="list-style-type: none"> <li>Item to be put on agenda for next meeting</li> </ul>	HC	CS	Next Meeting

**Date of Next Meeting: Friday 19<sup>th</sup> September 2014 – Venue TBC**