

## LOCHABER DISTRICT PARTNERSHIP

**ACTION NOTE FROM THE MEETING HELD ON: TUESDAY 24 JUNE 2014 AT 2.00PM IN THE COUNCIL CHAMBER, LOCHABER HOUSE, FORT WILLIAM**

**PRESENT:** Dr Michael Foxley (Chair), Joanna Hynd (NHS Highland); Allan Henderson, Brian Murphy, Gerard Storey, Ian Jackson, Emma Tayler (HC); Simon Jeffrey (HLH), Alasdair Nicholson (VAL); Ellen Morrison (HC-Note).

**APOLOGIES:** Jim Douglas, Norma Young, Fiona MacKellaig, Maria Gibbons, Kath McAvoy, Christopher Millar-Craig, Nick Thomson.

**IN ATTENDANCE:** Marion Smith (VAL); Hugh Wright (NHS Highland).

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Previous action note of 29 April 2014	<p>Agreed.</p> <p>Update on actions:</p> <p>Item 1 – Care and Learning Service structure. Still to be completed. To be made available as soon as practicable.</p> <p>Item 7 – Amend “Highland Users Group” to read “HUG Action for Mental Health”.</p>	HC	Norma Young/ Gerard Storey	28 October
1	Children’s services staffing (verbal update)	<p>Gerard Storey provided a verbal update on staffing. Points for noting:</p> <p>1.1 Formation of the family teams continues. All Practice Leads have been appointed with the exception of the Early Year’s Lead, which is currently being advertised. It is anticipated that by 1 October all Family Teams should be in place.</p> <p>1.2 Additional posts of an early year’s practitioner; community children’s worker and support work co-ordinator are to be recruited. These posts will be funded from Preventative Spend monies.</p> <p>1.3 Action for Children staff has now been “TUPED” to Highland Council.</p>			

		1.4 Work with NHS Highland and Education partners on the co-location of staff is ongoing. Health visitors will remain at Fort William Health Centre. School nurses will be located at Camaghael Hostel.			
2	Lochaber Childcare & Family Resource Partnership	<p>Dr Michael Foxley provided an update from the meeting of the Lochaber Childcare &amp; Family Resource Partnership held on 20 June. Points noted were:</p> <p>2.1 New service provider “Stramash” had provided information on their new facility opening in August 2014.</p> <p>2.2 Gaelic wrap-around care survey – 14 responses had been received. However, Highland Council has advised that it will not be feasible to run. Also the current building is not adequate for purpose. Michael Foxley has requested that more work be done to promote Gaelic wraparound care. Isaac Williamson, Childcare and Family Resource Officer tasked to look at marketing/funding etc and report back to the Childcare Partnership.</p> <p>Other points noted from District Partnership discussion were:</p> <p>2.3 Will wrap-around care be provided in the new school at Lundavra? Parents to be surveyed again when school opens.</p> <p>2.4 District Partnership suggested Inverlochty provision might be under-utilised during holiday period. Might be worth exploring any opportunity for sharing provision.</p>	HC	Isaac Williamson	
3	Children’s Services AOCB & Comments from the public on items	No business.			
4	Community Planning – Health Priorities	Emma Tayler spoke to the previously circulated report. She asked the District Partnership to endorse the actions of the working group to date; agree the format and identify content for further inclusion in the Healthier section of the Lochaber Community Plan. From discussion the following was noted:			

		<p>4.1 The next step is to populate the revised Healthier section;</p> <p>4.2 Timescale for populating draft by community planning partners is 25 July.</p> <p>4.3 The draft section would then be sent to extended partners in August. This would include community councils.</p> <p>4.4 Have available concluded document by next District Partnership meeting.</p>	All	All	25 July
			HC	Emma Tayler	
			HC	Emma Tayler	28 October
<b>5</b>	Draft Lochaber Drug & Alcohol Action Plan	<p>Dot Ferguson spoke to the previously circulated report and asked the District Partnership to consider the contents of the draft Lochaber Drug and Alcohol Action plan for 2014/15, providing comment or suggested future actions. From discussion it was noted:</p> <p>5.1 The Action Plan still requires input from Health Services (mental health) and High Life Highland (youth).</p> <p>5.2 Clarity/feedback is needed on the budget spend at central level of the Highland Drug and Alcohol Partnership.</p> <p>5.3 In the future "Community Safety" will feature as part of the District Partnership meeting with the Lochaber Community Safety Action Team providing updates on matters periodically.</p> <p>5.4 That a further update report come back to the District Partnership</p> <p>5.5 A dedicated alcohol facility is needed for the Lochaber area.</p>	HC	Dot Ferguson	
<b>6</b>	RCOP Project & Community Networker Updates	<p>Marion Smith and Hugh Wright spoke to the previously circulated report asking the District Partnership for suggestions for a local reference group and support of the establishment of a local health improvement and community development practitioner's network.</p> <p>Further detail of the work undertaken to date by both Marion Smith in her role as Community Networker and Hugh Wright in his role as Community Health Co-ordinator was also provided. Noted from discussion was:</p> <p>6.1 NHS Highland public health practitioner to be tasked with forming a working group of development officers within the</p>	NHSH	Joanna Hynd/Nancy Campbell	

		Lochaber area that would form a networking/reference group. 6.2 Hugh Wright to come back to a future meeting of the District Partnership.	HC	Emma Tayler	
<b>7</b>	Joint services AOCB & Comments from the public on items	No business.			
<b>8</b>	Adult Services Staffing (verbal update)	Joanna Hynd provided a verbal update on staffing. Points for noting were: 8.1 Work continues with Children's services on the co-location of staff. 8.2 The "Nimblefingers" project was highlighted as being a good example of integrated working. 8.3 Work continues with the third sector on the delivery of services. 8.4 Joanna Hynd will commence her new post of Director of Adult Social Care on 14 July.			
<b>9</b>	Referral Pathway	Joanna Hynd spoke to the previously circulated report and asked the District Partnership to note the contents. From discussion it was noted: 9.1 The Standard Referral Form is currently being tested. 9.2 Keen to hear feedback/comment on the form. 9.3 Forms are available from the Health and Social co-ordinator or GP surgeries. Further detail about the form will be made available via an article in Lochaber Life monthly publication. 9.4 Following on from the pilot period the aim would be to roll-out use of the referral form to other areas of Highland.			
<b>10</b>	Adult services AOCB & Comments from the public on items	AOCB and public comments were noted as follows: 10.1 Public Partnership Forum – There is still no public engagement forum for the Lochaber area. It was agreed that Joanna Hynd, NHS Highland; Emma Tayler, Highland Council; and Liz MacDonald, Scottish Health Council meet to discuss.	NHSH/ HC/ SHC/	Joanna Hynd	