

# THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 27 AUGUST 2014

Agenda Item	<b>14</b>
Report Number	<b>RES/42/14</b>

## CORPORATE DEVELOPMENT SERVICE REVENUE EXPENDITURE MONITORING TO 30 JUNE 2014

Report by the Depute Chief Executive/Director of Corporate Development

### **SUMMARY**

This report provides information on the revenue monitoring position for the Corporate Development Service for the period 1 April 2014 to 30 June 2014.

### **1. Introduction**

The Revenue Monitoring Report for the year to 30 June 2014 is attached at Appendix 1. The statement shows an annual net budget of £18.646m. Actual expenditure incurred in the first quarter of the financial year is £1.530m.

### **2. Budget Movements**

This is the first revenue monitoring report for the newly formed Corporate Development Service following the re-organisation of the Council's Service structure from 7 Services to 5. The attached appendix reflects the removal of a series of budgets which now sit with the smaller, Chief Executive's Office, and which are being reported separately on the Resources Committee agenda.

### **3. Predicted End of Year Position 2014/15**

3.1 The Corporate Development Service is projecting a net year-end overspend of £0.127m. This is primarily as a consequence of a pressure in Licensing due to budgeted income being set higher than predicted income. This will be dealt with in next year's budget by adjusting the budgeted income to reflect the anticipated reduction in licences. However, in the current year, the Service will work to offset this pressure by reducing expenditure across other budgets.

### **4. Implications**

- 4.1 Resources - There are no resource implications other than those already set out.
- 4.2 Legal - there are no legal implications for The Highland Council.
- 4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.
- 4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

**5. Recommendation**

Members are invited to consider the revenue monitoring report for the period 1 April 2014 to 30 June 2014.

Signature: Michelle Morris

Designation: Depute Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 13 August 2014

# CORPORATE DEVELOPMENT SERVICE Revenue Expenditure Monitoring Report

**1 April 2014 to 30 June 2014**

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
Notes				
<b>BY ACTIVITY</b>				
Depute Chief Executive	63	-2,885	-2,885	0
Corporate Improvement Team	195	503	503	0
<b>Corporate Governance:</b>				
Legal Services	234	454	454	0
Licensing	(273)	(605)	(450)	155
Democratic Services	177	636	660	24
Elections	57	106	106	0
<b>Digital Transformation:</b>				
Head of Digital Transformation	24	101	101	0
ICT Services	(82)	16,112	16,112	0
Customer Services	547	2,035	2,035	0
<b>People &amp; Performance:</b>				
HR Services	284	947	895	(52)
Workforce Planning, Learning & Development	107	439	453	14
Health, Safety & Wellbeing	153	614	605	(9)
Performance Management	45	188	183	(5)
<b>Total Corporate Development</b>	<b>1,530</b>	<b>18,646</b>	<b>18,773</b>	<b>127</b>
<b>BY SUBJECTIVE</b>				
Staff Costs	2,236	8,215	8,100	(115)
Other Costs	376	17,339	17,246	(93)
<b>Gross Expenditure</b>	<b>2,612</b>	<b>25,553</b>	<b>25,345</b>	<b>(208)</b>
Grants	(7)	0	0	0
Other Income	(1,075)	(6,907)	(6,572)	335
<b>Total Income</b>	<b>(1,082)</b>	<b>(6,907)</b>	<b>(6,572)</b>	<b>335</b>
	<b>1,530</b>	<b>18,646</b>	<b>18,773</b>	<b>127</b>

## Notes

1. %age of Annual Expenditure

Jun-14      **8%**

Jun-13      **2%**