

**THE HIGHLAND COUNCIL**

**Resources Committee  
27 August 2014**

Agenda Item	<b>15</b>
Report No	<b>RES/43/14</b>

**CORPORATE DEVELOPMENT SERVICE  
CAPITAL BUDGET EXPENDITURE MONITORING TO 30 JUNE 2014**

**Report by the Depute Chief Executive/Director of Corporate Development**

**Summary**

This report sets out the position for the Corporate Development Service 2014/15 capital budget for the period to 30 June 2014.

**1 Introduction**

- 1.1 The attached appendix shows the monitoring position for the Corporate Development Service capital programme for the period to 30 June 2014. This shows capital projects amounting to £1.614m for the financial year 2014/15, with a credit sum of £0.061m accounted for to date. The Service is estimating an underspend of £0.151m at the end of the financial year.

**2. Budget Movements and Expenditure**

- 2.1 This is the first capital monitoring report for the newly formed Corporate Development Service following the re-organisation of the Council's Service structure from 7 Services to 5. The attached appendix reflects the removal of a number of project budgets which now sit with the smaller, Chief Executive's Office, and which are being reported separately on the Resources Committee agenda.
- 2.2 To date there has been no significant expenditure on the three projects in the Corporate Development Capital programme. There is a credit sum of £0.061m showing against the Unified Communications line. This accounts for work that was undertaken in the previous financial year but for which the Council has not yet been billed. This credit sum will be cancelled out as soon as the invoice has been received and processed.

**3. End of year Variances**

- 3.1 The Corporate Development Service is predicting an underspend of £0.151m at the end of the current financial year on the Unified Communications project budget. This is due to the time required to undertake a procurement exercise

to acquire and then install improved video conferencing facilities across the Council estate. Installation and payment is not expected to be completed prior to the end of March 2015.

**4. Implications**

- 4.1 Resources - There are no resource implications other than those already set out.
- 4.2 Legal - there are no legal implications for The Highland Council.
- 4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.
- 4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

**4. Recommendation**

Members are asked to consider the capital monitoring report for the period to 30 June 2014.

Signature: Michelle Morris

Designation: Depute Chief Executive

Date: 13 August 2014

Author: Kate Lackie, Business Manager

THE HIGHLAND COUNCIL  
MONITORING OF CAPITAL EXPENDITURE  
PERIOD TO 30th JUNE 2014

CORPORATE DEVELOPMENT SERVICE

Project	Project Code	Budget			Year to Date Actual			Estimated outturn			Variance	Comments
		A	B	C	D	E	F	G	H	I	J	
		Gross Expenditure	Income	Net Expenditure	Gross Expenditure	Income	Net Expenditure	Gross Expenditure	Income	Net Expenditure	Column I minus Column C	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Service Point Improvements Future Years	22152	36	0	36	0	0	0	36	0	36	0	
ICT Contract Asset Investment	CE015	940	0	940	9	0	9	940	0	940	0	
Unified Communications & Chamber Refurbishm	CE025	638	0	638	(61)	0	(61)	487	0	487	(151)	Underspend on Video Conferencing. Procurement exercise happening now and spend not expected until 2015
		1,614	0	1,614	52	0	52	1,463	0	1,463	(151)	