

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 27 AUGUST 2014

Agenda Item	21
Report Number	RES/49/14

CHIEF EXECUTIVE'S SERVICE AND MEMBERS: FINAL OUT-TURN 2013/14 Report by the Chief Executive

SUMMARY

This report comments on the final out-turn position for the Chief Executive's Service revenue budget for 2013/14.

1. Introduction

1.1 The attached appendix shows the final out-turn position for the Chief Executive's Service revenue budget for the period 1 April 2013 to 31 March 2014. It shows that the total budget, including members services, was £22.184m and at the year end the budget was underspent by £0.128m.

2. Budget Variances in 2013/14

2.1 At the Resources Committee on 28 May 2014, when the near final monitoring position for the period up to March 2014 was reported, the Chief Executive's Service was predicting an end of year underspend of £0.133m, largely attributable to staff vacancies. This compares very well to the confirmed final out-turn position of £0.128m underspent and demonstrates good budget management across the board. It was possible to offset previously reported pressures by achieving underspends elsewhere in the budget as managers reduced all non-contractual expenditure and managed vacancies to achieve a balanced position at the year end.

3. Implications

3.1 Legal - there are no legal implications for The Highland Council.

3.2 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.

3.3 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

3.4 Resource - There are no resource implications other than those already set out.

5.1 Recommendation

- Members are invited to consider the final outturn for the Chief Executive's Service revenue budget for 2013/14.

Signature: Steve Barron

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 13 August 2014

CHIEF EXECUTIVE'S SERVICE Revenue Expenditure Monitoring Report

1 April 2013 to 31 March 2014

Chief Executive's Service

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
Members		2,170	2,178	2,170	(8)
BY ACTIVITY					
Chief Executive		(1,990)	(2,088)	(1,990)	98
Corporate Improvement Programme		626	602	626	24
Operational Management Areas		2,793	2,926	2,793	(133)
Public Relations		281	288	281	(6)
Committee Services		596	583	596	13
Legal Services		463	474	463	(11)
Policy, Performance and Communities		2,314	2,424	2,314	(110)
E Government		98	100	98	(2)
Service Point Network & Service Centre		2,111	2,150	2,111	(39)
Registrars		(13)	(56)	(13)	42
IS Services (Including Pathfinder)		10,896	10,921	10,896	(25)
Personnel		1,920	2,044	1,920	(124)
Licensing		(440)	(575)	(440)	135
Childrens Panel		50	86	50	(36)
Elections		182	126	182	56
Sub-Total excluding Members		19,886	20,006	19,886	(120)
Total Chief Executive's Office		22,056	22,184	22,056	(128)
BY SUBJECTIVE					
Staff Costs		10,646	10,951	10,646	(305)
Other Costs		22,059	16,136	22,059	5,923
Gross Expenditure		32,705	27,086	32,705	5,618
Grants		(198)	(6)	(198)	(192)
Other Income		(12,620)	(7,074)	(12,620)	(5,546)
Total Income		(12,819)	(7,080)	(12,819)	(5,738)
		19,886	20,006	19,886	(120)
MEMBERS BY SUBJECTIVE					
Staff Costs		1,840	1,924	1,840	(84)
Other Costs		330	254	330	76
Gross Expenditure		2,170	2,178	2,170	(8)
Grants		0	0	0	0
Other Income		0	0	0	0
Total Income		0	0	0	0
		2,170	2,178	2,170	(8)

Notes

1. %age of Annual Expenditure	Mar-14	99.42%
	Mar-13	99.80%