

**THE HIGHLAND COUNCIL**

**RESOURCES COMMITTEE – 27 AUGUST 2014**

Agenda Item	<b>22</b>
Report Number	<b>RES/50/14</b>

**CHIEF EXECUTIVE'S OFFICE AND MEMBERS REVENUE EXPENDITURE  
MONITORING TO 30 JUNE 2014**

**Report by the Chief Executive**

**SUMMARY**

This report provides information on the revenue monitoring position for the Chief Executive's Office for the period 1 April 2014 to 30 June 2014.

**1. Introduction**

The Revenue Monitoring Report for the year 30 June 2014 is attached at Appendix 1. The statement shows an annual net budget of £6.765m, of which Members' Services accounts for £2.194m. Actual expenditure incurred in the first quarter of the financial year is £1.569m and £0.362m respectively.

**2. Budget Movements**

This is the first revenue monitoring report for the newly formed Chief Executive's Office following the re-organisation of the Council's Service structure from 7 Services to 5. The attached appendix reflects the removal of a series of budgets which now sit with the larger, Corporate Development Service, and which are being reported separately on the Resources Committee agenda.

**3. Predicted End of Year Position 2014/15**

3.1 The Chief Executive's Office is projecting a net year end underspend of £0.070m. This is primarily due to the management of staff vacancies.

**4. Implications**

4.1 Resources - There are no resource implications other than those already set out.

4.2 Legal - there are no legal implications for The Highland Council.

4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.

4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

**5. Recommendation**

Members are invited to consider the revenue monitoring report for the period 1 April 2014 to June 2014.

Signature: Steve Barron

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 13 August 2014

# CHIEF EXECUTIVE'S Revenue Expenditure Monitoring Report

1 April 2014 to 30 June 2014

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
<b>BY ACTIVITY</b>					
Members		362	2,194	2,194	0
Chief Executive		271	799	759	(40)
Operational Management Areas		713	2,725	2,695	(30)
Public Relations		57	150	150	0
Policy & Reform		454	615	615	0
Gaelic Development		75	282	282	0
<b>Total Chief Executive's</b>		<b>1,931</b>	<b>6,765</b>	<b>6,695</b>	<b>(70)</b>

## BY SUBJECTIVE

Staff Costs		872	4,158	4,103	(55)
Other Costs		1,116	2,871	2,856	(15)
<b>Gross Expenditure</b>		<b>1,987</b>	<b>7,029</b>	<b>6,959</b>	<b>(70)</b>
Grants		(25)	(11)	(11)	0
Other Income		(31)	(253)	(253)	0
<b>Total Income</b>		<b>(56)</b>	<b>(264)</b>	<b>(264)</b>	<b>0</b>
		<b>1,931</b>	<b>6,765</b>	<b>6,695</b>	<b>(70)</b>

## Notes

1. %age of Annual Expenditure	Jun-14	29%
	Jun-13	38%