

AGENDA ITEM 26.i

Resources Committee

Early Retirement Sub-Committee

Minutes of Meeting of the Early Retirement Sub-Committee held at Council Headquarters, Inverness on Thursday 19 June 2014 at 1.45 p.m.

PRESENT

Ms M Smith
Dr D Alston
Miss J Campbell

Mr N Donald
Mr A Mackinnon
Mrs G Ross

Officials in attendance

Mrs E Kirkham, Acting Quality Improvement Officer (Strategic Initiatives), Care and Learning Service

Ms A MacPherson, Acting Workforce, Planning and Staffing Manager, Care and Learning Service

Ms E Barrie, Human Resources Manager, Corporate Development Service

Mr C MacCallum, Payroll and Pensions Manager, Finance Service

Mr A MacInnes, Administrative Assistant, Corporate Development Service

Ms M Smith in the Chair

1. Apologies for Absence

An apology for absence was intimated on behalf of Mr A Christie.

2. Declarations of Interest

Mrs G Ross declared a non-financial interest on the item to be discussed at the meeting on the grounds that her husband was an employee of the Council but, having applied the test outlined in Paragraphs 5.2 and 5.3 of the Councillors' Code of Conduct, concluded that her interest did not preclude her from taking part in the discussion.

3. Exclusion of the Public

The Sub-Committee **RESOLVED** that under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting on the grounds that the matter for discussion involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7A of the Act.

4. Applications for Early Retirement

There had been circulated to Members only:-

- i. Early Retirement applications from the Finance Service and Care and Learning Service;
- ii. a copy of the Early Retirement/Voluntary Severance Scheme; and
- iii. an explanatory note of the calculations involved in determining the financial implications of applications for early retirement/voluntary severance.

Following consideration, the Sub-Committee **AGREED** that the undernoted applications be granted Early Retirement on the following grounds: Criteria 2(iv) to effect financial savings; Criteria 3 to meet the wishes of the employee provided at least one other criteria is satisfied.

<u>Pension Scheme Reference No.</u>	<u>Leaving Date</u>	<u>Criteria</u>
A015500021	31/08/2014	Flexible Retirement on the basis of a reduction in grade.
84/1057	04/01/2015	Categories 2(iv) and 3 of the Council's Early Retirement Voluntary Severance Scheme.
81/2369	17/08/2014	Categories 2(iv) and 3 of the Council's Early Retirement/Voluntary Severance Scheme.

The meeting ended at 1.50 p.m.