

The Highland Council
Caithness and Sutherland Area Committee
23 September 2014

Agenda Item	21
Report No	CS/ 41/14

Dornoch Common Good Fund – Annual Report 2013/14, Annual Budget 2015/16, Monitoring Report First Quarter 2014/15

Report by Head of Policy and Reform

Summary

This report recommends that Members note:
Dornoch Common Good Fund – Annual Report and Accounts for 2013/14
Dornoch Common Good Fund – Annual Budget for 2015/16
Dornoch Common Good Fund – First Quarter, 2014/15 Monitoring Report

1 Annual Report 2013/14

This Annual Report has been compiled in accordance with Common Good Policy agreed by the Highland Council on 19 December 2013.

2 Annual Accounts 2013/14

2.1 Appendix One of this report shows the Income and Expenditure Account and Balance Sheet in respect of the Dornoch Common Good Fund for Financial Year 2013/14. Members are asked to note that these are the Unaudited Accounts as the Audited Accounts were not available in time for Committee.

2.2 Members are requested to note the Voluntary Sector grants totalling £16,493 itemised in Note 1 and that the Fund shows a surplus for the year of £5,975.

3 Budget for 2015/16

3.1 The proposed revenue budget for 2015/16 can be found in Appendix Two.

3.2 Rental Income – Rent is due for Dornoch Caravan and Camping Park, Dornoch Water Treatment Works, Dornoch Firth Salmon Netting Rights, Dornoch Golf Course (part), Hangar at Dornoch Airfield, Coastguard Station, land at Well St. and Historylinks. The total rent due for 2015/16 is £22,280 although this will increase should a current request for a lease for Manager's House at Dornoch Caravan Park (as agreed by Caithness and Sutherland Area Committee on 27 May 2014) proceed.

3.3 Interest On Revenue Balances – Assuming that the current low interest rates continue, it is anticipated that interest receivable on projected surplus balances will be approx. £1,000 in 2015/16.

3.4 Property and Miscellaneous Costs

Property costs (usually relating to repair and maintenance of footpaths benches etc. around the Beach car park, on the links and Dornoch Burn) tend to be low. Likewise, other costs covered by the Common Good Fund tend to

be minimal. It is proposed that £5,000 is sufficient to cover these costs in 2015/16.

3.5 Grants to the Community

In order to protect reserves it has been agreed in future to limit grants to £12,000 per year to allow approx. £6,000 annually to accumulate in the reserves. Whilst reserves are healthy, there is a commitment to contribute £100,000 to the proposed Dornoch Sports Hall.

4 **Changes to Leases**

4.1 Members are reminded that, as agreed by Caithness and Sutherland Area Committee on 20 May 2013, following the exchange of leases between Highland Council, Royal Dornoch Golf Club and the community, rent on the ground for Greenkeepers' Sheds is no longer payable.

5 **Disposal and Acquisitions**

5.1 There were no disposals or acquisitions in 2013/14.

6 **Property Update**

6.1 A programme of works at Dornoch Beach car park was agreed by Dornoch Area Community Council and East Sutherland and Edderton Members. The majority of the work is being carried out in the current financial year (2014/15) and will be reflected in the 2014/15 Annual Report.

7 **2014/15 First Quarter Monitoring Report**

7.1 Appendix Three of this report shows the position of the Dornoch Common Good Fund at the end of the First Quarter of the current Financial Year (2014/15), reported against the 2014/15 budget agreed by Caithness and Sutherland Area Committee on 27 May 2014.

7.2 Members are asked to note that invoices for rent were issued in the Second Quarter so are not reflected in the First Quarter Monitoring Report.

Recommendation

Members are requested to approve the Dornoch Common Good Fund – Annual Budget for 2015/16; and note:

- Dornoch Common Good Fund – Annual Report and Accounts for 2013/14
- Dornoch Common Good Fund – First Quarter, 2014/15 Monitoring Report

Designation: Head of Policy and Reform

Date: 8 September 2014

Author: Phil Tomalin, Ward Manager East Sutherland and Edderton

Background Papers:

Appendix One: Dornoch Common Good Annual Accounts 2013/14

Appendix Two: Dornoch Common Good Annual Budget 2015/16

Appendix Three: Dornoch Common Good First Quarter 2014/15 Monitoring Report

APPENDIX ONE			
STATEMENT OF UNAUDITED ACCOUNTS 2013-14			
Dornoch Common Good Fund			
Income and Expenditure Account	2013/14		2012/13
	£		£
<u>Expenditure</u>			
Grants and contributions (See Note 1)	16,493		16,795
Property repairs and maintenance	525		2,460
Legal fees	-		177
Miscellaneous	-		112
Administration charges	60		57
Total expenditure	17,077		19,601
<u>Income</u>			
Rents	22,030		21,820
Interest and investment income	1,022		1,224
Total income	23,052		23,044
Surplus/(deficit) for the year	5,975		3,443
Balance Sheet	31/03/14		31/03/13
	£		£
<u>Non current assets</u>			
Investment properties	55,188		55,188
<u>Current assets</u>			
Loans fund deposits	218,538		212,563
Total assets	273,726		267,751
Usable reserves			
Revenue funds	217,692		211,717
Unusable reserves			
Capital fund	56,034		56,034
Total reserves	273,726		267,751
Note 1: Grants and Contributions	£		
Dornoch CC - Christmas Lights	2,500		
Dornoch FC - Changing Rooms Refurbishment	4,980		
Sutherland Agricultural Soc. - Sheep Pens	2,000		
Dornoch Free Church - Hall Renovation	5,000		
East Sutherland Rescue Association - Tractor	1,500		
Dornoch Area CIC - Retail Survey	513		
Total	16,493		

APPENDIX TWO	
Dornoch Common Good Fund	
2015/16 Revenue Budget	
Income	Amount
Rents	£22,280
Interest on revenue balance (est.)	£1,000
Total Income	£23,280
Expenditure	
Grants and contributions	£12,000
Property repairs	
Central support	
Miscellaneous costs	
subtotal	£5,000
Total Expenditure	£17,000
Surplus to Reserves	£6,280

APPENDIX THREE		
Dornoch Common Good Fund		
2014/15 Monitoring Report (to end Q1)		
Income	Budget	Amount
Rents	21,530.00	250.00
Sales Land/Building (See Note 1))	-	300.00
Interest on revenue balance (est)	1,000.00	-
Total Income	22,530.00	550.00
Expenditure		
Grants and contributions (See Note 2)	17,000.00	6,000.00
Property Insurance	-	158.58
Legal Expenses	-	23.33
Property Fees (Reimbursed by Purchaser - See Note 1)	-	- 542.37
Recording Dues	-	60.00
subtotal	5,000.00	- 300.46
Total Expenditure	22,000.00	5,699.54
Surplus to Reserves	530.00	
Total	-	- 5,149.54
Note 1: Sales Land/Building		
Income and reimbursed costs from sale of land between 5 and 7 Carnaig St. Dornoch, as agreed by Highland Council 23 June 2011		
Note 2: Voluntary Sector Grants		
Project	Amount	
Dornoch and District Community Association - Legal Fees	£1,000.00	
Dornoch Area CIC - Brand Development	£5,000.00	
Total	£6,000.00	