

INVERNESS WEST DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: Friday 19th September 2014 at Merkinch Community Centre, Inverness.

PRESENT: Adam Palmer (NHS Highland) (Chair)(AP); Councillor Margaret Davidson(MD); Donellen MacKenzie (NHS Highland)(DMck); Mairi Morrison (HC Childrens Services)(MM); Cllr Graham Ross(GR); Cllr Janet Campbell(JC); Lorien Cameron-Ross (NHS Highland)(LCR); Shona McDonald (Highlife Highland)(SMcD); Stephen Pennington (Highland Home Care)(SP); Columba Johnston (Acting Education Officer)(CJ); Bill Alexander (Director of Care&Learning)(BA); Sandra MacAllister (NHS)(SMac); Jean-Pierre Sieczkarek (NHS)(JPS); Dianne Fraser (Glenurquhart Care)(DF)

APOLOGIES: Calum Munro; Ian Kyle; Carolanne Mainland; Veronica Mackay; Callum Mackintosh; John Rutter; Jan Baird; Sam Brogan.

IN ATTENDANCE: Charles Stephen (Ward Manager); Julia Faryma (Business Support); 2 Members of the Public.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
2	Action Note From 13 th June 2014	<ul style="list-style-type: none"> Agreed and adopted 			
3	Essential Updates				
3.1	Family Teams	<ul style="list-style-type: none"> MM gave an update to the meeting explaining the difficulty in recruiting to school nursing. Family teams will be set up by the 1st October 2014. 	HC	MM	
3.2	Early Years	<ul style="list-style-type: none"> Update to be available for next meeting 	HC	SB	Next Meeting
3.3	Home Care	<ul style="list-style-type: none"> The Independent & Community Sector Provider list to be made available to partners JPS will provide information regarding the movement of money Update to be available for next meeting 	NHSH NHSH NHSH	DMcK JPS DMcK	Next Meeting Next Meeting Next Meeting
3.4	Delayed Discharges	<ul style="list-style-type: none"> The new admission & discharge policy will be circulated to the partners DMcK will furnish the partners with the figures on length of time people can be delayed in hospital David Goldie to be invited to next meeting to discuss the 'step-up, step-down system'. 	NHSH HC NHSH HC	DMcK CS DMcK CS	Next Meeting Next Meeting Next Meeting

4	Community Planning				
4.1	Highland Context	<ul style="list-style-type: none"> • BA gave a presentation on why Scotland has become the 'sick man of Europe' 			
4.2	Highland Children 4	<ul style="list-style-type: none"> • BA gave a brief outline of the 14 improvement outcomes set out in the report 			
4.3	Community Development Paper	<ul style="list-style-type: none"> • MD would like the link to 'Effective Democracy' paper sent out to partners Local Democracy • 	HC	CS	Link Attached
5	A.O.C.B	<ul style="list-style-type: none"> • A Community Planning Seminar is to be arranged before the end of the year • There is a 'Dying to Know You' event to be held in the Town House, Inverness on 24th October 2014 from 11am – 3pm 	HC	BA	End of Year

Date of Next Meeting: Friday 19th December 2014 – Venue TBC