

**Resources Committee**  
**Early Retirement Sub-Committee**

Minutes of Meeting of the Early Retirement Sub-Committee held at Council Headquarters, Inverness on Wednesday 29 October, 2014 at 1.45 p.m.

**PRESENT**

Ms M Smith  
Dr D Alston  
Miss J Campbell

Mr N Donald  
Mr A Mackinnon  
Mrs G Ross

Officials in attendance

Mr B Alexander, Director of Care and Learning Service  
Mrs B Johnstone, HR Business Partner, Corporate Development Service  
Mr C MacCallum, Payroll and Pensions Manager, Finance Service  
Mr A MacInnes, Administrative Assistant, Corporate Development Service

**Ms M Smith in the Chair**

**1. Declarations of Interest**

Mr A Mackinnon declared a non-financial interest on the item to be discussed at the meeting on the grounds that his spouse was an employee of the Council but, having applied the test outlined in Paragraphs 5.2 and 5.3 of the Councillors' Code of Conduct, concluded that his interest did not preclude him from taking part in the discussion.

**2. Exclusion of the Public**

The Sub-Committee **RESOLVED** that under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting on the grounds that the matter for discussion involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7A of the Act.

**3. Application for Flexible Retirement**

There had been circulated to Members only:-

- i. a Flexible Retirement application from the Care and Learning Service;
- ii. a copy of the Early Retirement/Voluntary Severance Scheme; and
- iii. an explanatory note of the calculations involved in determining the financial implications of applications for early retirement/voluntary severance.

Following consideration, the Sub-Committee **AGREED** that the undernoted

application be granted Flexible Retirement on the basis of a reduction of hours.

<b><u>Pension Scheme Reference No.</u></b>	<b><u>Leaving Date</u></b>	<b><u>Criteria</u></b>
A40590782	31/03/2015	Flexible Retirement on the basis of a reduction in hours.

The meeting ended at 1.50 p.m.