

INVERNESS EAST DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: 28th November, 2014

PRESENT: MEMBERS – Cllr Ian Brown (Chairperson); Gavin Sell (NHS Highland); Mairi Morrison (HC); Margaret Kinsella (HC); Sian Jones; Cllr Jean Slater, Cllr Elizabeth McAllister; Heather Keyes (UHI); Alistair McKinlay (HC), Elspeth MacKenzie (HC)

PRESENT: GUESTS – Tricia Morrison (NHS Highland); Lynda Thomson (NHS Highland); Paddy Luo-Hopkins (NHS Highland); John Taylor (HC); Robert Farquhar (SAS)

APOLOGIES: Cllr Ken Gowans; Gillian McCreath (NHS Highland); Jean-Pierre Sieczkarek (NHS Highland); Callum Mackintosh (HC); Cllr Kate Stephen; Naomi Hyslop (Highlife Highland)

IN ATTENDANCE: Stewart Wardlaw, Facilitator (HC); Liz McLeman, Business Support (HC)

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
Integrated Children's Services					
3.	Update on Family Teams	Mairi Morrison gave an update on the Family Teams which are now in place and recruitment to fill current vacancies was in progress. In discussion transition was identified as a key area where there was an opportunity to ensure that vulnerable children do not become vulnerable adults. Mairi Morrison agreed to provide a report on Transitions for the next meeting.	HC	Mairi Morrison	Feb 2015
4	Access to Play	John Taylor provided an update on Play Areas. The responsibility for day-to-day maintenance of Council play areas lies with Community Services. Iain Reid (Iain.Reid@highland.gov.uk) is the first point of contact in Inverness East for community organisations that wish to develop a play area. Schools are also able to purchase equipment from the very competitive corporate framework agreement which currently has four competing suppliers. Development via this agreement on Council land is			

		<p>normally not liable for VAT. The Council has public liability insurance covering use of the play areas. The equipment itself is not covered; there is very rarely damage and usually the equipment is removed at the end of its "usable life". Community organisations have successfully applied to external funds for which the Council is not eligible to apply. Communities may decide to appoint a fundraiser; the community organisation is responsible for choosing which business to use for this. Partners discussed controlled access to play facilities within school grounds and noted that the Play Improvement Group is to conduct a pilot project for community access to school grounds outside school hours.</p>			
Integrated Adult Services					
5.	<p>Action Note from Previous Meeting – Matters Arising:</p> <p>AED Defibrillators</p>	<p>Scottish Ambulance Service has convened a meeting on 10th December, 2014 in the Town House to progress the mapping of current locations of devices ahead of publicising the initiative to extend the network to provide strategic cover. Meeting to include individual partners who had previously committed to action points.</p>	SAS	Robert Farquhar	Dec 2014
6.	<p>District Health Profiles</p>	<p>Paddy Luo-Hopkins provided a briefing on the Health Profile for the District focusing on issues affecting individual Datazones. Partners discussed whether services were located in or targeted to the right areas. This appeared to be the case for GPs in Inverness East. Re Health Visitors Mairi Morrison explained that during the service design it was accepted that health visitors working in high priority areas would have lower number of cases, which would be more complex than in other areas. The potential risk of failing to retain posts in high priority areas if staff were only dealing with very difficult cases was raised. Mairi agreed to review the mix</p>			

		of casework across Datazones to reduce the risk of health visitors leaving the service.	HC	Mairi Morrison	Feb 2015
		Gavin Sell agreed to convene a sub-group to further explore how service delivery should be influence by the Health Profile. Sub-group to include Jean Slater, Bet McAllister and Heather Keyes.	NHSH	Gavin Sell	Feb 2015
7.	Dementia Friendly Communities	Gavin Sell advised that Jean-Pierre Sieczkarek has organised a meeting with the Business Improvement District Manager. NHS Highland has obtained funding for Dementia Friendly Communities. An update is to be provided at the next meeting.	NHSH	Jean-Pierre Sieczkarek	Feb 2015
8.	Residential Care Homes	Gavin Sell provided information on how service users might find out about care homes. This was usually done via the internet; Gavin highlighted two websites; Care Inspectorate and Care Information Scotland . Social Workers would also readily provide expert help for any service user who did not have access to the internet.			
9.	AOCB	Bet McAllister highlighted an operational issue regarding arranging alternative provision of flu immunisations for children who had not presented or had declined the immunisation, which Margaret Kinsella agreed to address directly. Partners noted very positive feedback on the professional delivery of the immunisation programme in Primary Schools which already included over four thousand children.	HC	Margaret Kinsella	Feb 2015
	Date of next meeting	Friday, 27th February, 2015, Chamber, Town House, Inverness at 10.00 a.m. Other 2015 Meetings on 29 th May, 28 th August and 27 th November.			