

INVERNESS WEST DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: Friday 19th December 2014 at Town Hall, Town House, Inverness.

PRESENT: Adam Palmer (NHS Highland) (Chair)(AP); Donellen MacKenzie (NHS Highland)(DMck); Cllr Janet Campbell(JC); Lorien Cameron-Ross (NHS Highland)(LCR); Stephen Pennington (Highland Home Care)(SP); Wendy Allman (Childrens Services) (WA); Callum Mackintosh (ECS Manager) (CMack); Sam Brogan (Childrens Services) (SB); Elaine Adams (Connecting Carers) (EA); Katie Barr (Highlife Highland) (KB); Mike Perera (NHS Highland) (MP); Amanda Trafford (AT); Marie McIlwraith (Scottish Health Council) (MMcl)

APOLOGIES: Councillor Margaret Davidson; Carolanne Mainland; Cllr Graham Ross; Columba Johnston; Cllr Hamish Wood; Campbell Blair.

IN ATTENDANCE: Charles Stephen (Ward Manager); Julia Faryma (Business Support); Mhairi Brown (Business Support)
2 Members of the Public.

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
1	Action Note From 19 th September 2014	<ul style="list-style-type: none"> Agreed and adopted 			
2	Essential Updates				
2.3	Home Care	<ul style="list-style-type: none"> The Independent & Community Sector Provider list to be made available to partners JPS will provide information regarding the movement of money DMcK gave an update on Home Care provision in the area. SP informed the group that the 'Recruitment of Care Workers' document is available which he will send to CS to disseminate 	NHSH NHSH HC	DMcK JPS CS	Next Meeting Next Meeting
2.4	Delayed Discharges	<ul style="list-style-type: none"> The new admission & discharge policy will be circulated to the partners once it is available Care at Home is to be a fixed agenda item 	NHSH HC	DMcK CS	Next Meeting
2.5	Community Planning	<ul style="list-style-type: none"> A Community Planning Seminar is to be arranged. 			

3	Adults Services				
3.1	Allied Health Professionals	<ul style="list-style-type: none"> Amanda Trafford gave a brief overview of some of the re-design work that has been on going, much of the work has been regarding Occupational Therapy integration. SP informed the members that the Highland Home Care, currently run training courses for informal carers on Moving and Handling and anyone is welcome to attend. 			
3.2	Alzheimer Scotland	<ul style="list-style-type: none"> Mike Perera handed out a copy of background information and statistics regarding dementia in the Inverness West Ward. There is a booklet which gives advice about dementia available on the Alzheimer's Scotland website which can be downloaded. http://www.alzscot.org/ 			
3.3	Connecting Carers	<ul style="list-style-type: none"> Elaine Adams explained that they run an information and support service for carers of all ages. The youngest carer they have is four years old and the oldest is 92. They provide carer training over a broad range of services. EA to provide statistics for the Inverness West area on how many carer support plans are in place. CMack suggested that all primary and secondary schools appoint an ambassador for young carers. CMack to liaise with EA regarding this. JC and EA to have a discussion regarding having a group for young carers in Inverness. KB would also like to help 	HC	EA CMack/EA	Next Meeting
4	Childrens Services				
4.1	Early Years	<ul style="list-style-type: none"> Sam Brogan gave an update on the 600 hours entitlement. The uptake had been low but figures were heading in the right direction. 			
5	AOCB	<ul style="list-style-type: none"> Marie McIlwraith to be invited to the pre-meeting in March 	HC	CS	Next Meeting

Date of Next Meeting: Friday 20th March 2015 Venue TBC