

CAITHNESS DISTRICT PARTNERSHIP

ACTION NOTE FROM MEETING OF: 31 October 2014 in Chambers, Town Hall, Wick

PRESENT: Cllr Bill Fernie (BS) - Chair, Mike Flavell (MF) NHS, Mary Burnside (MB) NHS, Pauline Crow (PC) NHS, NHS, Bob Silverwood (BS) NHS, Steven Gorman (SG) SAS, Jean Lipa (JL) AoCCC, Niall Smith (NS) CVG, Dawn Grant (DG) THC

APOLOGIES: Pat Ramsay, Cllr Linda Munro, Cllr Matthew Reiss, Cllr David Alston and Shirley Park

IN ATTENDANCE: Cllr Roger Saxon, Rupert Wilson (SAS), Gordon Calder, NOS Newspapers, 3 members of public along with Alison McDiarmid & Eilidh Macleod (Notes)

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
	Chair	Welcomed everyone to the meeting and introductions were made around the table.			
	Previous Action Note	No matters arising			
1	Children Services - Family Team Implementation Update	DG updated the Partnership on the recruitment for the Family Team, the main points being: Recruitment: <ul style="list-style-type: none"> – Presently have a full complement of staff – New post of 0.6 wte (3 days per week) Health Visitor being re-advertised in a health journal this time – Resignation from a Health Visitor who is moving away – Health Visitor retiring in March 2015 – Plan to fill the vacancies with Health Visitor Traineeships - Susan Russel, Principal Officer Nursing, THC is looking into. The Scottish Government are releasing some funds to cover backfill due to there being a national shortage of Health Visitors. 	DG		
2	Children Services - Family Team Staff Accommodation	DG updated the Partnership on the office accommodation for the Thurso staff who were based in 16 High Street: <ul style="list-style-type: none"> – There was no suitable accommodation in Thurso to relocate the staff to, either because it was not large enough or could not financially afford – In the interim, some staff have moved to High Street and some to Girnigoe Street, 	DG		

	Update	<p>until all staff move to the new Highland Council Office, Market Square upon its completion</p> <ul style="list-style-type: none"> – Hot desk base to be provided in Thurso for staff when through working – Reiterated that the level of service in Thurso is still the same as before, it is only the staff that have had their bases changed 			
	Questions from Public	No questions arose			
3	Adult Services – Scottish Ambulance Service – Public Access Defibs	<p>Before SG gave his presentation on Public Access Defibrillators he gave a brief update on the SAS in Caithness:</p> <ul style="list-style-type: none"> – 3 staff in Thurso and one in Wick are currently undergoing Paramedic training – 1 Technician commencing training in January 2015 in Thurso – 1 Technician for Wick being advertised shortly – Recently carried out a public engagement for Falls Pathway. The Pilot commences on Monday 3 November 2014 in Wick – this involves joint working between NHS Highland, SAS and British Red Cross. Information/update will be available for next Partnership meeting <p>ACTION: SG to provide update on Falls Pathway Pilot for January 2015 Partnership meeting</p> <p>SG then proceeded with his presentation on Automatic External Defibrillators (AED), the main points of which were:</p> <ul style="list-style-type: none"> – An AED is used to administer an electric shock to a person who is having a sudden cardiac arrest (SCA) where their heart's regular rhythm becomes chaotic or arrhythmic – AEDs are designed to allow untrained personnel to save lives – After 10 minutes without defibrillation very few people survive after a SCA – Early defibrillation and CPR returns normal sinus rhythm or supports the patient until Advance Life Support arrives – Mouth to mouth is not necessary if there are any concerns about it – British Heart Foundation (BNF) are offering to pay 60% of the cost if the Community raises the other 40% (currently £600/£400) – Local shops/companies/public buildings need to identify where their AED is located 	SG	SG	30/01/15

		<p>by using the International Green sign. Also to help implement the maintenance programme to allow SAS to map them on their Command and Control System.</p> <p>RW then provided a demonstration of the AED.</p> <p>Discussion then took place around the presentation/demonstration, where the following points/questions were raised:</p> <ul style="list-style-type: none"> ➤ SG advised that the Heart Start for Schools Programme was delivered by teachers and took place in the 2 high schools in Caithness. This taught the pupils CPR, clearing choking obstructions /airways. BHF provided backfill funding for teaching costs. ➤ SG advised that NHS Scotland have been given £100,000 to enable Community Groups etc to purchase an AED free of charge – closing date for applications is 23 November 2014 ➤ Was there an AED in the newly refurbished Town Hall and in the new Market Square Council buildings? <i>BF responded by advising he could not confirm this but that it was an excellent idea and also for them to be placed in the new schools which are to be built</i> <p>ACTION: <i>BF take forward re placement of AEDs</i></p> <ul style="list-style-type: none"> ➤ What was the lifespan of a Defibrillator? <i>SG/RW advised that the lifespan of the batteries in the AED iPad is approximately 5 years. Also the pads have a lifespan date. The maintenance of the iPad should be carried out monthly, with the SAS carrying out an annual check.</i> ➤ Where are the AED's to be kept/located? <i>SG advised that ideally they would be stored on the outside of a building. In Glasgow they have been placed on the outside of buildings and they have not been vandalised/tampered with</i> ➤ Why has the mapping of the AED's not taken place? <i>SG advised that they were engaging with Communities to take forward but that takes time. Also if the Partnership knew of any Community Groups that would be interested to please let him know</i> ➤ How many Cardiac Arrests have the SAS in Caithness attended to? <i>SG advised that he did not have the information to hand but would provide a breakdown</i> <p>ACTION – <i>SG to provide breakdown of Cardiac Arrests which SAS attended</i></p>		<p>BF</p> <p>SG</p>	
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4	Adult Services - Maternity Unit Update	<p>MB updated the Partnership regarding the Henderson Wing, Caithness General Hospital, as follows:</p> <ul style="list-style-type: none"> – Service running as normal as had been successful in recruiting to Consultant Post earlier in the year – Birth data from 1 January 2014 to 30 September 2014 <ul style="list-style-type: none"> ▪ 124 births in Caithness General Hospital with a further 66 births in Raigmore Hospital ▪ This is comparable to the last 2 years data ▪ For the remainder of this year, approximately one third of the Mums-to-be, are booked to give birth at Raigmore Hospital ▪ Information from the Birth Register – of the 66 births in Raigmore, 81% were high risk and deemed totally appropriate that they were booked/transferred. 18% of the births was not obvious why they had been transferred but this could have been down to requests for epidurals, patient choice etc. 	BS	MB	
4a	Adult Services – Riverbank Practice (not on agenda)	<p>JL enquired regarding an article which appeared in the John O’Groats Journal (31 Oct edition) stating that Riverbank Practice was to have 6 locum GPs the following week when there are usually only 3 or 4. <i>BF responded advising that this highlights that recruitment is and will always be a problem.</i> JL continued to say that the feedback they were receiving from patients was that they were feeling unsettled, as with continuing health problems they like to get a GP they know and to get the same one on their various visits. However they do feel that the locums are doing a good job.</p> <p>➤ RS enquired as to how much the cost of Locums vary between NHS rates and private? <i>MF responded by advising that they can vary from 30% as a minimum to 100% maximum. BF continued by advising that an article on the radio recently stated that Locums can earn £100k a year just by working/covering weekends. Locum costs are a nationwide problem. The NHS Highland budget was debated at the Highland Council and it currently stands at 3% under what the Government funding model</i></p>			

		<i>should be.</i>			
5	Questions from Public	No questions arose			
6	Dates of 2015 Meetings	<p>Agreed that the dates of the meetings for 2015 would be held from 1000 – 1200 hrs on the following dates:</p> <ul style="list-style-type: none"> • 30 January 2015 – Naver House, Thurso • 27 March – Chamber, Wick Town Hall • 26 June – Naver House, Thurso • 30 October – Chamber, Wick Town Hall 			
7	Next Meeting	30 January 2015 in Naver House, Thurso at 1000 – 1200 hrs			