

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 26 AUGUST 2015

Agenda Item	6
Report Number	RES/ 58/15

CORPORATE DEVELOPMENT FINAL 2014/15 OUT-TURN AND 2015/16 REVENUE EXPENDITURE MONITORING TO JUNE 2015

Report by the Depute Chief Executive/Director of Corporate Development

SUMMARY

This report comments on the final out-turn position for the Corporate Development Service revenue budget for 2014/15 and provides information on the revenue monitoring position for the Service for the period 1 April 2015 to 30 June 2015.

1. Introduction

1.1 The attached 2 appendices show (i) the final out-turn position for the Corporate Development Service revenue budget for the period 1 April 2014 to 31 March 2015 and (ii) the revenue monitoring position for the 2015/16 financial year for the period to 30 June 2015.

2. Budget Variances in 2014/15

2.1 **Appendix 1** shows the final out-turn position for the Corporate Development Service 2014/15 revenue budget. It shows that the total budget was £18.068m and at the year end the budget was underspent by £0.060m.

2.2 At the Resources Committee on 25 February 2015, when the monitoring position for the period up to December 2014 was reported, the Corporate Development Service was predicting an end of year overspend of £0.004m. Service managers have worked hard in the intervening period to offset known reported pressures by achieving underspends elsewhere in the budget as managers reduced all non-contractual expenditure and managed vacancies to achieve a balanced position at the year end.

3. 2015/16 Budget Movements

3.1 The total roll forward Service budget at the start of the 2015/16 financial year was £16.532m. This has subsequently been increased to £17,911m by the transfer of a number of additional budgets as follows: ICT Annual Service Charges (£0.043m); Welfare Fund (£0.090m); Customer Services travel (£0.004m); SWAN costs (£0.167m); Commercial Manager (£0.043m) and ICT Reprovision (£1.032m).

4. Predicted End of Year Position 2015/16

- 4.1 **Appendix 2** shows the Revenue Monitoring position for 2015/16 for year to 30 June 2015. The Corporate Development Service annual net revenue budget is £17,911m. Actual expenditure incurred in the period is £2.417m which equates to 13% of the total budget.
- 4.2 The Corporate Development Service is projecting a net year end underspend of £0.110m after taking into consideration budget pressures in the Workforce Planning, Learning and Development which are more than offset by savings arising from staff vacancy management across a number of other budgets.

5. Implications

- 5.1 Resources - There are no resource implications other than those already set out.
- 5.2 Legal - there are no legal implications for The Highland Council.
- 5.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.
- 5.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

6.1 Recommendation

- Members are invited to consider the final outturn for the Corporate Development Service revenue budget for 2014/15 and the revenue monitoring report for the period 1 April 2015 to 31 June 2015.

Signature: Michelle Morris

Designation: Depute Chief Executive and Director of Corporate Development

Report Author: Kate Lackie, Business Manager

Date: 17 August 2015

CORPORATE DEVELOPMENT SERVICE Revenue Expenditure Monitoring Report

1 April 2014 to 31 March 2015

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
BY ACTIVITY				
Depute Chief Executive	(2,244)	(2,360)	(2,244)	115
Corporate Improvement Team	645	609	645	36
Corporate Governance:				
Legal Services	522	520	522	2
Licensing	(486)	(601)	(486)	115
Democratic Services	636	632	636	4
Elections	139	127	139	11
Digital Transformation:				
ICT Services	14,521	14,631	14,521	(110)
Customer Services	2,238	2,314	2,238	(76)
People & Performance:				
HR Services	834	945	834	(111)
Workforce Planning, Learning & Development	434	432	434	1
Health, Safety & Wellbeing	596	622	596	(26)
Performance Management	174	195	174	(22)
Total Corporate Development	18,008	18,068	18,008	(60)

BY SUBJECTIVE

Staff Costs	8,592	8,817	8,592	(225)
Other Costs	21,066	15,618	21,066	5,448
Gross Expenditure	29,658	24,435	29,658	5,223
Grants	(127)	-	(127)	(127)
Other Income	(11,522)	(6,367)	(11,522)	(5,155)
Total Income	(11,650)	(6,367)	(11,650)	(5,283)
	18,008	18,068	18,008	(60)

Notes

1. %age of Annual Expenditure	Mar-15	100%
	Mar-14	100%

CORPORATE DEVELOPMENT SERVICE Revenue Expenditure Monitoring Report

1 April 2015 to 30 June 2015

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
BY ACTIVITY				
Depute Chief Executive	68	(2,198)	(2,198)	-
Corporate Improvement Team	184	565	565	-
Corporate Governance:				
Legal Services	248	518	518	-
Licensing	(274)	(542)	(542)	-
Democratic Services	157	608	563	(45)
Elections	31	102	102	-
Digital Transformation:				
ICT Services	917	14,431	14,431	-
Customer Services	542	2,282	2,282	-
People & Performance:				
HR Services	226	915	845	(70)
Workforce Planning, Learning & Development	156	389	424	35
Health, Safety & Wellbeing	115	621	591	(30)
Performance Management	47	220	220	-
Total Corporate Development	2,417	17,911	17,801	(110)

BY SUBJECTIVE

Staff Costs	2,243	8,337	8,192	(145)
Other Costs	1,112	15,577	15,577	-
Gross Expenditure	3,355	23,914	23,769	(145)
Grants	(2)	-	-	-
Other Income	(936)	(6,003)	(5,968)	35
Total Income	(938)	(6,003)	(5,968)	35
	2,417	17,911	17,801	(110)

Notes

1. %age of Annual Expenditure	Jun-15	13%
	Jun-14	8%