



DRAFT Minutes of the Highland Alcohol and Drugs Partnership Strategy Group

DATE: 19.2.15

LOCATION: BOARD ROOM, NHS HIGHLAND, JOHN DEWAR BUILDING

CHAIRMAN: CHIEF SUPERINTENDENT JULIAN INNES

<i>Present:</i>	Cllr David Alston Alasdair MacDonald Peter Rawlinson Cathy Steer Dawn Grant Suzy Calder Elisabeth Smart T/Insp Andrew Ingram Karen Underwood Debbie Stewart Sarah MacKenzie Lisa Ross	The Highland Council Head of SFIU North Head of Offender Outcomes, <i>(representing Andrew Hodge)</i> Head of Health Improvement, NHSH Area Children's Services Manager Head of Substance Misuse, NHSH Public Health Consultant, NHSH Police Scotland <i>(representing Mairi MacInnes)</i> Project Accountant, NHS Highland HADP Coordinator Research & Intelligence Officer, HADP Harm Reduction Nurse/ Naloxone Lead <i>(For Item 4.1.2 only)</i>
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<i>Apologies:</i>	Bill Alexander Andrew Hodge	Director of Care & Learning Service Governor, HM Prison, Inverness
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Item	Discussion	Action
1	WELCOMES/APOLOGIES	
2	MINUTES AND ACTIONS FROM PREVIOUS MEETING	
2.1.	<i>Minutes 20.11.15</i> - The minutes were submitted and accepted as an accurate record.	
2.2.	<i>Actions from meeting of 20th November</i> - It was noted that in future the actions will continue to be presented on the Action Template with corresponding status and any follow up required.	Debbie
	<i>Annual Reporting Template April 2013-March 2014-</i> The Chairman to seek endorsement from the CPP via the Safer Highland leadership group by providing a brief report at the next meeting. Debbie advised that she has arranged for the report to be presented to the June meeting of NHS Highland Board.	Julian Debbie

	Liz is to raise the report at the strategic planning/commissioning group.	Liz
3	STRATEGY DEVELOPMENT	
3.1	<p>Consultation Plan for revised Strategy: Debbie summarised the paper setting out the consultation plan for the revised HADP Strategy to June 2015. The first of the local events took place in Ross and Cromarty on 17th February. At the end of the process all the information will be collated and reported at the next strategy group.</p> <p>Action: <i>Debbie to arrange for a short HADP survey to be placed on the Police Scotland website to encourage public responses to setting priorities and outcomes for the revised strategy.</i></p> <p><i>Suzy will promote attendance from service staff at the next Demand Capacity, Activity and Queue event (DCAQ).</i></p> <p>The Chairman is keen to ensure that a broad a range of viewpoints are included to supplement the needs assessment data and that collectively they link to straightforward outcomes.</p> <p>Cathy emphasised the importance of consulting with young people. Although the views of groups such as young carers can be captured through the local events, it was suggested that thought should also be given to consulting with Youth Voice.</p> <p>Action: <i>Debbie to arrange consultation with Youth Voice.</i></p>	<p>A Ingram Debbie</p> <p>Suzy</p> <p>Debbie</p>
3.2	<p>Local Delivery Plan</p> <p>A three year LDP is required to be submitted to SG by the 15th June. The consultation findings and needs assessment will help to inform the LDP. An ADP workshop is to be held by SG on 19th March to support development</p> <p>Action: <i>A report of the LDP to be provided at the strategy group meeting in May.</i></p>	Debbie
3.3	<p>Safer Highland Leadership Group</p> <p>The minutes of the Safer Highland Group held on 28th November 2014 were submitted for information and noting. The Chairman explained the minutes are not detailed but that he is keen to extract any crossovers which exist with HADP. The next SHSG meeting is scheduled for 26th February.</p>	
4	STRATEGY DELIVERY	
4.1	HADP Progress Report - update February 2015	
4.1.1.	<p>Maximising Health -</p> <ul style="list-style-type: none"> <i>Integrated Prevention Project</i> <p>The progress report and budget summary were discussed.</p>	

	<p>An update on the Substance Misuse Toolkit launch event was provided. Information on the number of hits to the website is not yet available but will be provided at future meetings within the Maximising Health progress report. Thanks were given to Cath King, Fiona Bing and Elspeth Lee for their contribution and hard work.</p> <ul style="list-style-type: none"> • In relation to the Social Marketing initiative, partnership working is planned with MFR to create family-focused infomercials to tackle under-age drinking. 5 scenarios will be produced by MFR clearly informed by the outcomes from the insight gathering with young people and parents. • In terms of the provision of training for staff involved with children and young people who are misusing drugs and alcohol, Dawn advised that the STRADA certificate level training did not meet needs effectively as it didn't give staff sufficient knowledge about young people. In terms of Youth Justice standards will be carrying out benchmarking and to this end will work with STRADA and other providers to see if better meets the needs. Money will be carried forward into 2015/6 to cover this. A Link with MFR updating website to have a page on this. Rock Challenge advertising on screens using air time prior to promote event and it would be useful to take snapshots to see what works. Cathy Steer stated her understanding that the toolkit had to link in to the school curriculum. <p>Action: <i>It was suggested that information on the Substance Misuse Toolkit could be sent via "schoolbag drops" prior to school holidays. Debbie to progress with partners in Highland Council.</i></p> <p>Action: <i>Regular reports are to be provided to the strategy group on the level of usage and number of hits to the Tool box. Debbie to progress with partners in Highland Council.</i></p> <p>Action: <i>It was agreed that the project can carry forward the requested amount in to 2015/16 and that £10,000 will be spent on the Meet the Henderson's social marketing campaign. Debbie to inform partners in Highland Council.</i></p> <p>Action: <i>A Facebook chat on substance use is to be hosted by the Police in partnership with HADP and delivered by the summer to enhance HADP use of social media.</i></p> <ul style="list-style-type: none"> • <i>Alcohol Industry Position Statement – As agreed at the last meeting, Debbie produced a statement outlining a draft ADP position relating to partnership working, use of resource materials and funding received directly and indirectly from the Alcohol Industry. David emphasised the need to ensure a balanced view.</i> 	<p>Debbie</p> <p>Debbie</p> <p>Debbie</p> <p>Debbie</p> <p>Debbie</p>
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	<p>Action: <i>HADP partners to have further opportunity to comment on the content of the statement. Debbie to circulate for feedback prior to the Chairperson seeking endorsement from Safer Highland partners. Debbie to collate information from other ADP's on similar position statements.</i></p>	<p>Julian/ Debbie/All</p>
<p>4.1.2</p>	<p>Recovery</p> <ul style="list-style-type: none"> • <i>Naloxone Evaluation Update</i> – A paper from Lisa Ross, Clinical Harm Reduction Nurse /Naloxone Lead had been circulated. <p>Lisa provided an update on the background and evaluation of 2 years of the Intranasal initiative. Key points and findings from the evaluation were:</p> <ul style="list-style-type: none"> • Intranasal was the preferred route of administration for many • All recorded uses of Intra-nasal naloxone were successful • Intranasal naloxone appears to take effect less rapidly than intramuscular thus reducing the risk of rapid opiate withdrawal <p>An overview was also provided of the Highland Police Officer intranasal naloxone pilot for the next 6 months. Depending on outcomes, wider buy-in from Police Scotland may be requested</p> <p>The Chairman would encourage other strategy group members and their staff to take up the training. <i>(Lisa left the meeting)</i></p> <p>Action: <i>Harm Reduction Service research to feed in to future drug death prevention strategy.</i></p> <p>Action: <i>The Chairperson recommended that all strategy group members take up naloxone training. Members should contact Lisa directly to arrange dates.</i></p> <p>Action: <i>A report on the progress of the Police intra-nasal naloxone pilot will be provided at the next strategy group meeting</i></p> <p><i>Service User Draft Action Plan</i> –Debbie advised that the action plan had been revised to reflect the quality principles and that the Development Manager post will have responsibility for taking it forward. Suzy stated that work on embedding the quality principles is being progressed by Osprey House who are meeting with the Harm Reduction Service and Norma Howarth, SDF National Quality Development Facilitator on the 19th March. Progress will be reported at next strategy group.</p> <p>Action: <i>Inclusion in future progress reports of the work being undertaken by Osprey House and potential joint work with SDF</i></p>	<p>Suzy/ Debbie</p> <p>All</p> <p>Julian/Suzy</p> <p>Suzy/ Debbie</p>

	<i>Quality Development Team. Quality principles to be a key focus at next DCAQ meeting on 16th March.</i>	
4.1.3	<p>Protecting Communities Report from Andrew Ingram.</p> <p>Action: <i>HADP to offer support with organising an NPS event in the Caithness area.</i></p>	Debbie
4.1.4	<p>Children and Families Progress Update GOPR Protocol – Dawn advised that Debbie Milton will be taking on responsibility for CAPSM work.</p> <p>Within the document, the My World triangle and a risk assessment for children’s services have now been placed in the appendices section. Dawn is currently looking at how best to embed the protocol in GOPR training. The importance of staff from adult services attending GOPR sessions was emphasised. Further guidance on how often staff should attend for refresher training would be useful.</p> <p>The majority of comments from adult services and others consulted have been taken on board but a further meeting would be helpful to discuss any further feedback or comments. Organising a series of local events to promote roll out were discussed.</p> <p>It was suggested that links are made with Joanna MacDonald, Head of Adult Care.</p> <p>Action: <i>Meeting to be arranged to consider how best to embed the protocol including roll out via local events and the GOPR training.</i></p>	Suzy/Dawn
5	DRUG RELATED DEATHS	
5.1	<p>CIRG– Summary of Meeting 3.12.14 Scottish Ambulance Service is sending weekly reports to HADP of non-fatal overdoses which are then forwarded on to adult and children/youth services for follow up where appropriate.</p> <p>High numbers of NFOD cases not known to services and albeit difficult, HADP are keen to discuss with partners potential ways of engaging people in services. Harm Reduction / overdose prevention cards are given to all NFOD and their acquaintances to encourage up take of support. Also, SAS can refer on to Osprey House. This also applies to situations where people with alcohol problems are being attended repeatedly by SAS.</p> <p>Action: <i>Issues and progress with the non-fatal overdose alert system to be monitored closely. Arrangements to be made to transfer chair of group from NHS to Police.</i></p>	Debbie
6	BUDGET STATEMENT	

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	<p>A financial report – Drugs & Alcohol Misuse funds – 9 months to 31st December 2014 was submitted. The Chairman advised that he would be continuing the finance meetings with ADP and NHS Finance colleagues to discuss the budget detail. He was happy that the Group are now starting to get increased visibility and greater transparency on the detail and thanked Karen for producing the statement in this format.</p> <p>It was agreed that a greater focus is required on other monies spent reducing drug and alcohol related harm. A discussion will be required on this matter at the next meeting.</p> <p>Next step is to consider ways to clearly link the spend to outcomes. The introduction of the DAISy system in 2016 will assist with this.</p> <p>Agreed to note the position with the Finance report which is believed to be accurate on the understanding that greater moves to transparency are still required but that progress is being achieved.</p> <p>Action: <i>Progress is required to ensure further transparency of the budget and also to include the drug and alcohol spend of partner agencies.</i></p>	Karen
<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>HADP SUPPORT TEAM</p> <p>Development Manager Post – Debbie advised that she was short-listing 7 applicants for the post on 20th February. Interviews will be held on 13th March. One of the roles of the post will be to drive the service user / family involvement agenda.</p> <p>HADP Website Upgrade – Upgrading of the HADP website is currently being undertaken by an outside provider. It is intended that the Website will be much improved and provide easier access to documents.</p> <p>Action: <i>Members were asked to offer any ideas they had to the redesign of the website.</i></p> <p>HADP Stakeholder Day – 26th June 2015</p> <p>Action: <i>Members were asked to note the date as Friday 26th June 2015 in the Centre for Health Science, Raigmore Inverness. Members were asked to hold in diaries pending further information and to forward any suggestions for the content of the day.</i></p>	<p>All</p> <p>All</p>
<p>8</p> <p>8.1</p>	<p>FOR INFORMATION AND NOTING</p> <p>National MoU between Scottish Ambulance Service and Police Scotland on Management of Drunk & Incapable People</p>	

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8.2	Alcohol Focus Scotland Bulletin – January 2015.	
9	<p>AOCB</p> <p>Public Health Review Cathy stated that a lot of information already existed that could help to inform a HADP response.</p> <p>Action: <i>Liz is to consult with members and lead on a HADP response to the current review.</i></p>	Liz Smart
10	<p>DATE OF NEXT AND FUTURE MEETINGS</p> <p>Members are asked to next and future meetings for 2015 as :</p> <p><u>Tuesday 19th May at 2pm</u> Tuesday 25th August at 2pm Thursday 19th November at 2pm</p>	