

HIGHLAND CHILD PROTECTION COMMITTEE

Minutes of the meeting held on the 17th March 2015, Highland Council HQ, INVERNESS

Present

Ms Sandra Campbell, Head of Children’s Services, HC (Chair)
 DCI Vince McLaughlin, PPU, H&I Division, Police Scotland
 Ms Sally Amor, Child Health Commissioner, NHS Highland
 Ms Stephanie Bruce, Director of Keeping Children Safe
 Mr Tom Boyd, Locality Reporting Manager, Highlands & Islands
 Ms Fiona Malcolm, Legal Manager, Highland Council
 Ms Linda MacLennan-Shareef, Resource Manager, CP & TCAC, HC
 Ms Dawn Grant, Area Children’s Services Manager – North, HC
 Ms Debbie Milton, Area Manager – Mid, HC
 Ms Kath Clarke, Principal Child Protection Advisor, NHS Highland
 Mr Gordon McPhee, HR Manager, Highlife Highland
 Ms Pene Rowe, CP Development Officer, HC
 Ms Donna Munro, CP Training Officer, HC
 Ms Isabel Green, Clerk to Committee (Minutes)
 Ms Mhairi Grant, Independent Case Reviewer

Apologies

Dr Annie Griffiths, Lead Doctor in CP, NHS
 Mr Andrew Laing, Procurator Fiscal
 Mr Steve Barron, Chief Executive, HC
 Mr Bill Alexander, Director of Care & Learning, HC
 Ms Jackie McCauley, Families Officer, SPS
 Ms Suzann Barr, Children’s Panel
 Cllr Linda Munro, Political Champion
 Mr David Goldie, Head of Housing, HC
 Mr Ian Murray, CEO, Highlife Highland
 Ms Heather Williams, Third Sector Interface
 Ms Maggie Brownlie, Third Sector Interface
 Ms Cath King, Health Improvement Policy Manager, HC
 Ms Helen Jackson, Care Inspectorate
 Mr Hugo Van Woerden , Dir. of Public Health, NHS

	Item	Summary	Action
1.	Welcome and Introductions	Sandra Campbell stepped in as chair as there is currently no designated vice chair. It was noted that Helen Jackson from Care Inspectorate would like to attend a future	SC/BA

		HCPC as long as the agenda was relevant to her attendance; to be discussed with Bill Alexander. Following Dr Annie Griffith's retirement no one had been appointed yet.	
2.	In Camera	<p>SCR 1(13) update Mhairi Grant updated the committee regarding a current SCR. There was some discussion of protocol and pausing the second phase of SCR until the outcome of criminal proceedings. <i>Pene Rowe to contact CPC chairs whether the Fife protocol is to become a National protocol.</i></p> <p><i>It was agreed to create a group to meet within 4 weeks to review actions from the Initial Case review in light of the Interim SCR and check what progress had been made. Membership was agreed to be Vince McLaughlin, Sally Amor, Linda MacLennan-Shareef, Tom Boyd and Eliz MacIntosh.</i></p> <p>Potential second SCR – ICR 3(14) Report Dawn Grant spoke to the Committee regarding an ICR she undertook. Sally Amor requested that it not be circulated as she felt the report had lost some health elements and those chronologies had not been reflected. There was some discussion regarding processes and whether to progress this to a SCR; <i>decision referred to chair.</i></p> <p>Training Sandra Campbell circulated information regarding training for Significant Case reviews. <i>It was agreed that it would be useful for people from Highland to attend to bring expertise back. Anyone wishing to attend are to email Sandra Campbell.</i></p>	<p>PR</p> <p>SC</p> <p>BA</p> <p>All/SC</p>
3	Minutes of meeting 2nd Dec 2014	The minutes were agreed to be a correct account	
4.	Matters Arising	<p>3.8 Sexual Violence in School Settings No update as apologies received from Cath King.</p>	

		<p>7a)FGM Protocol Kath Clarke drew the committee’s attention to the new paragraph on page 4 regarding FGM and forced marriage, which has been ratified by VAW group.</p> <p>7b) Letter to NHS NHS are now required to collect statistics on FGM. Pene Rowe reported that she had raised the issue with VAW and, subsequently, wrote to Hugo Van Woerden regarding taking proposal forward. She had had no response yet. Action: Sally Amor to take forward with Hugo Van Woerden.</p> <p>8) Wilful neglect Consultation A response had been sent.</p> <p>10) School Groups Map Sandra Campbell said that there had been some feedback that the link would only work if you could access Google Maps. PR highlighted an issue with physical boundaries. Any other feedback welcome to Sandra Campbell.</p>	<p>PR/HVW/SA</p> <p>All</p>
--	--	--	---

5.	Improvement Plan	<p>a) Update reports/Year end Progress Updates were presented at the Development day on 5th March.</p> <p>1b) Risks to CAPSM – CAPSM Protocol There was some discussion regarding how to roll out the protocol with GOPR training and increasing attendance of adult services. <i>The protocol was endorsed but to be kept under review.</i></p> <p>1e) Child Sexual Exploitation – Draft Action Plan Sandra Campbell spoke to the committee regarding a couple of changes to the plan. It was decided that another missing person’s protocol was not needed as procedures were already in place. Focus should be on data sharing and regular multi agency meetings about children who go missing at risk of CSE. It was also decided to incorporate risk assessment in Highland Practice Model. <i>The committee was in agreement and the CSE action plan is to be appended to the CPC Improvement plan.</i></p> <p>1f (i) Local CP Guidance This had been circulated by Pene Rowe, but no comments had been received.</p> <p>1f(viii) Standing Group for Benchmarking against high profile SCRs <i>Terms of reference to be deferred to next meeting.</i></p> <p>2(ii) E-Safety – Update Not discussed</p> <p>b) Draft Improvement Plan 2015/18 <i>Draft Improvement plan to be circulated by PR for comment</i></p> <p>c) Self-evaluation against indicator 1.1 <i>Item to be discussed properly at next meeting.</i></p>	<p><i>DMilton</i></p> <p><i>PR</i></p> <p><i>PR</i></p> <p><i>PR</i></p> <p><i>PR</i></p>
----	------------------	---	---

6	Standing Items	<p>Update from Safer Highland and CPP Not discussed</p> <p>Update from National Groups:</p> <ul style="list-style-type: none"> i) National CP LOG & SCPCCF Not discussed ii) Police Scotland – National Risk and Concern Project Vince McLaughlin updated the committee that the report has gone to the project board and waiting for feedback. iii) Training Update Discussed at Development event <p>Update from Health CP Coordinating group Kath Clark said the group had not met but would be doing so in a couple of weeks.</p>	KC
7.	Information for Noting	Information for noting was circulated	
8.	AOB	Donna Munro asked for a contribution of £30 from HCPC for a training event to take place for in Stirling for training staff from each CPC area. This was agreed and a full report will come back to the meeting.	
9.	Dates of Next Meeting	The date of the next meeting are 1400 – 1600, 9 th June 2015, Committee Room 2, Highland Council HQ	