

Community Planning Board: 11 September 2015

Action Sheet

**For Action:**

**For Information:**

Mr G Moir  
 Mr S Barron  
 Ms M Morris  
 Mr B Alexander  
 Mr S Black  
 Ms C McDiarmid  
 Ms E Johnston  
 Mr P Mascarenhas  
 Mr R Kirk  
 Mr R Muir  
 Ms M Wylie  
 Mr I Murray  
 Ms E Mead  
 Mrs J Baird  
 Dr H van Woerden  
 Ms C Steer  
 Mr K Oliver  
 Ch Supt J Innes  
 Mr S Hay  
 Mr J Pryce  
 Mr G Hogg  
 Mr M Devenney  
 Mr S Dalgarno  
 Mr W Gilfillan  
 Mr S Graham

Listed below is the action required as a result of discussion at the Community Planning Board held on 11 September 2015. Your attention is drawn to the action against your initials.

Item No.	Subject/Decision	Action
	<b>Preliminaries: Syrian Refugee Crisis</b>	
	<b>AGREED</b> that partners provide, to the Council's Depute Chief Executive, the name of the senior officer within their organisation who would be the contact in relation to the Syrian Refugee Crisis.	<b>All</b>
1.	<b>Apologies for Absence</b>	
	<b>NOTED.</b>	
2.	<b>Minutes of Meetings</b>	

i. **Community Planning Board**

**APPROVED** the Minutes of the Community Planning Board held on 3 June 2015.

ii. **Chief Officers' Group**

**NOTED** the Notes of Meetings of the Chief Officers' Group held on 27 May 2015 and 13 August 2015.

3. **Counter-Terrorism and Security Act 2015: the Prevent Duty and Implications for the Highland CPP**

i. **NOTED** the presentation; and

ii. **AGREED** the action highlighted in paragraph 3.4 to provide assurance that partnership action on Prevent was focused properly and supported the specific duties that the public bodies listed would take forward within their organisations.

**CM/All**

4. **Presentation: Proposed Cairngorm and Glenmore Strategy**

**NOTED** the presentation.

5. **Development Plans and Community Planning**

**SBlack/  
SD**

i. **AGREED** the role and responsibilities for the CPP Board at Appendix 1;

ii. **AGREED** the following elements of the Highland-wide Local Development Plan Main Issues Report at Appendix 2:

- Vision and Outcomes (linked to the SOA) – pages 1-2
- Overall strategy – inside cover, and pages 4-6
- Preferred options for dealing with Main Issues - throughout
- background evidence including the Monitoring Statement available at [http://consult.highland.gov.uk/portal/dp/hwldp2/hwldp2\\_mir?tab=files](http://consult.highland.gov.uk/portal/dp/hwldp2/hwldp2_mir?tab=files);

iii. **AGREED** the emerging Caithness and Sutherland Proposed Local Development Plan summarised at Appendix 3 and to provide sign-off of the Proposed Plan at Chief Executive level by Friday 9 October 2015; and

iv. **NOTED** that Action Programmes would be key to delivering these plans and would be subject to discussion at officer level and reported to subsequent CPP Board meetings.

6. **Delivering Partnership Outcomes – Annual Performance Reports 2014/15**

i. **Economic Growth and Regeneration**

**NOTED** and scrutinised the Annual Performance Report.

**ii. Employability**

**NOTED** and scrutinised the progress and activity underway which would inform a refreshed SOA Action Plan.

**iii. Early Years/Children**

**NOTED** and scrutinised the Annual Performance Report.

**iv. Safer and Stronger Communities**

**JI**

Report covering six month period tabled - not discussed. Annual report to be provided if available.

**v. Health Inequalities and Physical Inactivity**

**NOTED** and scrutinised the Annual Performance Report.

**vi. Outcomes for Older People**

**NOTED** and scrutinised the Annual Performance Report.

**vii. Environmental Outcomes**

**NOTED:-**

- i. and scrutinised the Annual Performance Report; and
- ii. that an updated version would be provided for inclusion in the annual report to the Scottish Government.

**GH**

**viii. SOA Development Plan**

**NOTED** and scrutinised the Annual Performance Report.

**7. Inverness and Highland City/Region Deal**

- i. **NOTED** the update;
- ii. **AGREED** to contribute to the overall governance of the project; and
- iii. **AGREED** that consideration be given to the potential projects raised during discussion.

**SBlack**

**8. Lochaber Integrated Transport Provision Project**

**AGREED** that Community Planning Partnership representatives convey to their organisations the important decisions which were imminently required for the Lochaber Integrated Transport Provision Project.

**WG/SG/  
All**

**9. Community Empowerment**

**i. Community Empowerment (Scotland) Act 2015 – Implications for the CPP**

- i. **NOTED** that the Community Empowerment (Scotland) Act 2015 was now in place and that it brought new duties on the CPP as well as individual partners;
- ii. **NOTED** that early implications of the Act were identified in the report and these would be firmed up when statutory guidance became available, with implementation dates known by, and from, July 2016;
- iii. **NOTED** that preparatory work was underway with the CPP on participation requests and asset transfers and further reports on progress would be made to the Board;
- iv. **NOTED** that the new rights for community bodies could be considered better with new arrangements for localism, with early proposals reported separately to this meeting of the Board;
- v. **AGREED** that the COG be tasked to develop proposals relating to Part 2 of the Act on community planning as set out in paragraphs 2.4 and 2.5 of the report, noting that these would have to have regard to statutory guidance when that was available; and
- vi. **AGREED** that consideration be given to local community planning partnership representation on the Community Planning Board as part of the new arrangements to be developed for local community planning.

**CM/All**

**CM**

**ii. Strengthening Local Democracy and Local Community Planning Arrangements**

- i. **NOTED** the verbal update on the Council report; and
- ii. **AGREED** to endorse the proposals and for NHS Highland, subject to consideration by the NHS Highland Board at a Development Session in early November 2015, and Police Scotland to confirm support.

**CM  
EM  
JI**

**iii. Supporting Community Empowerment - Community Learning and Development Plan 2015-2018**

**NOTED** the update and the Community Learning and Development Plan 2015-2018.

**10. The Work of the Highland Culture Strategic Board**

**NOTED:-**

- i. the current work of the Highland Culture Strategic Board; and
- ii. that there would be an opportunity to comment in detail on alignment between the work of the Culture Board and the CPP following the proposed workshop later in 2015.

**11. Breakthrough Achievements**

**i. Employment of Care Leavers**

**NOTED** the update.

**ii. Recruitment of Retained Firefighters**

**NOTED** the update.

**12. Date of Next Meeting**

**NOTED** that the next meeting would be held on Friday 2 December 2015 in the Council Chamber, Highland Council Headquarters, Inverness.

As previously notified, the meeting would be extended to accommodate the workshop from the Improvement Service on local outcomes profiles. This would take place from 10.00 am to 1.00 pm, followed by a networking lunch, with the remaining Board business taking place between 1.30 pm and 3.30 pm.