

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 25 NOVEMBER 2015

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|---------------|---------------|
| Agenda Item | 8 |
| Report Number | RES/ 96/15 |

CORPORATE DEVELOPMENT 2015/16 REVENUE EXPENDITURE MONITORING TO SEPTEMBER 2015

Report by the Depute Chief Executive and Director of Corporate Development

SUMMARY

This report comments on the revenue monitoring position for the Corporate Development Service for the period 1 April 2015 to 30 September 2015.

1. Introduction

1.1 The attached appendix shows the revenue monitoring position for the Corporate Development Service 2015/16 revenue budget for the period to 30 September 2015.

2. Predicted End of Year Position 2015/16

2.1 **Appendix 1** shows the Revenue Monitoring position for 2015/16 for year to 30 September 2015. The Corporate Development Service annual net revenue budget is £18.174m. Actual expenditure incurred in the period is £6.410m which equates to 35% of the total budget.

2.2 The Corporate Development Service is projecting a net year end underspend of £0.099m. There are budget pressures in the Workforce Planning, Learning and Development budget and the Corporate Improvement Team budget due in part to an under-achievement of income. However, these are more than offset by savings arising from staff vacancy management across a number of other headings.

3. Budget Movements

3.1 The net Service budget has increased from £17.911m for the period up to 30 June 2015, to £18.174m for the period up to September 2015. This increase has been caused by a series of budget movements, the biggest of which was an additional £0.2m for the Unified Communications Project. This was approved by members at Resources Committee in May 2015 as part of a standalone report about the Unified Communications Project.

3.2 The Corporate Development Service Budget has also increased as a result of a transfer of staff resource from Business Support to the Corporate Development Service. There was no net change in staffing levels, just the transfer of budget associated with salary and on-costs for staff already working within the Service. Lastly, there was a transfer of £0.050m out of the Corporate Development Service budget for savings achieved in the Licensing function.

4. Implications

4.1 Resources - There are no resource implications other than those already set out.

4.2 Legal - there are no legal implications for The Highland Council.

4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.

4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

5. Recommendation

5.1 Members are invited to consider the revenue monitoring report for the period 1 April 2015 to 30 September 2015.

Signature: Michelle Morris

Designation: Depute Chief Executive and Director of Corporate Development

Report Author: Kate Lackie, Business Manager

Date: 12 November 2015

CORPORATE DEVELOPMENT SERVICE Revenue Expenditure Monitoring Report

1 April 2015 to 30 September 2015

| | £000 Actual Year To Date | £000 Annual Budget | £000 Year End Estimate | £000 Year End Variance |
|--|--------------------------------|--------------------------|------------------------------|------------------------------|
| BY ACTIVITY | | | | |
| Depute Chief Executive | 118 | (2,198) | (2,207) | (9) |
| Corporate Improvement Team | 356 | 614 | 634 | 20 |
| Corporate Governance: | | | | |
| Legal Services | 410 | 513 | 513 | - |
| Licensing | (678) | (593) | (593) | - |
| Democratic Services | 292 | 607 | 562 | (45) |
| Elections | 53 | 102 | 92 | (10) |
| Digital Transformation: | | | | |
| ICT Services | 3,613 | 14,696 | 14,696 | - |
| Customer Services | 1,249 | 2,314 | 2,314 | - |
| People & Performance: | | | | |
| HR Services | 412 | 892 | 832 | (60) |
| Workforce Planning, Learning & Development | 233 | 387 | 422 | 35 |
| Health, Safety & Wellbeing | 261 | 620 | 590 | (30) |
| Performance Management | 91 | 220 | 220 | - |
| Total Corporate Development | 6,410 | 18,174 | 18,075 | (99) |

BY SUBJECTIVE

| | | | | |
|--------------------------|----------------|----------------|----------------|--------------|
| Staff Costs | 4,434 | 8,756 | 8,641 | (115) |
| Other Costs | 4,726 | 15,416 | 15,397 | (19) |
| Gross Expenditure | 9,160 | 24,172 | 24,038 | (134) |
| Grants | (22) | - | - | - |
| Other Income | (2,728) | (5,998) | (5,963) | 35 |
| Total Income | (2,750) | (5,998) | (5,963) | 35 |
| | 6,410 | 18,174 | 18,075 | (99) |

Notes

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|-------------------------------|--------|------------|
| 1. %age of Annual Expenditure | Sep-16 | 35% |
| | Sep-15 | 27% |