

Minute of the Highland Alcohol and Drugs Partnership Strategy Group	
DATE:	25.8.15
LOCATION:	Police Scotland Divisional HQ, Old Perth Road, Inverness
CHAIRMAN:	Chief Superintendent Julian Innes

Present:

Inspector Ewan Henderson	Police Scotland
Alasdair MacDonald	Head of SFIU North
Dr Alex Keith	Acting Consultant Psychiatrist
Karen Underwood	Project Accountant, NHS
Debbie Stewart	HADP Coordinator
Sharon Holloway	Development Manager, HADP
Sarah MacKenzie	Research & Intelligence Officer, HADP
Stephen Coyle	Scottish Prison Service
Elisabeth Smart	Public Health Consultant
Cathy Steer	Head of Health Improvement, NHS
Suzy Calder	Head of Substance Misuse, NHS

Item	Discussion	Action
1	WELCOMES/APOLOGIES The Chair welcomed all present to the meeting and the Chair asked the group to introduce themselves for the benefit of new members.	
2	MINUTES AND ACTIONS FROM PREVIOUS MEETING 19 May 2015	
2.1.	The minutes of the meeting held on 19 May 2015, having been circulated, were approved.	DS
2.2	ACTIONS FROM 19 May 2015 Ongoing actions were discussed and updated on the action log.	
3	STRATEGY DEVELOPMENT	
3.1.	<i>Local Delivery Plan</i> Debbie Stewart reviewed the Local Delivery Plan for 2015-2018. She explained that the Government set priorities and much of the work is being done already. The Scottish Government will provide feedback on the plan by the end of the year. The Chair suggested that the group meet for a whole day to consider the Delivery Plan once the feedback has been received.	

	<i>Action: Debbie to arrange a day to work through the local delivery plan.</i>	DS
3.2	<p>Public Survey Feedback</p> <p>Sarah Mackenzie advised that they had developed a survey to ask individuals what they believed to be priorities in their community and also what differences or changes would show that drug and alcohol related harms are being reduced. In total 843 people responded to the survey. She reviewed the figures and key messages. The Chair confirmed the key messages related to the services, awareness, prevention, children and families. He highlighted the importance of using the data to improve services. Debbie Stewart commented that she was surprised the main theme from those questioned was treatment rather than prevention.</p>	
3.3	<p>Annual Report 2014/15</p> <p>Debbie Stewart confirmed that work on the Annual Report is currently ongoing. She advised that the Scottish Government asked that their area be benchmarked against other areas. The group discussed which area the Highland ADP should be compared to and it was agreed that Aberdeen-shire is the best fit. It was suggested that Scottish averages may be a better fit for benchmarking. After discussion it was agreed that Aberdeen-shire would be the best fit for benchmarking.</p> <p><i>Action – Debbie Stewart to ensure benchmarking against Aberdeen-shire is included in the annual report.</i></p>	DS
4	STRATEGY DELIVERY	
4.1	<p>Maximising Health</p> <p>Cathy Steer confirmed that the main details are featured in the progress report circulated with the meeting papers and advised that ABI training for trainers was delivered in June and July 2015. She also advised that the online module is almost complete which will open additional opportunities for people. Piloting for Young People’s ABI’s is almost complete.</p> <p>Cathy Steer also stated that they are keen to learn from the recent Festivals and will note learning points from the debrief regarding the welfare requirements.</p> <p>The launch of ‘Meet the MacPhersons’ will take place in Sept/Oct. The Chair asked which media department will take on the launch of this initiative. Debbie Stewart confirmed that the NHS would</p>	

	<p>take the lead. The Chair advised that he was happy for Police Scotland's media department to assist, ensuring the joint initiative receives appropriate media coverage.</p> <p>Elizabeth Smart advised the group of a recent decision of the Licensing Board to refuse the Lidl applications following an objection from NHSH, HADP and the Police. The Chair and other members stated that this is a good news story.</p> <p>Substance Misuse Toolkit</p> <p>Debbie Stewart reviewed the figures for the usage of the Substance Misuse Toolkit. The group discussed the evaluation of the content on the toolkit. The Chair asked if it would be possible for a pop up box to be displayed when users are leaving the toolkit to ask for feedback.</p> <p>Suzy Calder advised that she would ensure that the Substance Misuse Toolkit is mentioned in any press releases issued.</p> <p><i>Action – Debbie Stewart to establish if a pop up box can be displayed when users are leaving the tool kit to ask for feedback.</i></p> <p><i>Action – Inspector Ewan Henderson and Suzy Calder to ensure that the Substance Misuse Toolkit is mentioned in any press releases that issued in their relevant area.</i></p> <p>Inspector Ewan Henderson advised that he has been tasked by Superintendent MacKillop to develop a joint approach with schools to use the Toolkit. The Chair suggested that he speaks with Bill Alexander of Highland Council to further this.</p> <p><i>Action – Chair to speak with Bill Alexander to promote that Highland Council Schools utilise the Toolkit.</i></p> <p>Belladrum</p> <p>Sarah MacKenzie explained that they carried out a general survey at the Belladrum Festival asking individuals their opinion of public health messages which were issued prior to the festival. She reviewed the data received and the group appeared surprised that people reported that shock tactics would be an effective way of getting messages across. It was also clear from the feedback that social media works well at getting messages across.</p> <p>Communications Action Plan</p> <p>Debbie Stewart explained that the action plan was produced and it was clear that HADP need to be more proactive and issue more press releases with positive information. The Chair asked that the</p>	<p>DS</p> <p>EH & SC</p> <p>JI</p>
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	group consider how it can be improved. <i>Action – All present to review the Communications Action Plan.</i>	All
4.1.	<p>Recovery</p> <p>Suzy Calder advised that she is concerned about the time limit for the waiting times standard. This is due to a limited number of staff and lack of community spaces. They are currently looking at ways to improve this. She advised that there may be media interest as there are a number of people unhappy with this situation.</p> <p>Suzy Calder also informed the group that Lisa Ross will be speaking at an International Conference regarding naloxone which is a huge honour to be part of and raises the profile of NHS Highland and HADP.</p> <p>Suzy Calder has advised that they have trained nearly all prison officers to administer naloxone.</p>	
	<p>Protecting Communities</p> <p>Inspector Henderson advised that work is ongoing with pub watch and Operation Respect. He also confirmed that 8 new test purchasers have been taken on to test premises. The Chair asked that if anyone has any information or intelligence on licensed premises then to let the Police know.</p> <p>Stephen Coyle advised that they have dedicated Through Care Support Workers to help people leaving prison access accommodation and community services.</p>	
4.1.4.	<p>Children and Families</p> <p>Debbie Stewart advised that Debbie Milton has recently taken over from Dawn Grant. She provided a report which was circulated to the group. She advised that the 'Getting Our Priorities Right' practice guidance has been circulated to adult and children's services. Training to accompany this guidance and briefing are being organised.</p> <p>Debbie Stewart also advised that HADP are supporting alcohol focus to deliver training to early years workers for identification and intervention.</p>	
5 5.1	<p>DRUG RELATED DEATHS <i>Drug Related Deaths Prevention and Review Group</i></p> <p>Alasdair MacDonald reported that the group had already received the minutes from the previous meeting.</p>	

	<p>He advised that the group discussed four cases in connection with drug related deaths. Incidents at Houses of Multiple Occupancy (HMOS), legal highs and methadone.</p> <p>Suzy Calder advised that most staff who work in HMOS have been trained in administering naloxone. The Homeless Trust is also involved with the training. Suzy advised that if clients disclose they are using drugs to the Homeless Trust it may result in them not receiving accommodation, which may prevent this information being disclosed. However, they are still working on this.</p>	
5.2	<p><i>Terms of Reference</i></p> <p>This item was noted.</p>	
5.3	<p><i>Key points from the National Drug Deaths Report</i></p> <p>This item was noted.</p>	
6.	<p>BUDGET</p>	
6.1	<p>Financial Statement</p> <p>Karen Underwood gave a brief overview of the financial statement. The underspend was noted and the Chair asked that if the group is providing a service which is being carried out by another area the underspend should be recorded. Karen Underwood stated that the annual budget has increased slightly on last. Some of the figures are still estimates which will level out over the next few months.</p> <p>The Chair questioned where the underspent money from last year's budget went. It was confirmed by Karen that this money would not be carried forward and goes toward the NHS bottom line.</p> <p>The group discussed the issue of the support team budget having to wait until late on in the year to find out exactly what funds were being made available; by which time it was too late to use the funding.</p>	
6.2	<p>Funding Allocation Paper</p> <p>This item was noted.</p>	

7	HADP SUPPORT TEAM	
7.1	Stakeholder Day This item was noted.	
8	FOR INFORMATION AND NOTING No issues raised.	
9	AOCB No additional items were raised for discussion.	
10	DATE OF NEXT MEETING Thursday 19 th November 1400hours.	