

# THE HIGHLAND COUNCIL

## RESOURCES COMMITTEE – 24 FEBRUARY 2016

Agenda Item	7
Report Number	RES/ 06/16

### CORPORATE DEVELOPMENT 2015/16 REVENUE EXPENDITURE MONITORING TO DECEMBER 2015

#### Report by the Depute Chief Executive and Director of Corporate Development

#### SUMMARY

This report comments on the revenue monitoring position for the Corporate Development Service for the period 1 April 2015 to 31 December 2015.

#### 1. Introduction

1.1 The attached appendix shows the revenue monitoring position for the Corporate Development Service 2015/16 revenue budget for the period to 31 December 2015.

#### 2. Predicted End of Year Position 2015/16

2.1 Appendix 1 shows the Revenue Monitoring position for 2015/16 for year to 31 December 2015. The Corporate Development Service annual net revenue budget is £18.955m. Actual expenditure incurred in the period is £10.349m which equates to 55% of the total budget.

2.2 The Corporate Development Service is projecting a net year end underspend of £0.044m. There are budget pressures in Workforce Planning, Learning and Development; Customer Services; and the Licensing budget. However, these pressures are offset by savings arising from staff vacancy management across a number of other headings.

#### Budget Movements

#### 3.

3.1 The net Service budget has changed from £18.174m for the period up to 30 September 2015, to £18.955m for the period up to December 2015. This is primarily caused by the centralisation of Service ICT expenditure, which is an adjustment made on a monthly basis. It also reflects a correction in the split of budgets between Corporate Development Service budget and the Chief Executive's Office budget.

#### 4. Implications

- 4.1 Resources - There are no resource implications other than those already set out.
- 4.2 Legal - there are no legal implications for The Highland Council.
- 4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.
- 4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

## **5. Recommendation**

- 5.1 Members are invited to consider the revenue monitoring report for the period 1 April 2015 to 31 December 2015.

Signature: Michelle Morris

Designation: Depute Chief Executive and Director of Corporate Development

Report Author: Kate Lackie, Business Manager

Date: 10 February 2016

# CORPORATE DEVELOPMENT SERVICE Revenue Expenditure Monitoring Report

**1 April 2015 to 31 December 2015**

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
<b>BY ACTIVITY</b>				
Depute Chief Executive	167	(1,550)	(1,559)	(9)
Corporate Improvement Team	535	605	585	(20)
<b>Corporate Governance:</b>				
Legal Services	641	517	487	(30)
Licensing	(670)	(590)	(554)	36
Democratic Services	464	610	565	(45)
Elections	89	103	93	(10)
<b>Digital Transformation:</b>				
ICT Services	5,682	14,805	14,805	-
Customer Services	1,920	2,328	2,417	89
<b>People &amp; Performance:</b>				
HR Services	614	896	836	(60)
Workforce Planning, Learning & Development	335	390	425	35
Health, Safety & Wellbeing	428	621	591	(30)
Performance Management	144	220	220	-
<b>Total Corporate Development</b>	<b>10,349</b>	<b>18,955</b>	<b>18,911</b>	<b>(44)</b>

## BY SUBJECTIVE

Staff Costs	6,809	9,014	8,828	(186)
Other Costs	8,555	15,115	15,303	188
<b>Gross Expenditure</b>	<b>15,364</b>	<b>24,129</b>	<b>24,131</b>	<b>2</b>
Grants	(58)	-	(55)	(55)
Other Income	(4,957)	(5,174)	(5,165)	9
<b>Total Income</b>	<b>(5,015)</b>	<b>(5,174)</b>	<b>(5,220)</b>	<b>(46)</b>
	<b>10,349</b>	<b>18,955</b>	<b>18,911</b>	<b>(44)</b>

## Notes

1. %age of Annual Expenditure	Dec-16	<b>55%</b>
	Dec-15	<b>56%</b>