

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 24 FEBRUARY 2016

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| Agenda Item | 9 |
| Report Number | RES/ 08/16 |

CHIEF EXECUTIVE'S SERVICE AND MEMBERS: REVENUE EXPENDITURE MONITORING 2015/16

Report by the Chief Executive

SUMMARY

This report provides information on the revenue monitoring position for the Chief Executive's Office and Members' budget for the period 1 April 2015 to 31 December 2015.

1. Introduction

1.1 The attached appendix shows the revenue monitoring position for the Chief Executive's Office revenue budget for the 2015/16 financial year for the period to 31 December 2015.

2. 2015/16 Budget Monitoring

3.1 **Appendix 1** shows an annual net budget of £5.963m of which the Members' budget accounts for £1.735m. Actual expenditure incurred in the first three quarters of the financial year is £4.381m and £1.458m respectively and this equates to 77% of the total budget.

3. Variances

3.1 The Chief Executive's Office is projecting a net year end underspend of £0.028m. There is a small pressure in the Members' budget of £0.008m due to the under recovery of income. However, this is more than offset by underspends elsewhere in the Chief Executive's budget largely as a result of staffing underspends arising from vacancy management and reduced spend on discretionary budgets.

4. Implications

4.1 Resources - There are no resource implications other than those already set out.

4.2 Legal - there are no legal implications for The Highland Council.

4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.

4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

5. Recommendation

- Members are invited to consider the revenue monitoring report for the period 1 April 2015 to 31 December 2016.

Signature:

Steve Barron

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 11 February 2016

CHIEF EXECUTIVE'S OFFICE Revenue Expenditure Monitoring Report

1 April 2015 to 31 December 2015

| | Notes | £000 Actual Year To Date | £000 Annual Budget | £000 Year End Estimate | £000 Year End Variance |
|--------------------------------|-------|--------------------------------|--------------------------|------------------------------|------------------------------|
| BY ACTIVITY | | | | | |
| Members | | 1,458 | 1,735 | 1,743 | 8 |
| Chief Executive | | 548 | 685 | 674 | (11) |
| Operational Management Areas | | 1,759 | 2,476 | 2,461 | (15) |
| Corporate Communications | | 147 | 168 | 168 | 0 |
| Policy & Reform | | 469 | 629 | 619 | (10) |
| Total Chief Executive's | | 4,381 | 5,693 | 5,665 | (28) |
| BY SUBJECTIVE | | | | | |
| Staff Costs | | 2,868 | 4,084 | 4,059 | (25) |
| Other Costs | | 1,599 | 2,408 | 2,397 | (11) |
| Gross Expenditure | | 4,467 | 6,492 | 6,456 | (36) |
| Grants | | (28) | (11) | (11) | 0 |
| Other Income | | (58) | (788) | (780) | 8 |
| Total Income | | (86) | (799) | (791) | 8 |
| | | 4,381 | 5,693 | 5,665 | (28) |

Notes

| | | |
|-------------------------------|--------|-----|
| 1. %age of Annual Expenditure | Dec-16 | 77% |
| | Dec-15 | 68% |