

## INVERNESS WEST DISTRICT PARTNERSHIP

**ACTION NOTE FROM THE MEETING HELD ON:** Friday 18<sup>th</sup> December 2015, Craigmonie Centre, Drumnadrochit, 10am.

**PRESENT:** Adam Palmer, Chair (NHS Highland)(AP); Donellen MacKenzie (NHS Highland)(DMck); Cllr Janet Campbell(JC); Edward Redmond (Glen Urquhart Care Project)(ER);Wendy Allman (HC Children’s Services District)(WA); Stephen Pennington (Highland Home Care)(SP); Andy MacLeod (HLH)(AM), Cllr Graham Ross (GR), Sarah Bowyer (Scottish Health Council)(SB), Carolanne Mainland (Scottish Care)(CM), Liz Scott (HC Childcare & Family Resource Officer)(LS), Anne MacDonald

**APOLOGIES:**

**IN ATTENDANCE:** Heather Edmond (Member of public)  
David Haas (Inverness City Area Manager); Gemma Craig (Business Support)

ITEM	SUBJECT	ACTION AGREED	LEAD	NAMED OFFICER	TIMESCALE
2	Action Note From 18 <sup>th</sup> September 2015	<p>No inaccuracies with previous note.</p> <p><b>High Life Highland</b> AM updated the partnership on behalf of Ian Murray (HLH) on 2 significant major works – Proposed Regional Sports Facility and The Physical Activity Strategy. IM is liaising with Margaret Davidson and Lynne Johnson (HLH) regarding these projects.</p> <p><b>Walking Football</b> This is being piloted in 5 different centres in Highland. The training is being led by Ross County FC. AM to update partnership at next meeting (to be included on the agenda)</p> <p><b>Merkinch Community Development Group</b> JC is content with the way things are progressing and matters being taken forward since the last meeting.</p>	HLH          HLH	Andy MacLeod          Andy MacLeod	Update at next meeting          Update at next meeting
3	<b>HTSI Community Development Fund – Grants Awarded</b>	<p>There are currently 2 applications received and others pending. No award for funding has been given yet.</p> <p>AP updated the partnership of the application procedure/process and DH reassured the group that the criteria was ‘spot on’.</p> <p>References on the form need to be contacted.</p> <p>Communities and the public are to be encouraged to apply for funding and Members within the partnership are to keep a look out</p>			

		for anybody who might benefit for funding but have not applied.	HC	Members	Update at next meeting
4.	<b>Community Micro-Enterprise Kate MacLean &amp; Jeni-Lin Knott</b>	Kate & Jeni-Lin were unable to attend – presentation to be brought forward to next meeting. Cllr Margaret Davidson had expressed comments to JC, if there can be a more straightforward approach. The partnership expressed views that they didn't think 'Community Micro-Enterprise' was an effective title and thought it had an off-putting nature.	HC		Charles Stephen to organise
5.	<b>Care at Home Zoning Donellen MacKenzie &amp; Carolanne Mainland</b>	DMck's team are delighted as they have managed to reduce the waiting list for care at home by working closely with and transferring (from in-house) work to 3 <sup>rd</sup> sector partners. DMck is to provide statistics of the number of people going through the enablement process. CM presented the partnership with a map of all the zoned areas and gave a summary of what will be happening within them and how it works. The use of SDS (self-directed support) was discussed and explained to the partnership. Concerns with the recent changes have had to be dealt with sensitively but is being managed with a flexible approach to patients needs/service provisions. Unmet need has been reduced by 142 hours over 3 months.	NHSH	Donellen MacKenzie	Update at next meeting
6.	<b>Pressures on Early Years (Including 8.2 – Childrens Services of the agenda) Wendy Allman</b>	Health Visitors – a paper was put together from lead nurse, Susan Russell, acknowledging the pressures with the shortage of qualified health visitors. In response to this, NHSH & HC have put together an action plan. 2 new trainees have been appointed. They are hoping to recruit another HV within the next month. It was identified that it is a challenging time for Children's Services at the moment.	NHSH HC	Wendy Allman	Update at next meeting
7.	<b>Showcase Event Discussion</b>	Stalls/drop in session events have been successful. AP suggested an event involving IEDP, who are keen to have a joint event possibly in the spring.	NHSH	Adam Palmer	Update on discussions at next meeting.
8.	<b>Updates</b>				
	<b>8.1 Adult Services</b>	Care homes in Inverness continuing to experience challenges. There is an assessment prior to people going in to care homes, however there are still people in care homes that don't need to be. Financial liability in care homes is a major issue. SP suggested DMck to attend a meeting in March with him	NHSH	Donellen MacKenzie	Update at next meeting

		regarding sheltered housing. A report is to come back from housing after this meeting to bring to the partnership.		Stephen Pennington /Donellen MacKenzie	
	<b>AOCB</b>	<p><b>Sarah Bowyer</b>  Sarah from the Scottish Health Council introduced herself to the partnership. She is currently covering Marie McIlwraith's role until March 2016. She is working on 'Our Voice' project which involves getting the local voice heard and the framework that will be used. SB offered to help with any upcoming events involving Community engagement/people empowerment.  SB to come to March DP meeting with an update on the project.</p> <p><b>Respite review</b> – Report to be produced by end of Dec 2015 and to be circulated to the Partnership when ready.</p>	SHC	Sarah Bowyer	Update at next meeting.

**Date of Next Meeting: Friday 11<sup>th</sup> March 2016, 10am – 12.30pm, venue TBC**