

LOCHABER DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: TUESDAY 19 APRIL 2016 AT 1.30PM IN THE COUNCIL CHAMBER, LOCHABER HOUSE, FORT WILLIAM

PRESENT: Cllr Bren Gormley (Chair), Dr Jim Douglas (NHS), Cllr Brian Murphy, David Campbell (Police Scotland) , Mark Richardson (Highlife Highland) , Ann Marie Donoghue (Highlife Highland) , Marie Law (NHS), Ross Mackenzie (NHS), Gerard Storey (Highland Council), Flora McKee (Voluntary Action Lochaber), Emma Tayler, Steve Pennington, Julie Fraser (Highland Home Carers), Gwen Harrison (Highland Third Sector Interface)

APOLOGIES: Allan Henderson; Pat McElhinney; Catriona Hunter; Ben Thompson; Michael Foxley

IN ATTENDANCE: Tony Dobson (Sunart CC), Liz MacDonald (Scottish Health Council), Kevin Smith (Ballachulish CC), Marion Smith (Kinlochleven Community Trust), Christine Hutchinson (Kilmallie CC).

ITEM	SUBJECT	ACTION AGREED	LEAD
	Previous action note of 2/2/16	Agreed	
	Update on actions not otherwise on the agenda	None	
	(i) Mobile skate resource/skatepark Fort William	<p>Mark Richardson reported back following consultation with young people regarding their use of the High Street for skate boarding/stunt bikes. The following was noted;</p> <ul style="list-style-type: none"> - The average skaters/bikers age is approx. 13-14yrs. - They prefer to skate/bike in the High Street than in a skate park. - They expressed no desire to have a separate skate park. - The reasons they gave for not using previously supplied specific spaces for skating is because they are uncomfortable around older youths who may be using drugs, they prefer to feel safer in the High Street. (HLH are engaging with these older youths). - The young people feel that they are causing neither damage or harm in the High Street. - The mobile skate resource is available to the young people of Fort William (and Lochaber) whenever they want it (HLH arrange for it to be transported from Mallaig where it is kept for driver reasons). 	

		<ul style="list-style-type: none"> - If the issue of damage or harm requires further challenge (if there is credible evidence to support this) then HLH youth staff can have further dialogue with the young people. - The Police have had no reports of damage or nuisance re: above over recent years. <p>Cllr Murphy was unhappy with the response given citing that the previous Fort William Community Council had raised it as an issue. He expressed that the mobile skate equipment should be returned to Fort William.</p> <p>It was noted that HLH youth staff would continue to monitor the situation.</p>	HLH BG
	(ii) Booking of community facilities (new schools)	The Chair reported that slow progress was being made on this matter, however the Council is in discussions regarding how the booking of facilities can be better managed. The Chair will continue to pursue this matter.	
	(iii) Housing discussion – moving forward	The Chair reported that he is looking at how the Lochaber District Partnership (LDP) can successfully relate to the Housing development Forum.	BG
1.	HTSI Community Fund (Report 1)	<p>Emma Tayler spoke to the previously circulated report on the HTSI fund aimed to support those living with long term illness; the following points were noted;</p> <ul style="list-style-type: none"> - The mechanism used to consider applications in Lochaber was well received by HTSI. - The group allocated a total of £39,480 to 10 groups/organisations. - The group have asked that any underspend available be allocated between 2 Lochaber applicants who did not receive full funding due to the level of monies available. - The fund is now closed with no indication that further funding will be available. - HTSI will be providing a full report on the fund in due course. 	HTSI
2.	HDAP – Drug & Alcohol funds Allocations for 2015/16 (Report 2)	<p>Flora MacKee spoke to the previously circulated report – the following points were noted;</p> <ul style="list-style-type: none"> - £800 of funding remains in the account administered by VAL on the LDPs behalf. - Allocation of the remaining funds needs to be considered with reference to area priorities for 2016-17. There is potential to draw down additional funding from HDAP as well. - Cllr Gormley had attended the D&A Partnerships Chairs meeting, main point to feedback is that Lochaber practitioners do need to have networking opportunities. - Flora McKee (VAL) agreed further research if there was an appetite for such a networking forum. 	FMCK
	Lochaber HDAP Action	<p>Emma Tayler spoke to the previously circulated report with the following points noted;</p> <ul style="list-style-type: none"> - The LDP has to submit a proposal to HDAP if it wishes to draw down available D&A 	

	<p>funding to support local District work.</p> <ul style="list-style-type: none"> - Some initial scoping work has been undertaken which identifies some pieces of work which could benefit from financial support. - HLH has lost a third of its development budget for youth work which will be reflected in the reduction of the Streetwork project. LDP members were supportive of trying to retain the service in full and therefore supported a proposal to HDAP with this inclusion. - The LDP agreed that a proposal should be submitted for further funding. Flora McKee and Marie Law to take this forward on the LDPs behalf. 	FMcK/ML
<p>3. Substantial project updates</p>	<p>New Hospital update – provided by Ross Mackenzie (Area Manager West, NHS Highland)</p> <p>Ross reported the main points from the note of the last steering group meeting held on the 25th February. The main forward tasks are to formulate and agree:</p> <ul style="list-style-type: none"> - The clinical and care model - Public consultation - Initial Agreement - Outline Business Case - Full Business Case <p>It was noted that any proposal has to be set in the wider context of National and Regional policy (wider vision for the NHS). Any new facility would be part of an Integrated Health service for Locharber – the strategy of keeping people well. Further statistical information is required to help inform the process in terms of requirements (ie what is happening now).</p> <p>The Steering group is setting up various sub-groups including a community and engagement one which will formulate a plan for ensuring comprehensive community/public engagement. Community Councils present commented that they were not all aware of the meetings that had been taking place. NHS to ensure contact lists are kept up to date.</p> <p>Suggestions from the floor were made on how communication/consultation could be improved. Noted by NHS representatives present.</p> <p>It was emphasised that discussions were in very early stages and there are several challenging steps to go through before even the outline business case can be submitted.</p> <p>Family Centre update – provided by Gerard Storey (District Manager – Children & Families, Highland Council)</p> <p>Gerard gave the background to the concept of a family centre. In Locharber the plan is to deliver this within the Council's Camaghael building but it is recognised that other facilities will also be utilised as appropriate. Staff will be starting to relocate to Camaghael in October (first phase) with all staff/facilities being in place by December 2017.</p>	<p>NHS/RM</p> <p>NHS/RM</p>

	(report 4)	<p>Women's centre - Flora McKee spoke to the previously circulated report (4) with the following points noted;</p> <ul style="list-style-type: none"> - VAL has been speaking with the Robertson's Trust regarding an application for a development worker to help give some additional local capacity for women to take this forward. - The concept is an 'all women's centre' – it's not about a 'service delivery building'. - It was welcomed that The Robertson's Trust had also recently committed funds to supporting two existing organisations in Lochaber.
<p>4</p>	<p>DP Instructed Business/ Working Groups</p> <p>Report 5</p> <p>Report 6</p>	<p>Lochaber "road safety awareness week" – Pat McElhinney was not available to update the group personally however it was noted that plans were being progressed with the 'week' being focussed on Monday 29th August – Saturday 3rd September.</p> <p>Safe Highlander 2016 – Mark Richardson reported on behalf of HLH that everything was on track for delivery of the event in June (8th).</p> <p>Plantation Planning Group (Report 5) – Emma Taylor spoke to the previously circulated report. The LDP was asked to note the progress being made.</p> <p>Claggan – emerging community work (report 6) – Flora McKee spoke to the previously circulated report. The LDP was asked to note the progress being made.</p> <p>Lochaber Childcare & Family Resource Partnership (LCFRP) – Gerard Storey updated the partnership on 2105-16 budget spend in Lochaber to support early years and childcare. A budget paper was distributed to those present along with a copy of the previous LCFRP meeting note of the 27 November 2015. It was further noted;</p> <ul style="list-style-type: none"> - The HC Childcare & family resource budget allocated £25,614.98 in 2015-16 to Lochaber provision/projects. - There has been a redesign in the early years service – Posts have been redesigned as Family Resource co-ordinators. The Lochaber post is currently vacant so there is currently a void in terms of support to the LCFRP but there is an expectation that when this is filled that the post holder will facilitate this again. - There will also be a Childcare Manager post (Inverloch) which will sit on the schools Snr management team for Inverloch. - Sandra Harrington will be leading the early years service, taking up her post shortly. <p>It was agreed to revisit this once the Family support coordinator is in place along with Sandra Harrington.</p>
		<p>GS</p>

5	Lochaber District Partnership Plan progress updates (standing item)	<p>The LDP was asked to note the addition of 2 columns to the plan following requests from both main community planning fora. One for the link to Community Learning & Development work (CLD), whether it be community capacity building (CC), Learning (L) or Youth Work (YW). The other column is in preparation for matching our areas local priorities to those of the new Local Outcome Improvement Plan - LOIP (Highland community plan).</p> <p>Some housekeeping has been done on the status reporting and action detail. Those aims that are reported as red may now be due to their status not actually being reported on. This is to flag up to partners that they need to take appropriate action in terms of providing updates.</p> <p>Partners were reminded to provide appropriate updates prior to each District partnership meeting so they can be included in the updated plan.</p> <p>Mark Richardson updated members on progress to date. The following was noted;</p> <ul style="list-style-type: none"> - There is a meeting to take place shortly to discuss how the local plans are to be developed. Mark is waiting to see if the Lochaber approach will fit in (using the existing plan/forums) – he is fairly confident that this can be worked with. - A practitioners forum has been born out of recent work with the NHS/HLH – a link to the LDP will be made through HLH who will also facilitate the forum. The LDP welcomed this development. <p>Gwen Harrison introduced herself as the new adult services commissioning support worker for the Highland Third Sector Interface. Gwen will be working closely with organisations/communities and the NHS in particular to see how services can possibly be delivered better/in partnership.</p>	
6.	CLD Plan (standing item)	<p>Community Hubs - Referring to the previously circulated material on Community Hubs and the Nursing Standard article 20 March 2016 'where age is no bar to friendship' – Marie Law talked about the opportunity community care units in the District offer in terms of the potential to develop 'community hubs'. It is recognised that not all residents can get out easily but bringing the community into the centres (through various activities such as natter clubs etc) may offer some residents the opportunity to remain involved with the community as well as offer the community a resource in which to meet and develop new friendships, activities and resources.</p> <p>Marie is keen to explore opportunities – there are several centres in the District that could offer potential or indeed are already working towards a community hub model;</p> <p>Telford centre – Fort Augustus MacIntosh centre – Mallaig</p>	
7.	HTSI – Adult Services Commissioning Support Worker		
8.	Care in the Community		

<p>Dail Mhor – Strontian Invernevis House – Fort William Possibly Abbeyfield (in partnership).</p>	<p>Marie is happy to hear any ideas from communities and is currently progressing meetings with community councils, schools etc.</p> <p>Q. (unrelated) raised regarding the number of beds in Abbeyfield – R. ML is currently in discussion with Abbeyfield.</p> <p>Care at Home – Stephen Pennington from Highland Home carers gave a comprehensive presentation on the home care services they have developed in collaboration with particular areas/community groups in other parts of Highland. Points of note;</p> <ul style="list-style-type: none"> - This approach is a partnership between a community group (Dev.Trust or similar) and a registered home care provider. The Partnership cannot happen without community buy in and support. - Some areas have had previous problems with recruitment of care workers (NHS delivered service) – however since partnering with Highland Home Care they have managed together to overcome or substantially improve the situation. - Currently the NHS primarily deliver home care services in Lochaber. - It is acknowledged that there is more work to be done on the fit with the care in the community and telecare services. <p>Stephen encouraged any area in Lochaber that may be interested in exploring this model further to get in contact (noting also there are other providers as well). KCT/Balachulish CC expressed some initial interest at the meeting. (organisation web address): highland-home-carers.co.uk</p> <p>Concern was expressed by a member of the public and community council that this type of partnering arrangement was an erosion/privatisation of the NHS.</p>
<p>Next meeting: 21 June 2016 – 1.30pm, Council Chambers, Fort William</p> <p>Spotlight for the meeting to be decided by the LDP assessment panel – any suggestions to be forwarded to Emma Tayler.</p>	

Meeting: Area Childcare Partnership Meeting

Location: Lochaber House

Date & Time Friday 27 November 2015
13:00hrs

Attendees Present: Isaac Williamson IW (Childcare & Family Resource Officer) & Chair, Carole Graham CG (Kilmallie Playgroup), Lia Hunter LH (Principal Teacher of Pre-school), Cameron Sprague CS (Team Leader, Stramash), Margaret Standen MS (Community Early Years Practitioner), Moira MacKenzie MM (Health Visitor), Anne Marie Campbell AC (JCP)

Apologies: Sam Brogan, Georgina Green, Karen Coltart, Sarah Eldrid, Gerard Storey

TOPICS DISCUSSED / ACTIONS AGREED:

Item	Action Agreed	Person(s) Responsible	Due Date
1.	<u>Welcome</u> IW welcomed everybody. Previous minutes of 18 September 2015 – after amendments to section 5 (CG) & 9 (LH) agreed as a true record.		
2.	<u>Standing Items Update:</u> <u>New Schools pre-schools progress</u> Gaelic and Lundavra schools are up and running. Caol school is on track. Feedback from staff, pupils and parents is very positive in respect of the new schools and their facilities. It is proposed that the Gaelic and Lundavra schools will be used for holding baby massage sessions (up to 2 months), which are organized by the Health Visitor Team. A toddler group drop in session (blocks of 6 sessions) is also being proposed for identified families. This is a trial and aimed at 18 months to 3 years. It is hoped that a similar session can be undertaken in Acharacle & Kilchoan.	MM will send invite to IW	
3.	<u>New School childcare opportunities (wrap around and out of school) both main stream and Gaelic – progress</u>		
4.	<u>Expansion of 600 hours progress</u> 2 year old funded placements uptake are still low in Lochaber. Parents would qualify if they are on benefits. Uptake is higher in other areas. It was requested that parents are made aware of this funding to try to improve numbers. It was highlighted that members are not able to accommodate 2 year olds (Kilmallie Hall does not have suitable additional space) despite them having received enquiries. IW will look to see if there is any existing appropriate literature (leaflets) or for something to be made up that could be used to help promote the 2 year old funding placements.	IW	

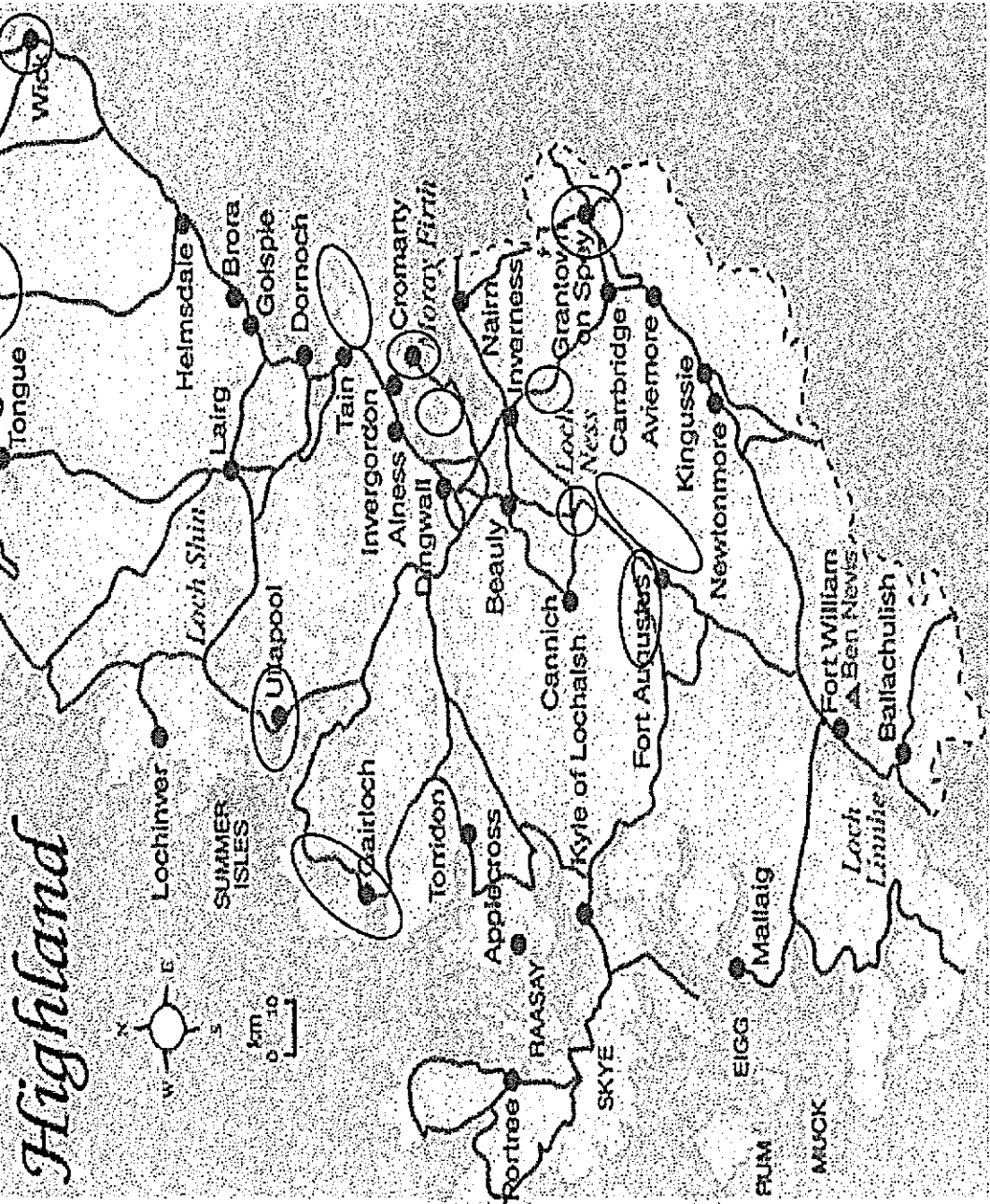
	<p>It was suggested that Health Visitors could possibly reinforce the message to parents at the child's 12 month check. Ideally, a simple flyer handed to parents at this stage.</p> <p>Another suggestion was to place the information on the Highland Information Trail. IW will liaise with Susan Russel, Principal Nursing Officer regarding this.</p>	IW	
5.	<p><u>Existing Group Provision, Inverlochy – progress on uptake</u></p> <p>Numbers are continuing to remain healthy during term time.</p>		
6.	<p><u>Childminding – general update on where provision is, gaps etc.</u></p> <p>Fort Augustus has come on stream and there is availability for funded 2 year old places.</p> <p>IW will send an up to date Registered Child Minders list to all groups including AMC at JCP.</p>	IW	
7.	<p><u>CALA – family support – services/arrangements</u></p>		
8.	<p><u>Incredible Years Programme</u></p> <p>Disappointing uptake in Fort William, though there are 7 interested children in Fort Augustus. There is a possibility of perhaps opening up the age criteria to between 2 and 8 years of age (with 3 to 5 year olds being given priority), though this would need to be approved.</p>		
9.	<p><u>Round Table Feedback from Service Providers:</u></p> <p>Stramash currently has 63 children on their roll with another 4 enquiries. They have 1 funded 2 year old place. Their 2 year old places are capped at 10.</p> <p><u>Get Britain Working Initiative</u></p> <p>AMC asked if members would be interested in supporting the above Programme by giving individuals work experience to help them obtain skills they need to help them get back in to work. Some interest was expressed; also child minders/toddler groups/Active Schools and schools could be contacted directly to see whether there would be anything suitable for example in the out of school clubs. It was suggested that this be raised as an agenda point at the next meeting.</p> <p>AMC enquired if there was any funding available for parents to accommodate their children with a child minder whilst they attended training (approx. 25 – 30 hours per week) in respect of the "Get Britain Working" campaign.</p>	IW IW	
10.	<p><u>Budget:</u></p> <p>IW would encourage applications for funding requests as there is still around £50K unallocated in this current financial year. To date Lochaber has only requested some £10.5K.</p>	IW will send a funding application to all members	
	<p>Date of Next meeting – To be advised.</p>		

RSL Childcare & Family Resource Partnership	
Budget 15-16	£198,831.00
Expenditure to date	£195,386.41
Balance to date	£3,444.59
Lochaber Spend	£25,614.98

MAY				
25/05/2015	Highlife Highland REHIS Elementary Food Hygiene Course	Summer Playscheme		£2,970.00 £570.00
JUNE				
13/03/2015	Dryburgh Cycles	Inverlochy Cycle Services & Ref		£138.00
02/06/2015	Childminder			£500.00
JULY				
03/07/2015	Voluntary Action Lochaber	Toy Library		£5,500.00
AUGUST				
05/08/2015	Fort William Centre Managers Group	Music		£750.00
05/08/2015	Shiel Buses	Inverlochy trip		£330.00
SEPTEMBER				
08/09/2015	Royal Zoological	Inverlochy trip		£125.00
08/09/2015	Nevis Centre	Room rental		£42.00
29/09/2015	Kilmallie Free Church	Room rental		£140.00
24/09/2015	Craigdon Mountain Sports	Outdoor clothing		£244.98
OCTOBER				
12/10/2015	REHIS Elementary Food Hygiene Course	Invoice HC41/1015		£515.00
NOVEMBER				
25/11/2015	Craigdon Mountain Sports	Outdoor Clothing		£385.00
05/01/2016	Croileagan Grainach	Resources		£3,000.00
09/02/2016	Jelly Tots	Resources		£1,000.00
02/03/2016	Friends of Caol Primary School	Balance bikes & helmets		£1,700.00
01/03/2016	Fort William Centre Managers Group	Drama		£705.00
01/03/2016	Stramash Outdoor Nursery	Resources		£7,000.00
				£25,614.98



HOW SHOULD WE DEVELOP CARE AT HOME IN LOCHABER?



Highland



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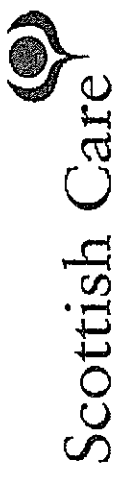
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COMMUNITY DEVELOPMENTS IN CARE @ HOME

- Partnership between Registered Provider & Community Group
- Shared responsibility for Safe Recruitment
- Employee training & supervision
- Local coordination
- SDS approach (Option 2) – personal flexible service
- Financial Management



- True Trust that has improved communication
- Zoning of Inverness, Mid-Ross, Nairn, B&S complete
- Exceeded 1200 hrs transfer from In-house to other providers
- No Delayed Discharges to C@H from Raigmore & RNI for 3 weeks running (17 in Inverness in October plus 680 hrs of unmet need)
- Living Wage across all C@H providers

TARIFF AGREEMENT – SPOT PURCHASE CONTRACT (South & Mid)

- Living Wage paid
- Quality Provision – Grade 4 level
- No returned care packages & Failed visits penalised
- No delayed discharges in agreed zones
- Collaboration & Engagements
- Staff Training requirements
- Growth into rural areas & Development of SDS approaches
- £18.99 per hour paid since 1st April 2016

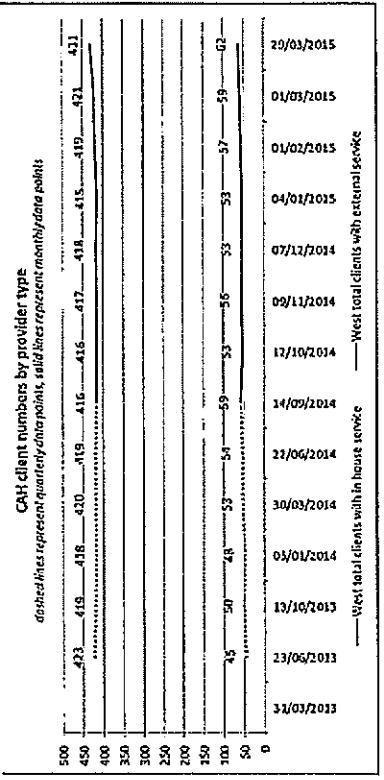
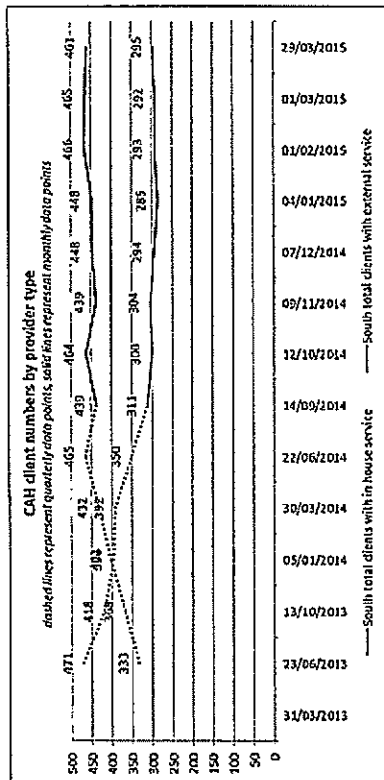
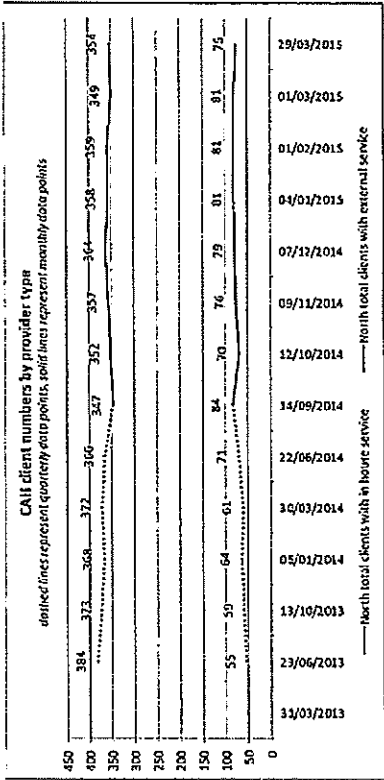
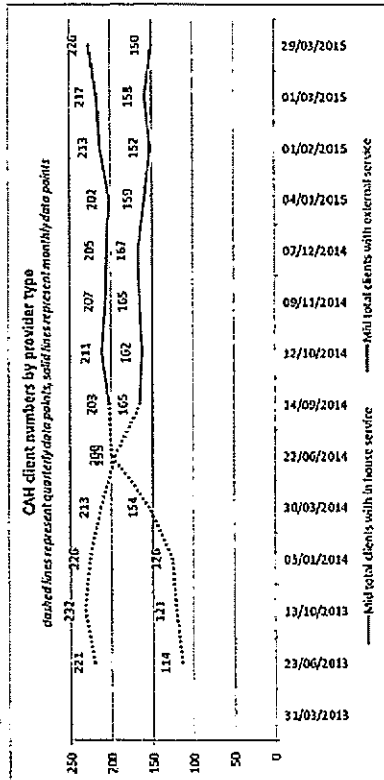


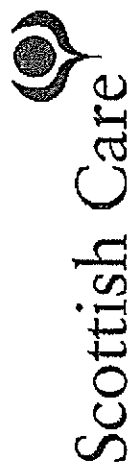
- Level Playing Field
- Collaboration across all sectors inc. Recruitment
- Zoning Approach
- Living Wage
- Fair Tariff



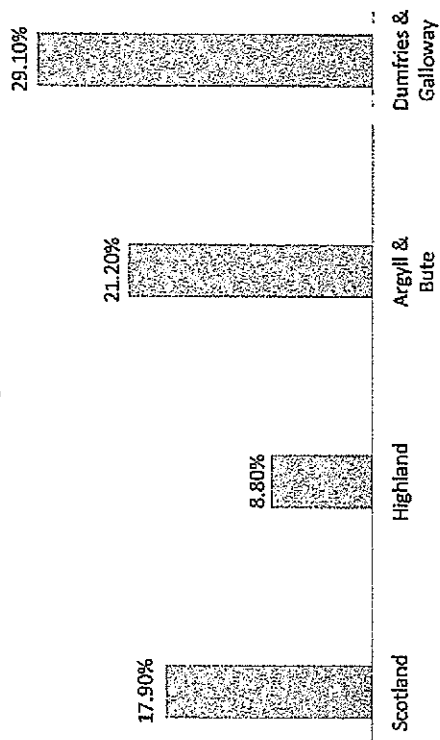
- REAL COMMISSIONING =
- Building trusting relationships
- Relinquishing power
- Continually improving – quality agenda
- Changing culture
- Changing expectations
- Acting with integrity
- Delivering compassionate care

Changes in Provision





Percentage of People over 65 in receipt of 10+ hours of care at home per week





Demographics

Percentage change in population in Highland and Scotland, 2010-2035 (2010-based projections)

