

The Highland Council
City of Inverness Area Committee – 2 June 2016

Agenda Item	12
Report No	CIA/28/16

Burial Ground Commutation Fund: Work Programme 2016/17

Report by Director of Community Services.

Summary

This report provides details of the proposed work programme for the City of Inverness and Area burial grounds, to be funded from the Burial Ground Commutation Fund for 2016/17. The report invites Members to approve the list of proposed projects totalling £100,346.

1. Background

- 1.1 The burial ground commutation fund may only be used for the maintenance or improvement of burial grounds in the seven City of Inverness and Area Wards.
- 1.2 On 3 June 2013 the Committee approved a three year work programme, 2013-16. The three-year works programme is close to completion. The approved budget for the programme was £271,400, and expenditure to date is £204,297, resulting in a variance of £19,283 and a carry forward of £47,819. Details are provided in **Appendix A**.
- 1.3 The carry forward relates largely to Tree Management Works at Tomnahurich cemetery. This work has been deferred until the Summer of this year (2016) as other priority works relating to extreme weather conditions took precedence.

2. Future Years

- 2.1 Due to the significant health and safety interest in Burial Grounds, arising from the fatality in Glasgow and the severe weather damage, it is proposed to revert to a yearly priority works programme for 2016/17 onward.
- 2.2 The benefits of such a move will allow greater flexibility to react to changing priorities and severe weather events.
- 2.3 The proposed works programme for 2016/17 is set out in **Appendix B**. There are 17 projects totalling £100,346.

3. Implications

3.1 Resources

Carry forward of funding from 2013/16 of £47, 919 as part of the previously agreed work programme.

Planned expenditure for 2016/17 represents a 9% increase on the average funding for the previous three years but reflects priority work required to deal with extreme weather events and structural Health & Safety issues.

3.2 Legal

There are no known legal implications arising from this report.

3.3 Equality

There are no known specific equality implications resulting from this report.

3.4 Climate

There are no known climate change/carbon clever implications resulting from this report.

3.5 Risk

Risk is managed through regular review and reporting to allow corrective action to be taken if necessary.

3.6 Gaelic

There are no Gaelic implications arising from this report.

3.7 Rural

There are no rural implications arising from this report.

Recommendation

Members are asked to note the progress of the 2013-16 programme, and are invited to approve the proposed work programme for 2016/17 as detailed in **Appendix A**.

Designation: Director of Community Services

Date: 17 May 2016

Author: Hugh Gardner, Assistant Community Services Manager (Inverness)

Background Papers: CIAC Meeting – June 2013, item 16

http://www.highland.gov.uk/meetings/meeting/693/cityof_inverness_area_committee

Commutation Fund - Work Programme 2013-16

				2013 - 2016			2016/17
<u>Name of Cemetery</u>	<u>Works Required</u>	<u>Description</u>	<u>Progress Notes</u>	<u>Planned Expenditure</u>	<u>Actual Expenditure</u>	<u>Variance</u>	<u>Carry Forward</u>
Ardersier	Gate refurbishment	Shot blast / Paint	Complete	£1,200	£1,200.00	£0.00	
Auchterawe	Other - Bridge refurbishment	Replacement of decking and rails	Complete	£2,500	£6,350.00	-£3,850.00	
Boleskine	Gate refurbishment	Shot blast / Paint	Complete	£500	£90.00	£410.00	
Chapel Yard	Other - Forbes Mausoleum	External wall rebuild	Request to carry Forward	£12,000	£10,096.35		£1,903.65
Chapel Yard	Wall repairs (rear wall)	Remove stump & repair wall	Complete	£500	£0.00	£500.00	
Corriemony	Gate refurbishment	Shot blast / Paint	Complete	£500	£580.00	-£80.00	
Dalarossie	Gate refurbishment	Shot blast / Paint	Complete	£400	£840.00	-£440.00	
Dalchreichart	Gate refurbishment	Shot blast / Paint	Request to carry Forward	£400	£0.00		£400.00
Dores	Gate refurbishment	Shot blast / Paint	Complete	£400	£320.00	£80.00	
Drumtemple	Gate refurbishment	Gate refurbishment	Not Required	£500	£0.00	£500.00	
Dunlidity	Gate refurbishment	Shot blast / Paint	Complete	£700	£120.00	£580.00	
Fasnakyle	Gate replacement	Gate replacement	Complete	£500	£1,600.00	-£1,100.00	
Fasnakyle	Wall repairs	Repair cracking / Paint	Request to carry Forward	£500	£0.00		£500.00
Foyers	Access road	Remove vegetation, excavate u/s and lay scalplings	Complete	£3,000	£3,605.75	-£605.75	
Foyers	Gate replacement	Gate replacement	Complete	£400	£1,460.00	-£1,060.00	
Glenconvinth	Wall repairs	Wall repairs / renewal	Complete	£1,500	£945.00	£555.00	
Greyfriars	Gates - new	Replace existing gates	Complete	£1,500	£1,415.00	£85.00	
Invermoriston	Gate refurbishment	Shot blast / Paint	Complete	£800	£630.00	£170.00	
Jenkins Park	Access road - resurface	Preparation work and resurfacing	Complete	£4,000	£6,983.07	-£2,983.07	
Kilchuimen	Gate refurbishment	Shot blast / Paint	Request to carry Forward	£400	£0.00		£400.00
Kilmorack New	Fence & wall repairs	Repairs to fence and wall	Request to carry Forward	£1,000	£0.00		£1,000.00
Kilmorack New	Gate refurbishment	Gate refurbishment	Complete	£1,000	£1,400.00	-£400.00	
Kilmorack New	Path works	Reconstruct paths overall length 800m	Complete	£30,000	£29,702.94	£297.06	
Kilmorack Old	Wall repairs	Repairs / renewal	Complete	£1,500	£403.90	£1,096.10	
Kilmore New	Fence repairs	Repair / renewal	Complete	£600	£147.71	£452.29	
Kilmore New	Gate refurbishment	Shot blast / Paint	Complete	£600	£725.00	-£125.00	
Kilmore Old	Gate refurbishment	Shot blast / Paint	Complete	£800	£725.00	£75.00	
Kilmore Old	Other - Car parking (adjacent to road)	Grading / Drainage	Complete	£2,000	£2,265.30	-£265.30	
Kilmore Old	Tree works	Removal of wind blown conifer / General trim	Complete	£700	£625.00	£75.00	
Kiltarlity (Tomnacross)	Wall repairs	Repairs / renewal	Request to carry Forward	£800	£0.00		£800.00
Kilvean	Access road - surface dress	Surface Dress Road (790m x 6m)	Complete	£15,000	£10,108.30	£4,891.70	
Kilvean	Fence repairs	Renew boundary fence overall length 1500m	Complete	£45,000	£30,279.88	£14,720.12	
Kirkhill	Access road - drainage	Install drainage to prevent surface washout	Complete	£3,000	£7,789.32	-£4,789.32	
Kirkhill	Wall repairs	Repairs / renewal	Complete	£4,000	£2,280.00	£1,720.00	
Lochend	Gate refurbishment	Shot blast / Paint	Not Required	£600	£0.00	£600.00	
Moy	Wall repairs	Repairs / renewal	Not Required	£1,000	£0.00	£1,000.00	
St. Marys Beauly	Tree Works	Stump grinding	Complete	£500	£864.46	-£364.46	
St. Marys Beauly	Wall repairs	Repairs / renewal	Request to carry Forward	£1,000	£0.00		£1,000.00
Tomnahurich	Fence repairs	Renew western boundary fence overall length 500m	Complete	£16,000	£15,971.06	£28.94	
Tomnahurich	Other - Old Waiting Room	Removal of former waiting room & landscaping of area	Complete	£15,000	£11,282.70	£3,717.30	
Tomnahurich	Other - Railings	Add railings to steps on paths up the hill	Complete	£14,000	£9,549.51	£4,450.49	
Tomnahurich	Other - Seating (6 benches)	Various locations at top of hill & at site of former waiting room	Complete	£3,600	£3,926.29	-£326.29	
Tomnahurich	Path works	Reconstruction	Complete	£20,000	£20,019.60	-£19.60	
Tomnahurich	Tree Management Works	Tree management works (3 year programme)	Request to carry Forward	£45,000	£14,794.16		£30,205.84

Commutation Fund - Work Programme 2013-16

Tomnahurich	Tree works at low level on Hill	Tree works to provide view of Castle at low level	Request to carry Forward	£2,000	£0.00		£2,000.00
Tomnahurich	Tree works at top of hill (North)	Tree works to improve view to Moray Firth	Request to carry Forward	£11,500	£1,890.00		£9,610.00
Tomnahurich	Tree works at top of hill (South)	Tree works to improve view towards Ness Side and Caledonian Canal	Complete	£3,000	£3,312.00	-£312.00	
Totals				271400.00	204297.30	£19,283.21	47819.49

Commutation Fund - Work Programme 2016-17

						2016-17		
Name of Cemetery	Works Required	Description	Meeting Notes	Progress Notes	Planned Expenditure	Actual Expenditure	Variance	
Chapel Yard	Moss removal from memorial stones	Discussions required with Historic Scotland reference the removal methods.	In-house resource		£10,000.00			
Chapel Yard	Repair work to Forbes Mosoleum	Reinstate/repair damages/missing render and pointing.	Specialist contractor	All preparatory work complete and mortar testing complete. £1,903.65 carried forward from 2013/16	£13,096.35			
St. Marys Beauly	Access paths	Discussions with SEPA regarding surface water drainage.	In-house resource	Actual cost of work approximately £15,000. Archdiocese of Aberdeen to share the cost.	£7,500.00			
Dores	Reset a number of memorials.	Discussions to take place with Church Officer.	Specialist contractor		£500.00			
Dalarossie	Colapsed wall	Discussions required with Historic Scotland reference reinstatement options.	Specialist contractor		£3,000.00			
Dalarossie	Errosion od river bank.	Scouring of river bank in recnt storms has left the burial ground wall in danger of collapse.	Specialist contractor	Actual cost £45k - £50K to be divided between Community group and THC	£25,000.00			
Boleskine	Large Memorial	Large memorial 4.5 h x 3.7 w x .750 deep it in very poor condition and held together with canvas straps. Discussions required with Historic Scotland	Specialist contractor		£15,000.00			
Moy	Reset a number of memorials.	Memorials in danger of collapse.	Specialist contractor		£500.00			
Kilhuimen	Wall repairs	Reinstate collapsed wall	Specialist contractor		£3,500.00			
Tomnahurich	Access road to plateau requires upgrading at hairpin.	Vehicles in danger of bottoming out on this dangerous bend.	External contractor		£5,000.00			
Petty (New)	Renew damaged and missing post and wire fencing.	Perimeter fence rotted and missing.	External contractor		£1,750.00			
Petty (New)	Re-define paths	Paths have been damaged by historical poor drainage, making access to grave difficult.	In-house resource		£1,000.00			
Ardersier	Wall repairs	General wall repairs	Specialist contractor		£1,000.00			
Ardersier	Signage	Burial ground sign obliterated by weathering	External contractor		£500.00			
Brachlich, Gollanfield	Signage	Burial ground sign obliterated by weathering	External contractor		£500.00			
Various Burial grounds.	General tree and shrub removal.	Trees and sgrubs undermining and obliterating memorials.	In-house resource		£10,000.00			

Commutation Fund - Work Programme 2016-17

Wardlaw Burial ground, Kirkhill	Path upgrading	Paths in poor condition caused by water erosion.	In-house resource		£2,500.00		
Totals					100346.35	0.00	0.00