

LOCHABER DISTRICT PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON: TUESDAY 21 JUNE 2016 AT 1.30PM IN THE COUNCIL CHAMBER, LOCHABER HOUSE, FORT WILLIAM.

PRESENT: Michael Foxley (Chair); Bren Gormley, Brian Murphy, Emma Tayler, Dot Ferguson, Kath McAvoy (HC); Flora McKee (VAL); Mark Richardson (HLH); Marie Law, Ross MacKenzie (NHSH); Pat McElhinney (SFRS); Ellen Morrison (HC – note).

APOLOGIES: Thomas MacLennan, Ben Thompson, Catriona Hunter.

IN ATTENDANCE: Simon Jeffrey, Georgina Green, Robert More (HC), Jennifer Davidson (HLH).

ITEM	SUBJECT	ACTION AGREED	LEAD
	Previous action note of 19 April	Agreed.	
	Update on actions not otherwise on the agenda		
	(i) HDAP – Lochaber funding proposal (action plan 2016/7)	Flora McKee advised that Voluntary Action Lochaber and NHS Highland had lodged an application to the HDAP fund. The “streetwork” element of the application has been deemed not eligible for the fund. Flora McKee to follow up this response on behalf of the District Partnership.	FMCK
1	Substantial project updates – standing item:		
	New Hospital facility	Update was provided by Ross Mackenzie (Area Manager West, NHS Highland). Noted was:	

		<p>1.1 Three sub-groups have now been formed – Operational Delivery; Community and Engagement; and Transport.</p> <p>1.2 There are ongoing discussions regarding the helicopter landing site.</p> <p>1.3 The new build is within the Capital Programme, subject to making a sound business case. Aim would be to commence the building project by 2020.</p> <p>1.4 The new hospital facility would be a consultant led service.</p>	
	Family Centre (Camaghael Hostel)	<p>Update was provided by Kath McAvoy (Area Manager West, Care and Learning Service). Noted was:</p> <p>1.5 Meetings to discuss the project continue to be held.</p> <p>1.6 Funding is being pursued/discussed.</p> <p>1.7 Care and Learning staff currently based in Fulton House to be relocated to Camaghael Hostel by September/October 2016.</p> <p>1.8 Timescale for the complete project is three years.</p>	
	Women's Centre	Flora McKee provided an update to the District Partnership. No progress to report. Lines of communication remain open at the moment with the Robertson Trust.	
2	District Partnership business/working groups – standing item:		
	Lochaber "Road Safety Awareness Week"	<p>Pat McIlhinney (Scottish Fire and Rescue Service) updated members on progress to date. The following was noted:</p> <p>2.1 Work continues towards the family event to be held on 3 September, which will form part of "Road Safety Awareness Week".</p> <p>2.2 Positive feedback has been received on the road safety seminars already held (February and June).</p> <p>2.3 Local schools are promoting the seminars and road safety awareness week. The Rotary Club of Lochaber have given funding towards a "pass plus" further driving course.</p> <p>2.4 District Partnership members were encouraged to raise awareness of the family event to be held at Lochaber High School on 3 September, 11am-1pm. Further information to be circulated when available.</p> <p>2.5 Supply of defibrillators. Michael Foxley to follow-up this matter.</p>	<p>PMCIL/ ET</p> <p>MF</p>
	Safe Highlander 2016	<p>Jennifer Davidson (HLH) provided feedback on the Safe Highlander event that was held on 8 June. Noted was:</p> <p>2.6 One hundred and seventy five (P7) children from Lochaber schools visited the event.</p>	

		<p>Sixteen young people from Lochaber High School along with adult volunteers assisted on the day.</p> <p>2.7 Organisations with sets were HM Coastguard; Scottish Fire and Rescue Service; Scottish Ambulance Service; Police Scotland; Youth Action Team (Highland Council); Fujitsu and Scottish and Southern Energy.</p> <p>2.8 The sets of HM Coastguard and Police Scotland proved most popular. From comments by the children other Partners may require to update their sets in order that they are more relevant to the “current period”.</p> <p>2.9 For next year’s event it is hoped to get older young persons involved, who could also pass on their experiences.</p>	HLH
	Plantation planning group	<p>Emma Tayler provided a progress update. Noted was:</p> <p>2.10 High Life Highland were credited with the significant work that has been done in the area with more activities being aimed at adults and also utilising use of the facilities at the new Lundavra Primary School.</p> <p>2.11 There is a renewed enthusiasm in the area.</p> <p>2.12 A further multi-agency meeting is to be held in September.</p> <p>2.13 A public engagement/fun day is planned for Friday 1 July.</p>	
	Claggan – projects/ community work emerging	<p>Flora McKee advised that a community event, led by the Lochaber Environmental Group’s Zero Waste Project had been held on 11 June. It had been well attended by approximately 70 persons.</p> <p>A separate meeting being organised by Voluntary Action Lochaber and the Highland Council’s Tenant Participation office is to be held on 30 June. Invite letters are to be sent out to the community. One of the items for discussion on the day will be the formation of a tenants group.</p>	
	South Lochaber micro consultation/ Lochaber Partnership market place event	<p>Emma Tayler updated the Partnership on both the Lochaber Partnership Market Place event held in Ballachulish on 23 May and the South Lochaber micro-consultation. Noted was:</p> <p>2.14 This was the second market place event held. It had been well attended, with good engagement from the community.</p> <p>2.15 Market place events will be bi-annual and will rotate to the five areas of Lochaber. The next will be held in Arisaig on 22 November.</p> <p>2.16 A full report on the South Lochaber micro-consultation will be available for the next meeting of the District Partnership.</p>	
3	Area Community planning documents – standing item:		

Lochaber District Partnership plan	<p>The “Healthier, Safer and Stronger” section of the Community Development Plan had previously been circulated for information. Emma Tayler asked Partners to provide her with any status updates prior to the refreshed document being published on websites.</p> <p>Noted from discussion was:</p> <p>3.1 Points 1f(1) and 2h(2) – should these points remain in the plan? High Life Highland to look at and report back to the District Partnership (Points to be merged).</p> <p>3.2 Jim Douglas to forward text to the Chairs for a letter to be sent to VisitScotland and Nevis Range.</p> <p>3.3 Point 2h(3) – High Life Highland to look at and update the status.</p> <p>3.4 Point 2j (5) – Community use of new schools. This matter is still being discussed by Highland Council. Bren Gormley and Michael Foxley to follow up with the Council.</p> <p>3.5 Point 3c(7) – Mapping of childcare provision still outstanding. Early Years to action. Report to be presented to next meeting of the District Partnership.</p> <p>3.6 Point 4g(1) – To be followed up at an elected Members Ward Business meeting.</p> <p>3.7 Point 4g(3) – Develop a “place of safety” - should be included in the plans for the new hospital. Marie Law to provide an update at a future meeting of the District Partnership on what is currently available at the Belford Hospital. Status to change to amber.</p> <p>3.8 Point 4g(4) – What is happening with this analysis? Statistics on various demographic groups are available, however alcohol is not always the primary reason for a hospital admission. Michael Foxley to raise matter at a Health Board meeting</p>	<p>MR</p> <p>JD/MF/ BG MR</p> <p>BG/MF</p> <p>KMCA/ GG DF/ET</p> <p>ML</p> <p>MF</p>
Community Learning Development Plan	<p>Mark Richardson updated members on progress to date. The following was noted:</p> <p>3.9 Community Learning Development priorities will be included within the Lochaber Community Development Plan.</p> <p>3.10 A meeting of Community Learning Development leads to be held on 24 June. Things may be clearer after that.</p> <p>3.11 Adult Learning Partnership. High Life Highland co-ordinate this group. Mark Richardson to check if there is a robust link to other partnerships/organisations.</p>	<p>MR</p>
Locality Action Plans	<p>Emma Tayler referred to the report “Taking Forward Local Community Planning” presented to the Highland Council’s Communities and Partnerships Committee on 9 June. Link to the report http://www.highland.gov.uk/meetings/meeting/3705/communities_and_partnerships_committee</p> <p>The following was highlighted to the Partnership:</p> <p>3.12 Community planning is no longer a single agency responsibility. (Highland Council have</p>	

		<p>been lead up until now)</p> <p>3.13 The area (Lochaber) is keen to continue as it is currently set up. Further discussion is required once it is known who will be the area's agency lead.</p> <p>3.14 The timescale is Autumn 2016.</p>	
	Comments invited from the public on the above general business	<p>Public comments were noted as follows:</p> <p>3.15 Community use of schools (this would also include outwith term times and out of school hours). Could Caol Community Centre be included? Why is there not an electronic booking system available? Michael Foxley and Bren Gormley to follow-up</p>	MF/BG
	Plan Spotlight (verbal reporting)		
4	Children & families (LDP plan sections 2, 3, 4)	<p>Kath McAvoy, Area Manager West circulated to the meeting staff information for the Lochaber Family Team; the Early Years structure for Highland along with their Lochaber Development Plan based on "For Highlands Children 4 outcomes". She continued with an update on current work and recent appointments for the West Area and at HQ level. Noted was:</p> <p>4.1 Sandra Harrington, Head of Early Years; Tracy Mcilvar, Family Resource Co-ordinator and Marion MacSween, Early Years Officer (West) are all new to post. It is hoped they would be in attendance at the next Partnership meeting to introduce themselves.</p> <p>4.2 The Lochaber Children's Services Development Plan to have a line in the District Partnership plan.</p> <p>4.3 A more detailed breakdown of staff job descriptions and office contacts was requested.</p> <p>4.4 Nursery hours extension – look to clarify if provision has shifted towards the Council operating/providing more places.</p> <p>4.5 Recruitment of staff is still an issue across the Care and Learning Service.</p> <p>4.6 Kilmallie Playgroup – a request had been received from Councillor Ben Thompson for professional support and guidance to be offered to this group.</p> <p>Also in attendance at the meeting to provide updates were Simon Jeffrey, Practice Lead for School Years; Georgina Green, Practice Lead for Early Years and Robert More, Youth Action Team Manager (who is based in Wick). Noted from their updates was:</p> <p><u>School Years (School Nurses and Children Services Workers)</u></p> <p>4.7 Detail of a course specific for school nurses still to be agreed at national level.</p> <p>4.8 The immunisation programmes that are undertaken by School Nurses.</p>	<p>KMCA</p> <p>ET</p> <p>KMCA</p> <p>KMCA/ NY</p>

- 4.9 There are currently forty children on the caseload for the Children Services Workers.
- 4.10 Funding had been secured via the Childcare Partnership for clients to access High Life Highland activities.
- 4.11 There has been an improvement for clients transitioning from Children's Services to Adult Services.
- 4.12 There is good joint service working between Children's Services, NHS Highland and the Third Sector.
- 4.13 School nurses have set days for drop-in sessions where young persons can access mental health support/services.

Early Years (Health Visitors and Community Early Years Practitioners)

- 4.14 The "Universal Health Pathway". The number of visits for a child in its first year has increased from three to eight visits. All visits take place in the child's home.
- 4.15 With the increased workload extra funding has been made available from the Scottish Government for an additional member of staff.
- 4.16 The Early Years Practitioners have set up a parenting programme called "Stepping Stones". Classes have been held in the Plantation and Lundavra Primary school. It is hoped to roll-out the class to the Caol campus once open.
- 4.17 Baby massage classes have been held in the Gaelic school, Lundavra Primary school and in south Lochaber. Hope to roll-out classes to Acharacle and Treslaig areas over the summer months.
- 4.18 A vacancy for an Early Years Practitioner to be advertised shortly.

Youth Action Team

- 4.19 The Youth Action Team is a smaller team covering Highland area, with two posts based in Fort William - a Social Worker and a Substance Misuse Worker. The Social Worker post is currently vacant and the Substance Misuse Worker commenced employment week commencing 20 June. Therefore due to staffing resources the Team can only offer the minimum/statutory level of support at present.
- 4.20 Normally cover the 12-18 years age group, with visits to local high schools and early intervention work.
- 4.21 As part of the "road safety week" Emma Tayler requested, if possible, that visits are made to the four high schools in Lochaber (for those that want them) to talk about drink/drugs driving etc. Simon Jeffrey/Robert More to progress and to contact Pat McIlhinney to include in the programme.

SJ/RM/
PMCIL

	<p>Youth provision and High Life Highland summer activity programme</p>	<p>Mark Richardson updated the Partnership on youth provision in the area. Copies of newsletters for the four youth work areas (Ardnamurchan; Fort William; Mallaig and South Lochaber) had previously been circulated to the Partnership. Noted from discussion was:</p> <p>4.22 Feedback comments will now be sought on the content of the newsletters. 4.23 Funding – the youth workers sessional budget has been reduced by a third. 4.24 There will be no winter conference for the Highland Youth Parliament due to the reduction in funding.</p> <p>Summer Activities - The information detailing the summer programme is now available online. Youth workers in the Lochaber area to provide two “Fusion” events over the summer.</p>	
	<p>Playparks (Report 1)</p>	<p>Emma Tayler spoke to the previously circulated report. The District Partnership were asked to note the position re progress and developer monies held by Highland Council; assist in the promotion of the Upper Achintore consultation work and promote the formation of a tenants association in Claggan. Noted from discussion was:</p> <p>4.25 Feedback from the Upper Achintore consultation will be reported back to the District Partnership. 4.26 Ardgour – there is already a group looking at forming a play area.</p>	<p>VAL/HC</p>
<p>5</p>	<p>Comments invited from the public on the above “spot light” business</p>	<p>Public comments were noted as follows:</p> <p>5.1 Astro-pitch in Upper Achintore - Councillor Brian Murphy asked for the District Partnership’s support for this facility to remain open (currently closed due to health and safety). In principle the District Partnership supported the retention of the area in the former Upper Achintore School site, however would await the outcome of the public consultation currently being carried out. 5.2 Additional Support Needs in schools is to be reduced to the level of statutory requirements only. Request for a report by the Care and Learning Manager to the next meeting of the District Partnership detailing the reduction and the impact of this.</p>	<p>Norma Young</p>