

Community Planning Board: 30 June 2016

Action Sheet

**For Action:**

**For Information:**

Mr G Moir  
 Mr S Barron  
 Ms M Morris  
 Mr B Alexander  
 Mr S Black  
 Mr W Gilfillan  
 Mr D Yule  
 Ms A Clark  
 Ms E Johnston  
 Mr P Mascarenhas  
 Ms C Wright  
 Mr J Gibbs  
 Mr R Kirk  
 Mr R Muir  
 Ms M Wylie  
 Mr I Murray  
 Ms E Mead  
 Mrs J Baird  
 Dr H van Woerden  
 Ms C Steer  
 T/Ch Supt P MacRae  
 Mr S Hay  
 Mr J Pryce  
 Mr G Hogg  
 Mr M Devenney

Listed below is the action required as a result of discussion at the Community Planning Board held on Date of Meeting. Your attention is drawn to the action against your initials.

Item No.	Subject/Decision	Action
1.	<b>Apologies for Absence</b>	
2.	<b>Minutes of Meetings</b>	
	i. <b>Community Planning Board</b>	
		<b>APPROVED</b> the Minutes of the last Meeting held on 2 December 2015.
	ii. <b>Chief Officers' Group</b>	
		<b>NOTED</b> the Notes of meetings held on 2 February 2016,

21 April 2016 and 19 May 2016.

**3. Presentation on the Economy** **AM/AC**

- i. **NOTED** the presentation and **AGREED** that a copy be circulated to all Members of the Board; and
- ii. **AGREED** that in regard to the vote to leave the European Union, the Chief Officers Group consider the impacts in Highland and also any contingency plans partners may have in response

**4. Audit Scotland National Report: Community Planning – An Update**

**NOTED** the report, its findings and recommendations, and the verbal update.

**5. Implementing the Community Empowerment Act**

**i. Community Empowerment Act: Community Planning Partnership Consultation Responses**

**NOTED** the responses submitted on behalf of the Partnership to the Scottish Government consultations on the Community Empowerment (Scotland) Act.

**ii. Taking Forward Local Community Planning** **AC**

- i. in relation to the geography for establishing local partnerships, **AGREED** that 9 local partnerships be established in Highland as follows:-

- Caithness
- Sutherland
- East Ross
- Mid Ross
- Skye, Lochalsh and Wester Ross
- Lochaber
- Inverness City Area
- Nairn
- Badenoch and Strathspey

- ii. in relation to how to resource community planning at a Board, Chief Officers' Group and local partnership level, **AGREED** Option 4 – Lead Agency Approach as set out in section 5.2 of the report; and

- iii. **AGREED** the initial guidance to support local partnerships as outlined in section 6 of the report.

**iii. SEP Index – Targeting Partnership Action** **CS/AC**

- i. **NOTED** progress in relation to development of the SEP index for targeting inequalities in Highland;
- ii. **AGREED** that the communities identified in Appendix 3 of the report be used to inform priorities for development of locality plans to meet the requirements of the Community Empowerment Act; and
- iii. **AGREED** that discussions should take place with District Partnerships and any other relevant local structures to raise awareness of the SEP index and consider its uses to tackle inequalities.

**6. The Commission on Highland Democracy**

**NOTED** the report and the verbal update.

**7. Community Planning Improvement Programme – Final Report** **MW**

**AGREED:-**

- i. to adopt the Plan in principle, subject to the comments made at the Chief Officers' Group on 21 April 2016, as set out in the report;
- ii. to support the approach set out in section 3.2 of the report with regard to the establishment of a working group and to receive updates on the progress of that work; and
- iii. that the Chief Officers' Group have general oversight of the progression of the Plan and commit the necessary time and resource to its realisation while reporting back to the Board on progress at appropriate intervals.

**8. Scottish Care Leavers Covenant** **BA**

**AGREED** to sign up to and endorse the Scottish Care Leavers Covenant.

**9. Highland CPP Breakthrough Achievement for 2016/17** **CS/All**

**AGREED** that a breakthrough achievement for 2016/17 to sign up to a campaign that would see 1 in 3 of staff in partner agencies sign a pledge to take action to reduce loneliness and social isolation.

**10. National Park Partnership Plan 2017-2022: Consultation** **AC**

- i. **NOTED** the presentation; and
- ii. **AGREED** that the Chief Officers Group consider and respond to the consultation in terms of the fit with the new local community planning arrangements, and that an update be provided to

the next meeting of the Board.

**11. Consultation on Scottish Fire and Rescue Service Strategic Plan 2016-2019 SH**

**NOTED** the report and presentation and that the Board's comments as detailed in the Minute would be fed back as part of the consultation process.

**12. Active Highland Strategy CS**

**AGREED:-**

- i. to endorse the Active Highland strategy;
- ii. commit to implementation of the Active Highland Strategy as appropriate, subject to findings of Equality Impact Assessment; and
- iii. that the Sub Group consider and report back to the Board on how the implementation of the Strategy was to be taken forward particularly in terms of consulting with and supporting local communities.

**13. Delivering Partnership Outcomes**

**i. Economic Growth and Regeneration**

**AGREED** to defer consideration of this item to the next meeting of the Board on 7 October 2016.

**ii. Employability**

**NOTED** the unemployment situation across Highland and the progress and activity underway in response to the ESF Programme 2014-2020, Scotland's Youth Employment Strategy and the Skills Investment Plan.

**iii. Early Years/Children**

**NOTED** the update.

**iv. Safer and Stronger Communities**

**NOTED** the update.

**v. Health Inequalities and Physical Activity**

**NOTED** the update and progress on:-

- completing a self-assessment for the theme group;
- commissioning research to help inform development of an anti-poverty strategy to reduce

- inequalities;
- work on fuel poverty;
- work on the Active Highland Strategy

**vi. Outcomes for Older People**

**NOTED** the update.

**vii. Environmental Outcomes**

**NOTED** the update.

**viii. Community Learning and Development**

**NOTED** the verbal update.

**ix. SOA Development Plan**

**NOTED** the update.

**14. Date of Next Meeting**

**NOTED** that the next meeting would take place at 10.00 am on Friday 7 October 2016 in the Council Chamber, Highland Council Headquarters, Glenurquhart Road, Inverness.