

**HIGHLAND CHILD PROTECTION COMMITTEE**

**Minutes of the meeting held on the 9<sup>th</sup> February 2016, Highland Council HQ, INVERNESS**

**Present**

DCI Vince McLaughlin, PPU, H&I Division, Police Scotland  
 Ms Sandra Campbell, Head of Children’s Services, HC  
 Ms Stephanie Bruce, Director of Keeping Children Safe  
 Mr Ian Murray, CEO, Highlife Highland  
 Ms Cath King, Health Improvement Policy Manager, HC  
 Ms Pene Rowe, CP Development Officer, HC  
 Ms Pam Tosh, Child Protection Advisor, HC  
 Mr Pat Hannan, Welfare Officer, Forces Welfare  
 Ms Debbie Milton, Area Manager – Mid, HC  
 Ms Suzann Barr, Children’s Panel  
 Ms Carolyn Thain, Housing Policy Officer  
 Ms Sally Amor, Child Health Commissioner, NESH  
 Ms Natalie Beal, Governor, HMP Inverness  
 Ms Isabel Green, Clerk to HCPC (Minutes)

**Apologies**

Cllr Isabelle Campbell  
 Mr Hugo Van Woerden, Director of Public Health, NESH  
 Ms Linda MacLennan-Shareef, Resource Manager, CP& TCAC, HC  
 Mr Steve Barron, Chief Executive, HC  
 Ms Elaine Mead, Chief Executive, NESH  
 Ms Jackie McCauley, Families Officer, SPS  
 Mr David Goldie, Head of Housing, HC  
 Ms Heather Williams, Third Sector Interface  
 Ms Maggie Brownlie, Third Sector Interface  
 Ms Helen Jackson, Care Inspectorate  
 Dr Deborah Shanks, Consultant Paediatrician, NESH  
 Ms Moira Gordon, SCRA  
 Ms Norma Ruettiman, CALA  
 Ms Donna Munro, CP Training Officer, HC  
 Ms Fiona Malcolm, Legal Manager, Highland Council  
 Mr Bill Alexander, Director of Care and Learning  
 Mr David Goldie, Head of Housing  
 Ms Karen Erskine, SCRA

	<b>Item</b>	<b>Summary</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b>	There were introductions round the table.	
<b>2.</b>	<b>In Camera</b>	<b>Update on SCRs and ICRs</b>	

3.	<b>Minutes of the meeting of 8th December 2015</b>	The Minutes were agreed to be a correct account except for the omission of apologies from Sally Amor. <b>Action: Pene Rowe to update</b>	<b>PR</b>
4.	<b>Matters Arising:</b>	<p><b>4 (4.2.4) SCR Training – Learning and Recommendations</b></p> <p>Pene updated that Linda MacLennan-Shareef had advised a blended model taking the best approach from SCIE and Peer debrief model. SCIE takes a systems based approach rather than blaming individuals and the Debrief model rings together managers and others involved to share learning, therefore useful at end of a review. There is a further date on 2<sup>nd</sup> March and Linda to update after that. There was further discussion regarding the need to develop a process to try and preserve the best features of both.</p> <p><b><i>It was agreed that Linda MacLennan-Shareef to lead on this with support from Jennifer Baughan (Volunteered by Vince McLaughlin) and Stephanie Govenden (volunteered by Sally Amor), the new CP lead paediatrician, plus a CPA.</i></b></p> <p>It was noted that the ICR process had been used to review a case, at the request of Linda MacLennan-Shareef, following 3 registrations. Linda expressed the view that it should go to CPC for discussion and a plan put in place for some of the actions. Members present noted that the case review was not initiated by the CPC and <b><i>recommended that Sandra Campbell discuss it with Linda.</i></b></p> <p><b>4.7 Significant Case Review Process – Password</b></p> <p>It was agreed to use a single password for access to case review documents sent by</p>	<p><b>LMS</b></p> <p><b>SC/LM-S</b></p>

<p>4. ctd</p>	<p>Matters Arising ctd</p>	<p>email. Pene Rowe circulated a written copy of the password.</p> <p><b>4.8d 2(i) Evaluation of SSF and NSPCC projects</b>  Stephanie Bruce updated that she had met with Kerry Glen from Safe, Strong and Free. They had discussed a pilot undertaken which focused on key messages retained by young children on issues such as bullying etc. Although the results were positive, the pilot was too labour intensive and therefore not something that can be put in place. Stephanie added that CALA was still available to support Kerry Glen with materials.</p> <p>Cath King added that NSPCC have new materials to give to schools and an ongoing programme had evaluated well and that she would be meeting them in a couple of days. <b>Action: Cath King to check the percentage of schools engaging with NSPCC.</b></p>	<p><b>SB</b></p> <p><b>CK</b></p>
<p>5</p>	<p>ICRs</p>	<p><b>5 ICRs</b></p> <p><b>a) Action Plan Update</b>  Pene circulated progress updates of the action plan. Pene had received the following updates from Amelia Wilson:</p> <p><b>ICR 1 (15)</b></p> <p>4. Sampling is going on of practitioners understanding of child concern forms had been progressed. The expectations of communications between practitioners and supervisors, including that supported by child concerns forms, appears to be understood.</p> <p>6. The viability of commissioning training for practitioners in the Graded Care Profile to assist in assessment of neglect is being considered  <b>Action: Amelia Wilson to provide a report to next CPC</b></p> <p>7. Learning session with relevant colleagues scheduled for early March</p>	<p><b>AW</b></p>

5 ctd	ICRs ctd	<p><b>ICR 2 (15)</b> Principal Officer Social Care due to co-facilitate (with Health CPA) professionals multi-disciplinary discussion in early March. Initial feedback following the review already provided. <b>Action: Pene Rowe and Vince McLaughlin to assign timescales to Action Plan Update</b></p> <p>Pene circulated the ICR bulletin. <b>Action: Feedback should be given to Pene by Friday and once everyone is happy with it, it can be cascaded within their own organisations.</b></p>	<p>PR/VM</p> <p>PR/ALL</p>
6.	Improvement Plan	<p><b>6) Improvement Plan</b> <b>a) Prevent Duty and CPCs – WRAP Training</b> Five 1.5 – 2 hour training sessions have been organised for March and April in Inverness, Strathpeffer, Wick, Fort William and Skye with booking now open. This is aimed at Care and Learning Staff but there will be a reserve list for others. Sally Amor added that there was an event being held for Health staff on 2<sup>nd</sup> March. Sandra Campbell asked if there was a possibility of a WRAP session for CPC members as part of the development event 2016. This led to the discussion of the CPC Development day planned for March. <b>It was agreed that the event would be a full day</b> and some possibilities for discussion are:</p> <ul style="list-style-type: none"> <li>• PREVENT</li> <li>• CSE</li> <li>• Serious Organised Crime</li> <li>• Scottish Government reform</li> </ul> <p>Cath King offered to lead an active session on the use of driver diagrams.</p>	<p>CK</p>

<p><b>6 ctd</b></p>	<p><b>Improvement Plan Ctd</b></p>	<p><b>b) Update on Review of the Role of CPAs</b>  A list of recommendations was circulated. The following recommendations have been implemented by Children’s Service Managers since January:</p> <ul style="list-style-type: none"> <li>• The CPA’s will be line managed by the District Managers, located within the family teams and where practical co-located with Practice Leads to support the development of good links with the family teams.</li> <li>• Supervision for health visiting staff and school nurses is provided by the practice leads for early years and school years, who can call on the support of the CPA’s as required.</li> <li>• Supervision for Practice Leads will come from the District Managers with advice, support and inclusion of CPA’s as appropriate.</li> </ul> <p>Pam Tosh felt that the review has been quite positive.</p> <p><b>c) Reports</b></p> <p><b>1a (i) implementation of Disability Action Plan</b>  Circulated for noting. To be transferred to action plan. <b>Action: Pene Rowe to populate BRAG rating.</b></p> <p><b>1c – VAWP Progress Update – Sept 2015</b>  Circulated for noting. It was also noted that Amelia Wilson had attended a workshop on the ‘Safe &amp; Together’ model on 5<sup>th</sup> February and would be discussing this further with Gillian Gunn.</p> <p><b>13 – Syrian Refugees</b>  Sandra Campbell updated that no refugees had arrived yet and when they do it’s likely to be small numbers incrementally. Carolyn Thain advised that 5 properties had been identified for refugees. Highland Council Corporate group and third sector</p>	<p><i>PR</i></p> <p><i>AW</i></p>
-------------------------	--	---	-----------------------------------

7	Standing Items	<p>involved in refugee situation.</p> <p><b>A ) Update from Safer Highland and CPP</b></p> <p><b>i) Safer Highland Priority target</b></p> <p>Safer Highland group are looking for each partnership to identify a priority target for coming year. There was some discussion regarding this and some suggestions are:</p> <ul style="list-style-type: none"> <li>• Child Sexual Exploitation (Quality Assurance)</li> <li>• Supporting the VAWP partnership target</li> <li>• Both of the above under the broader “children are protected from abuse, neglect or harm, at home, at school and in the community”, together with:</li> <li>• CAPSM</li> <li>• Parental Mental ill Health</li> </ul> <p>Pene Rowe to circulate suggestions and <b><i>feedback required by Friday 12<sup>th</sup> February</i></b></p> <p><b>ii) No Bystander Pledge</b></p> <p>This is a Safer Highland group priority and <b><i>individual partners are encouraged to sign the pledge.</i></b></p> <p><b>B) Update from National Groups</b></p> <p><b>i) National CP LOG and CPCS</b></p> <p><b>a) Scottish Government Reform Programme</b></p> <p>Vince McLaughlin explained that CPC Scotland had been given the opportunity to inform the forthcoming statement by Angela Constance, Cabinet Secretary for Education and Lifelong Learning, on proposals to reform the Child Protection system. The need for reform is based on the Brock report and Triennial report. The draft response from CPCS appeared to propose a change in direction of CPCs to a preventative approach on societal issues such as housing, unemployment and poor housing. This led to an in depth discussion on the role of CPC and that wider societal</p>	<p><b><i>PR/All</i></b></p> <p><b><i>All</i></b></p> <p><b><i>VM</i></b></p>
---	----------------	--	--

<p>7 Ctd</p>	<p>Standing Items Ctd</p>	<p>issues should be the focus of Community Planning Partnership rather than CPC.  <b>Action: Vince McLaughlin to draft a response and circulate</b></p> <p><b>b) The Killing of a Foster Carer – Lessons Learned</b>  Not discussed but papers circulated by Pene Rowe</p> <p><b><u>Other updates from CPC Scotland:</u></b></p> <p><u>Proposed change to meeting structure</u>  It was proposed for future CPCS meetings that both the chair and another member of CPC, with a strategic lead role other than the CPC Lead Officer, attend the meetings. There was some discussion regarding this and it was felt that, for HCPC, attendance by two representatives was not practical given the distance and current financial climate.</p> <p><u>Police Scotland Standardised approach</u>  Vince McLaughlin updated that the Police Scotland Standardised approach to child death investigations has been postponed to April 2017.</p> <p><u>Learning Together Review</u>  It was noted that a key recommendation was that we should be concentrating on disseminating learning rather than creating an overload of actions from action plans</p> <p><u>JiIT VRI</u>  This is now 4 years old and there is a need for update and renewal. Police Scotland are looking at the issues regarding maintenance and renewal.</p> <p><u>Operation Calgary</u>  This is a major investigation of online child abuse images. Concerns have been expressed regarding, where child victims are identified; letters are being sent to Heads of Education requesting them to forward a letter and questionnaire to child's</p>	
------------------	---------------------------	--	--

<p><b>7 Ctd.</b></p>	<p><b>Standing Items Ctd</b></p>	<p>parents. A better approach would be to go through Child Protection, Social Work and IRD processes.</p> <p><u>Children’s Services Inspections</u> Care Inspectorate is not looking at changes for 2016 but will let CPCS know if there is to be a future narrowing of focus back to Child Protection.</p> <p><u>CSE Campaign</u> This was launched 28th January. A local campaign is being run in support of it.</p> <p><u>PREVENT</u> All CPCs asked to pick this up in local and national guidance.</p> <p><b><u>National CP LOG UPDATES</u></b> Pene Rowe provided the following updates from the last CP LOG meeting:</p> <p><u>CSE</u> The issue of ‘Outcomes’ is to be addressed in the updated National Action Plan.</p> <p><u>Learning &amp; Development Group</u> The National L&amp;D Group is piloting a peer-review accreditation scheme for training. Highland is one of the four pilots.</p> <p><u>Historical Abuse Single Point of Contact</u> A number of CPCs are working with partner agencies around developing a SPOC for responding to requests for records. By former clients.</p> <p><u>Mapping of Therapeutic Support</u> NSPCC has asked CPCs to help them identify a suitable contact to approach for an overview of available therapeutic services in each area. <b>Action: Suggestions to Pene.</b></p>	<p><b>All</b></p>
--------------------------	----------------------------------	---	-------------------



7 Ctd	Standing Items Ctd	<p><u>Safer Internet Day</u> Pene reminded the committee that today was Safer Internet Day. Many schools in Highland are putting on activities.</p> <p><b>ii) Police Scotland – Risk &amp; Concern Progress</b> Vince McLaughlin updated that Highlands and Islands now a “proof of concept” pilot area with a go live date of 29/2/16, which is subject to evaluation over a four month period.</p> <p><b>iii) Training Update</b> The main update is the WRAP which was discussed in item 6a. Pene also updated that Highland is participating in a peer accreditation scheme pilot for training.</p> <p><b>C) Update from Health CP co-ordinating Group</b> Sally Amor advised that the group had not met and were waiting for Stephanie Govenden, the new CP lead paediatrician, to start in post. This is imminent.</p> <p><b>D) Minutes of ASPC</b> Not yet available as ASPC won’t be meeting until after CPC.</p>	
8	Information for Noting	Briefing with links was circulated	
9	Development Event 2016	<p>Already discussed as part of item 6a.</p> <p>Vince McLaughlin also suggested that QA be part of the Development day and that consideration be given to the possibility of using a known CSE case to test the proposed blended process for SCRs and ICRs.</p>	
10	AOB	<p>a) Police Scotland National Child Abuse Investigation Unit Survey – <b>members are invited to respond via survey monkey</b></p> <p>b) Scottish Government action plan to tackle FGM, <b>this is to be looked at in</b></p>	<p><b>All</b></p> <p><b>AW</b></p>

<p><b>10</b> <b>ctd</b></p>	<p><b>AOB ctd</b></p>	<p><i>partnership with VAW</i></p> <p>c) Sally Amor updated the committee that Paediatricians had undertaken FGM training with Gillian Gunn.</p> <p>d) The Carer's bill passed unanimously by MSPs, giving unpaid carers a right to have their support needs assessed.</p>	
<p><b>11</b></p>	<p><b>DONM</b></p>	<p>Meeting dates for 2016:</p> <ul style="list-style-type: none"> <li>• May 24<sup>th</sup> 2016</li> <li>• August 23<sup>rd</sup> 2016</li> <li>• November 29<sup>th</sup> 2016</li> </ul> <p>All 1400 – 1600hrs in CR4, Council HQ, Glenurquhart Rd, Inverness.</p>	