

HIGHLAND CHILD PROTECTION COMMITTEE

Minutes of the meeting held on the 24th May 2016, Highland Council HQ, INVERNESS

Present

DCI Vince McLaughlin, PPU, H&I Division, Police Scotland
 Ms Sandra Campbell, Head of Children’s Services, HC
 Ms Pam Tosh, Child Protection Advisor, HC
 Ms Suzann Barr, Children’s Panel
 Ms Sally Amor, Child Health Commissioner, NHS
 Dr Hugo Van Woerden, Director of Public Health, NHS
 Ms Linda MacLennan-Shareef, Resource Manager, CP& TCAC, HC
 Ms Heather Williams, Third Sector Interface
 Ms Donna Munro, CP Training Officer, HC
 Ms Fiona Malcolm, Legal Manager, Highland Council
 Dr Stephanie Govenden, CP Lead Doctor, NHS
 Ms Norma Ruettiman, CALA
 Mr Andrew Laing, Procurator Fiscal
 Mr Gordon McPhee, HR Manager, Highlife Highland
 Ms Isabel Green, Clerk to HCPC (Minutes)

Apologies

Cllr Isabelle Campbell
 Mr Steve Barron, Chief Executive, HC
 Ms Elaine Mead, Chief Executive, NHS
 Ms Jackie McCauley, Families Officer, SPS
 Mr David Goldie, Head of Housing, HC
 Ms Maggie Brownlie, Third Sector Interface
 Ms Helen Jackson, Care Inspectorate
 Ms Moira Gordon, SCRA
 Mr Bill Alexander, Director of Care and Learning
 Mr David Goldie, Head of Housing
 Ms Karen Erskine, SCRA
 Ms Debbie Milton, Area Manager – Mid, HC
 Ms Natalie Beal, Governor, HMP Inverness

	Item	Summary	Action
1.	Welcome and Introductions	There were introductions round the table.	

2.	In Camera	<p>Progress Update SCRs</p> <p>a) 1(13) Vince McLaughlin updated that the criminal proceedings have now closed and the SCR now needs to be progressed to a conclusion. Action: Vince McLaughlin to contact Mhairi Grant and revisit the case review.</p> <p>b) 3(14) Vince updated that he had received an initial draft of final report and therefore proposed a mandated sub group to review the report for factual accuracy, communication strategy and issues around publication. Action: Mandated sub group to turn around before next meeting</p> <p>c) 3(15) The mandated sub group had met and agreed to proceed to ICR. There are 2 co-authors and the target date is 30th May, they are to present findings and decide whether to move to SCR. Action: Vince McLaughlin to report back</p>	<p>VM</p> <p>VM</p>
3.	Minutes of the meeting of 9th December 2016	The Minutes were agreed to be a correct account.	
4.	Matters Arising:	<p>4 (4.2.4) SCR Training – Learning and Recommendations, update from Task and Finish Group</p> <p>Linda Maclennan-Shareef circulated a presentation and spoke to the committee that the recommendation would be to adopt the SCIE model rather than the blended model. She then presented four options to the committee:</p> <ul style="list-style-type: none"> • Invite SCIE to do bespoke (3 day)training session in Highland • Workers in Highland attend SCIE training in England • Use contacts from other parts of Scotland to deliver training • Consider accreditation of some workers 	

<p>4. ctd</p>	<p>Matters Arising ctd</p>	<p><i>The committee agreed to adopt the SCIE Model and go with the option to invite SCIE to deliver training in Highland.</i> ACTION: Linda MacLennan-Shareef to report back to committee with training date</p> <p>4.8d 2(i) Evaluation of SSF and NSPCC projects Cath King was actioned with this however she has now left the council. Action: Sandra Campbell to track information</p> <p>5.(a.4) ICR AM1 (15) and PM 2 (15) Updates were circulated. Vince thanked Amelia Wilson for the work she'd done so far and acknowledged that it is challenging to get people together. ACTION: Update for next CPC</p> <p>5.(a.7) Hindsight Bulletin Pene Rowe had asked for feedback at the last CPC. Vince McLaughlin added that there had been positive feedback from Police. The bulletin was discussed in mandated sub group, where it was agreed that they should be continued and author of ICR to organise articles for the bulletin at the conclusion of each ICR.</p> <p>6.c.1a(i) Implementation of Disability Action Plan Sandra Campbell had updated the brag ratings prior to the meeting. She updated the committee that Jonathan Turner had led on this and had completed key message and awareness sessions but has now left employment. Donna Munro added that incorporating key message into training has taken place. Sandra Campbell suggested this to go back to Children's Service Manager to be reallocated and if anyone had any suggestions of people who can take actions then to contact her. Vince McLaughlin added that we would be looking for this to be completed by the end of the year. Action: Bring to next CPC</p>	<p>LMS</p> <p>SC</p> <p>SC</p>
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4ctd	Matters Arising ctd	<p>7.b.1.a Scottish Government Reform Programme Vince McLaughlin spoke to the committee that he had drafted and circulated a response regarding the concerns of CPC responsibility on poverty and other societal issues. He added that there is a Strategic Leadership summit on 3rd June and CPCS chairs on 8th June and will send an update before the next CPC. Action: Vince to update before next CPC</p>	VM
5	ICRs – Action Plan	<p>5) ICRs – Action Plan The action plan had been assigned timeframes and updated with those actions that had been completed. This actions listed has been Identified as a CPC priority and has now been written into the draft remit of proposed QA group (now agreed). Vince McLaughlin asked that those with responsibility of actions before next CPC update the CPC with action progress and timescales for completion. Action: ICR Action Plan to be added to improvement plan</p>	VM
6	Standing Items	<p>a) Update from Safer Highland and CPP Vince updated that the next Safer Highland meeting is 15th June, therefore there is no specific update for the CPC at this time.</p> <p>b) Update from National Groups</p> <p>i) CPCS The meeting is to be held on 8th June – no interim update.</p> <p>ii) Police Scotland – Risk and Concern Proof of Concept The Chair updated the Committee that the Proof of Concept is progressing well with improvements to staff training and internal information handling processes. Work is underway with all Local Authority areas within the Highland & Islands Division to prepare information pathways to satisfy Named Person statutory requirements when the statute is enacted in August 2016. He encouraged feedback from the Committee and</p>	

6 ctd	Standing Items Ctd	<p>the respective agencies in relation to the functioning of the Risk & Concern Hub and any improvements to service or issues from the Proof of Concept.</p> <p>iii) Training Update Donna Munro apologised that there was no report but figures would be provided at the next CPC. She explained that despite some staffing issues and the priorities of CSE and WRAP, all training commitments had been met. CSE and WRAP are to be incorporated in core training and Stephanie Govenden, Eliz MacIntosh and Amelia Wilson had met regarding this. CALA now provide the introductory level training on CP via an E learning module (free vouchers available from FHC) and are in the process of developing E Learning modules on CAPSM and CSE with input from Donna Munro. The yearly CPC conference is planned for February/March 2017 and the topic is likely to be neglect as that links with national priority. Donna also updated that she has been attending CPA meetings to keep links open. Stephanie Govenden added that that significant changes to training should have a health input and she was happy to be involved in discussions. Vince McLaughlin thanked Donna Munro and Eliz MacIntosh as a large number of staff across Highland had attended training on CSE.</p> <p>c) Update from Health CP co-ordinating Group. Vince reported that this has historically been a productive group which had reported periodically to Committee. Pam Tosh added that it was on hold until lead CP Paediatrician is in post, Stephanie Govenden added that she had not attended the group yet. Update to be provided to the Committee once the Group meets this year.</p> <p>d) Minutes of ASPC These were attached for noting.</p>	
7	Driver Diagram	<p>The driver diagram was circulated prior to meeting, Cath King led in designing this with CPC members at the development day in March to identify priorities for the next 18 months – 2 years. The committee discussed and identified the following priorities</p> <ul style="list-style-type: none"> • CSE, Neglect and FGM • Action from ICR's and SCR's • HUSP review 	

		<ul style="list-style-type: none"> • Safe & Together and CEDAR <p>Action: Update improvement plan with agreed priorities and list other Driver Diagram priorities as pending and for future review as the improvement progresses.</p>	
8	CPC Lead Officer	<p>Vince explained that as Pene Rowe had taken voluntary redundancy and issues or concerns regarding the post to be discussed. Pene's role included co-ordination, information sharing, updating plans and preparing annual report. Sandra Campbell added there were budgetary issues if the post was replaced. There were some concerns raised about the loss of the post. The committee was in agreement to review the functioning of the Committee without the Lead Officer post at the December CPC meeting in 6 months time. Hugo van Woerden enquired if this had been put on risk register; it was confirmed that the CPC has no Risk Register at this time.</p> <p>Action: Vince to consider risk register issue and to submit a paper to the Chief Officer's Group highlighting the concerns expressed and plan to review in 6 months time.</p>	VM
9	QA Sub Group	<p>A draft remit was circulated prior to the meeting, Vince explained that he was looking for agreement with the remit and also to identify a chair. Stephanie Govenden volunteered to be chair but expressed she would like to have someone from education with a CP interest to attend; general discussion around membership had and Stephanie to consider appropriate membership of the sub Group. The Committee agreed with the proposal to initiate a QA sub Group.</p> <p>Action: Vince McLaughlin to speak to Bill Alexander to identify a representative from Education to attend CPC and QA sub group</p>	VM
10	CSE Sub Group	<p>A draft remit was circulated prior to meeting, Vince McLaughlin volunteered Nicola MacKenzie from Police Scotland as chair. The Committee agreed the proposal for a CSE sub Group as per proposal.</p>	
11	Info for Noting	<p>http://www.childprotectionsouthlanarkshire.org.uk/Childprotection/news/article/27/significant_case_review_ published</p>	
12	AOCB	<p>Heather Williams informed the committee that Evan Stark is to lead a seminar on coercive control and domestic abuse in Inverness on 28th June. She explained that there was a session afterwards for VAW members and CPC members were invited.</p>	
13	DONM	<p>The next CPC meeting will be 23rd August 2016.</p>	